

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION / AGENDA WEDNESDAY, APRIL 15, 2015
LOCATION: Wasco County Courthouse, Room #302
511 Washington Street, The Dalles, OR 97058

Public Comment: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to five minutes, unless extended by the Chair.

Departments: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900.

8:30 a.m. **CALL TO ORDER**

Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.

- Corrections or Additions to the Agenda
- Administrative Officer - Tyler Stone: Comments
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the Agenda) [4-H Report](#), [PERS Resolution](#), [DA Stipend Resolution](#), [AOC Dues](#), [Forest Collaborative Funding](#), [Accounting Services Contract](#)
- [Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.) [Minutes: 2.13.2015 BOCC Special Session Minutes](#), [4.1.2015 Regular Session Minutes](#)
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8:30 a.m. [Executive Session](#) - Pursuant to ORS 192.660(2)(f) & (h) To consider information or records that are exempt by law from public inspection; Conferring with Legal Counsel regarding litigation

9:00 a.m. [Open for Public Comment and Department Directors/Managers](#)

9:30 a.m. [CAP Emergency Solutions Grant Work Plan](#) – Charles Toole, Gene Sherer

9:45 a.m. [Fee Schedule Ordinance](#) –Kathy White

9:55 a.m. [VSO Quarterly Report](#) – Russell Jones

10:05 a.m. [Mosier Fire District Request](#) – Jim Appleton

10:20 a.m. [Sheriff's Deeds](#) – Linda Brown

10:30 a.m. [Mapping NORCOR](#) – Karen Joplin

10:45 a.m. [CAFFA Grant](#) – Jill Amery

10:55 a.m. [Bureau of Land Management Quarterly Update](#) – Carol Benkosky

LUNCH BREAK

2:00 p.m. [Public Health Project Plan](#) – Tyler Stone & Kathy Schwartz

NEW / OLD BUSINESS
COMMISSION CALL / REPORTS
ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) –Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 15, 2015

PRESENT: Scott Hege, Commission Chair
Rod Runyon, County Commissioner
Steve Kramer, County Commissioner
STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant

Chair Hege opened the session at 9:15 a.m. with the Pledge of Allegiance. Ms. White asked to have a QLife Budget appointment added to the Discussion List. Commissioner Kramer asked to add a letter of Support for the South Wasco Alliance and the Public Health questions to the Discussion list.

Public Comment – SRS

Commissioner Runyon announced that yesterday the Senate moved to approve Schools to Roads funding – approximately 4,000 school districts are affected. Payments are to be made within 45 days. Although we do not yet know the amount, it is good news for Wasco County.

Public Comment – Public Health

Widge Johnson of The Dalles stated that she is confused about what is going on with Public Health and so began attending Health District board meetings. She asked why Wasco County is considering splitting from the tri-county group; services are good, the budget was passed and the State seems happy. She said she understands there are some personality issues but after all these years, why are we pulling out?

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Commissioner Kramer replied that in his opinion public health is changing and will continue to change but the District is not having those discussions to move forward and proactively respond to and prepare for those changes. He said that he wants to take a hard look at public health; however, the District seems to be fighting over a budget to keep things the way they are.

Chair Hege said that right now we are conducting a study that will look at public health in a very open way; by the end of this year the Board of Commissioners will make a decision about how to move forward – maybe the decision will be to do nothing.

Ms. Johnson asked what prompted the decision to pull out.

Chair Hege stated that the County had gone on the road with public hearings to explore the possibility of a road district. The meetings were well-attended and a pervasive theme in citizen feedback was that the road department had been thoroughly scrutinized and made more efficient – that same process needs to be applied to other departments in the County. He observed that the Public Health District continues to ask for more and more money.

Mr. Stone stated that the current request from the Public Health District is an increase – they requested \$314,000 two years ago, \$344,000 last year and \$394,000 this year. He said that County administration has asked all departments to get their budgets and costs to minimal levels while still maintaining services.

Commissioner Runyon noted that in the Board packet, available on the County website, there is a good memo that really breaks the process down – it explains why and what is being done to move forward.

Chair Hege pointed out that this process will be helpful no matter what the final decision is – it will provide the information and insight to support whatever decision is made.

Ms. Johnson asked if the reason the study has been undertaken is the budgetary considerations. Chair Hege replied that that is part of it but it is also to look at services and how they will work with changing health care. Commissioner Kramer stated that it is important to have outcomes. Commissioner Hege said that he will keep Ms. Johnson informed. Mr. Stone invited her to stop by his office any time to talk about the issue.

Public Comment – Google

Mike Bertrand stated that he has heard rumor that there are secret negotiations with Google taking place – he would like to have a copy of the non-disclosure agreement. He said that Wasco County has lost out on \$100,000,000 from the first enterprise zone with Google – he hopes that the Board is looking out for Wasco County as Google could just pack up and leave. He reported that he has been investigating this for nine months and believes the County is paying Google to be here. He said that Google was supposed to have 45 jobs with the first enterprise zone and 10 more with the second but no one will really verify that. He observed that Google does not have to pay payroll taxes on 62% of their payroll and the senate has given away more. He cautioned that when the County representatives go into negotiations they need to think about all of the citizens who pay property taxes – Google has subsidies of \$360,000,000 in Wasco County alone – if the County is looking for money, there it is.

Chair Hege replied that he had already provided Mr. Bertrand with a copy of the previously executed NDA which would extend to any new negotiations. Mr. Stone advised Mr. Bertrand to stop by his office before leaving the building and write out a request for that information.

Mr. Bertrand asked if County Counsel had reviewed that document – it states that all litigation will take place in New York.

Chair Hege replied that Mr. Nisley had approved the document. He added that if there is a future agreement with Google, it will be made public and with the opportunity for public comment; however, negotiations for agreements are private which is a requirement. He reminded Mr. Bertrand that he had received a redacted listing of all the Google employees at The Dalles site along with their earnings.

Mr. Bertrand acknowledged that he had received the list but noted that the State says that reporting is done on the honor system.

Discussion List – FFA Student Report

Tai Rogers reminded the Board that in March they had asked her to find out about some bills in the State Capitol that will affect Wasco County. She reported that while there are none currently on the floor, there are some in committee. Senate Bill 341 for agricultural tourism is being introduced and will allow providers to not be held liable for injury or death provided they display warning signs. Another bill will establish

parameters for GMO farming.

In the House HB 2674 would establish the same parameters with some differences in the language. HB 2675 would require merchants to provide documentation to the Agriculture Department for GMO agreements.

Public Comment – MCCOG

Wayne Lease, Washington resident, reviewed a worksheet (attached) with facts and figures regarding MCCOG's operation of Building Codes. Chair Hege interrupted him part-way through in order to adhere to the agenda; he advised Mr. Lease that if he could stay there would probably be more time for him later in the session.

Agenda Item - Fee Schedule Hearing

At 9:45 Chair Hege opened a public hearing to consider the adoption of Ordinance 15-001 amending the Wasco County Fee Schedule.

Ms. White reviewed the changes to the Fee Schedule – one modification of a fee in Section H(2) – removing the second line of that item and an addition of charges for legal counsel should it be necessary for the completion of a citizen request. The legal fee includes notification to the citizen of those charges prior to engaging counsel for the work.

Chair Hege asked for public comment; there was none.

Chair Hege closed the hearing for public comment.

Commissioner Kramer asked if there had been a change to section K for the IT hourly service fee. Ms. White referenced the current fee schedule and found that it has not changed.

Commissioner Runyon asked if we are reasonably assured that the legal fee provision is similar to what other Oregon counties are charging. County Counsel Kristen Campbell replied that it is.

Chair Hege closed the public hearing and called for a motion.

{{{Commissioner Kramer read the title of Ordinance 15-001, which amends the Wasco County Fee Schedule, into the record and moved to adopt it.

Commissioner Runyon seconded the motion which passed unanimously.}}}

Agenda Item - Emergency Solutions Grant Work Plan

Jim Slusher, Executive Director of Mid-Columbia Community Action Council said he is here to ask the Board's approval for the Emergency Solutions Grant. He explained that they get this grant funding every year.

Commissioner Kramer asked Commissioner Runyon if he has seen the plan. Commissioner Runyon replied that through his work on the Community Action Committee he has seen it. Commissioner Kramer asked if the Board has a copy of the plan. Mr. Slusher replied that he did not bring the plan. Chair Hege asked if the plan is similar to prior years. Mr. Slusher replied that it is a HUD grant and the plan is similar to prior years.

{{{Commissioner Runyon moved to approve the CAP Emergency Solutions Grant Work Plan. Commissioner Kramer seconded the motion which passed unanimously.}}}

Agenda Item - Certified Veterans Service Officer Quarterly Report

CVSO Russell Jones reviewed the numbers included in the Board packet covering activity at the Veterans Service Office over the past quarter. He said that they have opened 266 new client files since the beginning of the fiscal year and have 3 months to go of the 255-work-day year. The VA estimates there are 3,000 veterans residing in Wasco County – that would mean they will have seen approximately 10% of those veterans as new clients in this fiscal year.

Mr. Jones went on to say that they have about 17 contacts in their office each working day – the volunteer staff handles phone calls and walk-ins, freeing up the CVSO's to work on claims. Volunteers put in 275-300 hours each month.

Mr. Jones noted that although the average wait time for veterans claims through the Portland office is 6.49 months, his office's average wait time through that same processing facility is 5.05 months. Appeals take approximately 2 years. Claims for widows and low-income veterans is 29 days from filing to getting paid.

Commissioner Runyon complimented Mr. Jones on his work saying that Mr. Jones had called into the recent AOC veterans meeting and provided valuable information to the group. Mr. Stone agreed, saying that Mr. Jones has set the bar across the state.

Public Comment – MCCOG

Mr. Lease continued to review his hand-out. Chair Hege interrupted him part-way through in order to adhere to the agenda; he advised Mr. Lease that if he could stay there would probably be more time for him later in the session.

Agenda Item - Mosier Fire District Request

Mosier Fire Chief Jim Appleton stated that the recent special election to recall two of the Mosier Fire District Board members was an unexpected expense for which the District had not budgeted. He had been instructed by the remaining Board members to hold the bill until the Board had regained a quorum membership. Unfortunately, a mistake was made and the bill was paid. He said that he had contacted County Clerk Linda Brown regarding the invoice, questioning the amortization portion which came to \$1,200. Ms. Brown had advised that any adjustments/refunds would have to be decided by the Board of County Commissioners.

Ms. Brown explained that the law allows the amortization of equipment purchases, leases, maintenance and software over the elections held each year. She calculates those costs and spreads them evenly across the expected elections for that year. Because the special election came on the heels of the general election, she was able to adjust that amortization to include both elections in her calculations which actually reduced the costs for both. If the Board were to vote to refund any or all of the amortization fee, they would have to do so from general fund as there is not a way to go back to the other districts to have them pay higher fees for the general election. She noted that had she not adjusted the costs over the two elections, their fees would have been \$500 higher. She observed that the District must make adjustments for other unexpected costs, i.e. equipment failure, etc., and this is really no different.

Mr. Appleton said that he is not contesting the bill, but had been instructed by his Board to request a full or partial refund. He said that he believes his Board will understand any decision the County makes in this matter.

Commissioner Runyon stated that he is concerned with the timeline – a lot of time passed between receipt of the bill and the request. Mr. Appleton conceded that it did take a lot of time; they did not have a quorum and that slowed their processes considerably. He said there was also a process of learning how the new Board wanted to run the District. He noted that he thinks the new board is great and he takes

responsibility for the poor procedures in paying the bill.

Commissioner Runyon said he understands the Clerk's dilemma and is concerned about setting precedent. He said he understands that money is limited in the District as it is in the County.

{{{Commissioner Kramer moved to deny the request to forgive all or part of the Mosier Fire District's special election fees. Commissioner Runyon seconded the motion. Chair Hege voted "nay," Commissioner's Runyon and Kramer voted "yay;" motion passed.}}}

Agenda Item - Sheriff's Deeds

Ms. Brown explained that when a bank does a foreclosure they contract with the Sheriff's Office to do the sale and convey the deed back to the Bank. She stated that the way the Sheriff's Office has been executing the notarizations, it appears that the Office Manager is approving her own signature. While it is not a fatal flaw, the underwriters could reject the documents based on the incorrect notarization.

Ms. Brown went on to say that to re-record the approximately 80 identified deeds would be expensive – while the County could forgive its own fees, the State fees totaling \$31 for each deed which will have to be paid out of the Sheriff's budget. She reported that she has spoken with Sheriff Eiesland and Mr. Stone and advised them that all 80 may not need to be re-recorded and should be done as they sporadically come forward; the Sheriff will have a line item in his budget to pay for them – three have already been done. She reported that the Sheriff's Office has corrected their process.

Commissioner Runyon asked if the notary language is on the stamp and if it had changed. Ms. Brown explained that the Sheriff's Civil Technician had attended a conference and received a new manual in 2014 – there was just a terminology error made in the interpretation of the guidelines. She stated that both local title companies are aware of the issue and on-board with this solution.

{{{The Board was in consensus to allow the County Clerk to waive County fees for any deeds needing to be re-recorded as a result of incorrect notarization executed by the Sheriff's Office.}}}

Agenda Item - NORCOR Mapping

Hood River County Commissioner Karen Joplin explained that she has participated in NACO and AOC committees for criminal justice and incarceration. She said it is time for NORCOR to engage in new processes and they are excited to move forward. She observed that we have an obligation to improve this service to our public. The mapping process will identify what we have and don't have in place.

Commissioner Joplin stated that there is a lot of room for improvement – diversion, mental health, drug court, veterans services are all things we have in place. We need to access what is still needed and then focus on funding and committees. She said that the National Institute of Corrections is facilitating the two-part mapping process at no charge. She said she was able to make that connection during a trip to D.C.

Commissioner Joplin announced that NIC would be here in May to help identify outcomes and again in the summer to map out assets and deficits in programs and processes. That information will be put to use in support of funding sources. She stated that the group wants the support and active participation of Wasco County Commissioners. She stated that they are encouraging the participation of sheriffs, district attorneys, judicial partners, the social service community, health care, hospitals and educators – everyone who touches the inmate experience. She said the first meeting will be hosted by CGCC on May 21, 2015.

Commissioner Runyon stated that he is very happy to see this happening; he said the issue of health care costs should be one of the items addressed. He observed that the results of this process could have implications across the State. Commissioner Joplin agreed saying that this is a premiere process for Oregon.

Agenda Item - CAFFA

County Assessor Jill Amery stated that the increases being requested are for staffing as her office moves through their software conversion. She stated that they also need additional appraisers – not only do they need an additional appraiser position, there is an appraiser that will retire soon and need to be replaced. She said that there is limited space in her office and no room for expansion, however, they have consulted with Office Max and identified a configuration that will allow for the additional staff. She said that administrative costs are down and they have hired someone temporarily who will be helping with the conversion – that position will last until June 30, 2015.

Ms. Amery went on to say that forecasts from CAFFA predict a reduction in funding; her office estimates were for \$195,000 – it appears it will be \$176,000.

{{{Commissioner Kramer moved to approve the CAFFA Grant Resolution to participate in the Department of Revenue's Assessment and Taxation Grant. Commissioner Runyon seconded the motion which passed unanimously.}}}

Discussion List – PERS Resolution

Commissioner Runyon asked Finance Director Monica Morris if she is satisfied with the document. Ms. Morris replied that it cannot be changed and is a document making official the Board's decision to have former AFSCME employees pay their own PERS contribution. Chair Hege observed that the resolution is fairly confusing. Ms. Morris agreed, saying that is typical for PERS.

{{{Chair Hege moved to approve Resolution 15-001 changing the type of employee contributions made to the Oregon Public Employees Retirement System. Commissioner Runyon seconded the motion which passed unanimously.}}}

Discussion List - DA Stipend Resolution

Chair Hege noted that an email had been sent by DA Nisley stating that he does not want the stipend. He said that he thinks they can still pass it as policy – County Counsel has confirmed that and advised that it is good public policy. The District Attorney does not have to accept the money.

Commissioner Runyon said that he does not want the policy to read in such a way as to force the County to pay the stipend and suggested a change in the language to allow the current and future Boards to have that flexibility.

Commissioner Kramer pointed out that the resolution also contains gender-specific language that should be neutralized.

Chair Hege asked that any motion include those changes so as not to have to have this be delayed to future agenda.

{{{Commissioner Kramer moved to approve Resolution #15-002 to pay the District Attorney a monthly stipend for the use of a personal cell phone with the

following changes: modify the language to make the stipend at the discretion of the Board and change gender specific references to be gender neutral.

Commissioner Runyon seconded the motion which passed unanimously.}}}

Commissioner Kramer asked The Dalles Chronicle Reporter Derek Wiley how he safe guards notes he makes during Executive Sessions. Mr. Wiley replied that he had really not thought about it but had not written anything down during this morning's executive session. Commissioner Kramer asked that he consider how to handle any notes made during Executive Sessions.

Discussion List – AOC Dues

Brief discussion ensued regarding the increase in dues which pushes the total to a little more than \$500 over the budgeted amount. It was decided that that none of the voluntary dues would be eliminated.

*****The Board was in consensus to pay the 2015 AOC dues in full, including any voluntary dues.*****

Commissioner Runyon excused himself from the session to participate in conference call with the National Association of Counties.

Agenda Item - BLM Annual Update

BLM District Manager Carol Benkosky reviewed the briefing paper included in the Board Packet and answered questions.

Commissioner Kramer asked if the numbers for the Lower Deschutes permits are for weekend usage. Chair Hege replied that they are not necessarily just for the weekend. Ms. Benkosky stated that the mechanism for issuing permits is an old program hosted on an old server. She reported that they are in negotiations with rec.gov to manage the permitting process but because of the BLM's complex system of rules, there are some things rec.gov may not be able to do. Having a program customized and written is expensive both in the initial cost and the technical support. She stated that they did that for John Day and it was approximately \$400,000.

Chair Hege asked if there is a working group for Macks to Mouth. Ms. Benkosky replied that she believes there is. Chair Hege noted that MCEDD is working on it. Commissioner Kramer reported that Maupin City Councilwoman Sue Knapp is actively

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participating. Chair Hege concurred, saying that Councilwoman Knapp will be attending the management meeting next week.

Commissioner Kramer asked for further explanation of the deferred maintenance funds. Ms. Benkosky said that the federal government has two funding streams for maintenance – one is Construction for new projects and one is Deferred for maintenance of existing projects.

Chair Hege observed that the restrooms are extremely expensive and State Parks are testing a less expensive model that will allow them to provide more facilities. Ms. Benkosky said that BLM is phasing out pit toilets by attrition; they have composting toilets where it is difficult to navigate pumps. She noted that boaters are supposed to be carrying their own portable facilities.

Chair Hege stated that the Foreman House guides used to meet with law enforcement and there is an effort to reinstitute that practice; they will be having a meeting in the near future.

Ms. Benkosky reported that recent meetings with Northern Burlington Railroad have been productive and there may a way to construct an above-grade crossing that will meet everyone's needs and allow campers full use of the area. There is a piece of land that would be included for which they have not been able to identify ownership. Chair Hege said he is sure the County can get that information for her.

Ms. Benkosky said that they have many cooperative agreements with local fire departments for mutual aid during the first 24 hours of a fire. She said after the first 24 hours, it becomes a cost sharing arrangement. She noted that there are still many unprotected areas; previously the BLM had the resources to help landowners – keeping fires small keeps them off of BLM land – however funding is tight and that may not be possible in the future. She noted that cost sharing does not always mean money; it can also be services, facilities or equipment.

Mr. Stone asked if Ms. Benkosky could provide a map of unprotected areas in Wasco County. He said the word needs to get out to rural volunteers who are not prepared for a fire that may not get attention from federal agencies. Chair Hege noted that if those areas were to organize a fire district they could enter into an agreement with the BLM. Ms. Benkosky said that she thinks the people who are unprotected are aware of that

circumstance but need to know that the BLM won't be there for free. She said there is some movement to have the State play a bigger role and offer more support. The current conflagration act requires a minimum population for State involvement. She said that she will make sure the County gets a map that outlines current services. She said in areas where there are fire districts, it needs to be district boards – not fire chiefs – that enter into cooperative agreements.

There was brief discussion regarding the upcoming SOAK event. Ms. Benkosky stated that if the organizers want to make use of BLM land next year, they will need to apply for a permit to do so. The current landowner had inquired about purchasing some of the BLM land but it is illegal for the BLM to sell property.

Consent Agenda – 2.13.2015 Special Session Minutes & 4.1.2015 Regular Session Minutes

{{{Commissioner Kramer moved to approve the Consent Agenda. Chair Hege seconded the motion which passed unanimously.}}}

Discussion List – Forest Collaborative Funding

Commissioner Kramer explained that this is an agreement with State Forestry to provide \$5,000 in funding for facilitation of three Forest Collaborative meetings which will cost approximately \$4,500. The facilitation contract will likely be with Mr. Noonan and Wasco County.

Mr. Stone said he understood that the Soil and Water District would be the fiscal agent for the Collaborative. Commissioner Kramer said that for now it is the County. These will be pass-through funds and the Finance Director believes the facilitator can be a direct appointment. Chair Hege asked for confirmation that this IGA is just for the County to receive the funds. Commissioner Kramer replied that that is correct.

{{{Commissioner Kramer moved to approve the Oregon Department of Forestry IGA to administer a contract for Facilitation for the Mount Hood National Forest Collaborative. Chair Hege seconded the motion which passed unanimously.}}}

Discussion List – Accounting Services Contract

Mr. Stone reminded the Board that they had directed him to move forward to hire someone to come in and catch up work in the Treasurer's office as well as implement

sound policies and procedures in response to the recent audit findings and the recommendations of Pauly Rogers. He said that in addition to these steps, Ms. Morris is looking for a temporary employee to help with the extra work that will come into her office.

Chair Hege asked to confirm that this contract will also cover the implementation of accounting policies and procedures. Mr. Stone replied that it will; once the work is caught up, Ms. Smith-Wagar will work with departments to develop policies and procedures.

{{{Commissioner Kramer moved to declare an emergency and approve the Professional Services Contract for On-Call Accounting Consulting Services with Smith-Wagar Consulting, attaching the Administrative Officer's memo to the contract to in support of the emergency declaration. Chair Hege seconded the motion which passed unanimously.}}}

Discussion List – Letter of Support for Maupin

Commissioner Kramer explained that the Mike Davis, on behalf of the South Wasco County Alliance (SWA), is asking the County to support the SWA in their bid to become a recognized non-profit organization. He shared a letter of support from Maupin along with a draft letter of support provided by the SWA for Wasco County (attached). He said he is in support and would like to see the letter go out over all three Board members signatures.

*****The Board was in consensus to provide a letter of support for the South Wasco Alliance's application for non-profit status.*****

Discussion List – QLife Budget Committee Appointment

Ms. White reported that the urgency of this appointment was due to an oversight on her part. She explained that the vacancy for this position had been last summer but had somehow not made it onto her tracking spread sheet. The QLife Budget committee is scheduled to meet next week and an appointment for a Wasco County representative needs to be made before that time.

Chair Hege stated that the applicant, Douglas Quisenberry, works at Google in the second level of management so he is technically savvy. He said that Mr. Quisenberry also serves as the treasurer for a local non-profit organization. He said that Dave

Carlson of Google has also served on the QLife Committee but is stepping down.

{{{Commissioner Kramer moved to approve Order 15-042 appointing Douglas Quisenberry as a representative of Wasco County on the QLife Budget Committee. Chair Hege seconded the motion which passed unanimously.}}}

Chair Hege recessed the session at 12:04 p.m.

The Session reconvened at 2:00 p.m.

Agenda Item - Public Health Project Plan

Mr. Stone said the County has started down the path of analyzing the form and function of Public Health. He stated that the three participating counties have been transitioning for six years into a regional model for public health; while we have made it most of the way, there are issues that still need to be addressed. He said this process will help to move the County and public health forward. He said this regional model is unique in the State and as with any new venture, it begs regular review and evaluation to make sure goals are being achieved. He then reviewed the memo included in the Board packet.

He said the actual costs of public health services needs to be identified to determine the most effective approach. With the introduction of CCO's and the Affordable Care Act, health services are changing – there may be better models in light of these changes. What should the benchmarks be? What services should be offered? What needs to happen with the governance model for this to be a viable solution and what kinds of communication is needed from the District?

He said that a group sat down and tried to work on developing a project plan for the analysis requested by the Board of County Commissioners. Kathy Schwartz has volunteered her time to help with the process. She has extensive knowledge in this area. He said still outstanding in the conversion:

- An analysis of in-kind services from Wasco County and the value of those services – that process has stalled due to disagreements and needs to move forward.
- A formal business plan has not been completed.
- A fiscal analysis of the cost of services – the model was built on the premise that

better services could be provided for less cost; however, it seems to be costing more for the same or similar services. Through the process we may find that services are dropping and costs increasing.

He stated that the model is in need of thoughtful, objective analysis which has been difficult to do in the midst of conversion – we need to understand what we did and validate that decision. We also need to address the governance process as it is obviously not working under the current circumstances. He said he hopes that it can be addressed through this process. He added that they will need to look at efficiency and effectiveness of programs and make sure we are simply not just doing what we have always done. In addition, transparency needs to be consistent and there needs to be targeted results.

Ms. Schwartz said that she was asked to help move the group out of the stall and help them understand public health services as well as work with Public Health Director Teri Thalhoffer to communicate with the Board of Commissioners. She stated that she is in favor of the district public health model – it is a discussion that began prior to her departure from her position as Public Health Director. She said she wants to help everyone get to yes.

She said the next deliverance on the timeline is about governance. She stated that it is not unexpected to have these issues when starting a district – you make an agreement and then the unforeseen issues come up later. She said that she hopes a new governance agreement could be crafted with which Wasco County would be comfortable. She reported that they are in touch with the State to help with that and hopes to have something in place by October.

She said that from May to November they will be doing a more comprehensive analysis of Public Health programs – what are the targets and results for the quarter as well as evaluating trends and making projections. She said the changes that are occurring in public health need to be evaluated. She said another meeting in December will provide an opportunity to look at what direction the Board wants to take based on the new information.

Chair Hege noted that there will need to be cost controls, efficiencies and effectiveness. He asked how they will look at the changes in health care and how they will forecast fees. Ms. Schwartz replied that they will look at trending data and use that to project

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costs and fees. Chair Hege said that if they look at the population and a lot more people are covered by the Oregon Health Plan it seems that the need for public health services will be reduced. Mr. Stone said that it is not only an external look but also an internal look.

Ms. Thalhoffer said that she has parameters that are required by federal law – she has to slide to zero, the grant requires the scale to slide. She said she will get down to whatever level of detail the Board needs to hear.

Chair Hege noted that on the time chart it lists the public health leadership team and the Commissioners. He asked who comprises the public health leadership team. Ms. Scharwitz replied that it is the same team working on the issue. He asked if they can actually meet the May 1st goal. Ms. Schwartz stated that the talks began in April and the Board will get a detailed report in November.

Chair Hege asked what will happen between now and October and if they would report to the Board during the process. Ms. Schwartz said that they would be happy to provide updates whenever the Board would like. Chair Hege said that he would like to hear from them in the interim as a lot can happen in a 5 month span of time. He said that the goal today is to hear the plan and be able to ask questions about the plan.

Mr. Stone stated that a lot of this will depend upon the cooperation of Public Health. Commissioner Kramer said that it will take everyone's cooperation in order to move forward. Mr. Stone agreed, saying that if the plan meets with the Board's approval, they will take it back to the Public Health Board for discussion on how to move forward.

Ms. Johnson asked if there are resources to do this work. Ms. Schwartz said that this is a report she would ordinarily have given to the Board on an annual basis. She said that she would expect that the information is available and just needs to be gathered. She said that she would offer her assistance if desired; she really wants to get to "yes."

Chair Hege said that it had been mentioned that they were getting assistance from the State. Commissioner Kramer reported that he had had conversations with Oregon Public Health Division's Community Liaison Manager Jan Kaplan and would be bringing this plan to his attention next week. Chair Hege said that a lot of time has been spent on the governance. Ms. Schwartz said that she does not find that to be unexpected. Chair Hege said he thinks there will need to be a number of discussions. Ms. Schwartz said she will add regular updates to the timeline.

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 15, 2015
PAGE 17

Ms. Johnson pointed out that under roles it identifies a budget coordinator and asked who that would be. Ms. Schwartz said that will be Mr. Stone. Ms. Johnson asked who would serve as the public health investigator. Ms. Schwartz said she would fill that role but thinks a more appropriate identifier would be consultant.

Ms. Johnson asked how it could be done at no cost. Mr. Stone replied that Public Health is costing a lot now as it is; this process will be an investment of time to figure out the issue. Other than staff time, he said he does not anticipate any costs. He said that they may not have an in-house financial analyst and will look for another volunteer to fill that role.

Victor Johnson of The Dalles said he had been reading through minutes and found mention of engaging the community. He asked how much of that has been done and what is the plan to continue that throughout the process. Mr. Stone said this is the first step in the process and there is a lot of internal work to be done. He said there will be milestones along the way and there will be reports made at public meetings. He said once there is a final report it will come before the board at a public meeting where they will determine how they want to proceed.

Chair Hege agreed that the team should come back to the Board throughout the process. Mr. Johnson said that there are a lot of ways for notices to slip through the cracks. Commissioner Runyon noted that anything that comes before the Board at a public meeting is available on the County website – the Board wants the information to be out there.

Bridget Bailey of The Dalles asked if the Board has a list of names of people unhappy with public health services.

Chair Hege replied that there is no such list; that is not where the issue came from. It is mainly governance issues, not services.

Ms. Bailey said that she was at yesterday's Public Health District's Board meeting and felt it was not a good representation of Wasco County. She said that she is concerned about Wasco County's relationship with the other counties. She asked where the complaints have come from.

Chair Hege reiterated that this is basically a governance issue and has never been an

WASCO COUNTY BOARD OF COMMISSIONERS
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issue of end users. Ms. Bailey said that she would encourage Chair Hege to attend the Public Health Board meetings. Chair Hege replied that Commissioner Kramer is Wasco County's representative on that Board.

Chair Hege said that he thinks Mr. Johnson's point is well-taken and the Board wants the process to be transparent.

Public Health Officer Dr. McDonald said that she has concerns about the staff time this will take within Public Health. She said that while some of the information is available, some of the more abstract cost analysis is harder and will be time consuming.

Chair Hege responded that they will look to Ms. Schwartz to help with that – determining what is needed and not needed. Ms. Schwartz said that the term cost/benefits analysis might be intimidating but what it actually is, is comparing benchmarks – how do you meet those, what does it cost, where does the funding come from? Dr. McDonald stated that she thinks some of that is outside their scope. Ms. Schwartz replied that it is part of what public health should already be doing and that the information will be beneficial to them.

Ms. Thalhoffer said that the Board has seen all this information before; it has been presented before – this will just be a different format.

Chair Hege said that it is not the Board's intention to overwhelm Public Health with work but the data is necessary in order to make an informed decision.

Ken Farner said that as a citizen he is interested but personally removed from Public Health and therefore knows very little. He said he thinks this can be a win-win by getting the citizenry informed about what we do and can do to have a healthy community. He said that he realizes that controversy sells papers, but he encouraged the media to help educate the citizenry.

Ms. Schwartz said the group will talk about the development of a communication plan.

Commissioner Kramer said that Dr. McDonald has been appointed as the Medical Examiner and is very busy. He stated that there is a need to raise the ME fees as we are grossly behind the market. He said that the Board of Health is considering raising it from \$100 to \$300. Ms. Thalhoffer said that they are proposing to recover the cost of the ME and staff time – 3 hours of Health Officer time, 2 hours of Program Secretary

time and a 5% admin fee.

Chair Hege asked when those services are used. Dr. McDonald replied that the ME is called in to clarify the cause of death when a death is unexpected or unintended. She added that the ME is on call 24/7 and is sometimes called to the scene. She said that some cases take just a little time while others take a significant amount of time. She said it makes sense to do actual cost billing. Ms. Thalhoffer noted that statute states that if there is not an ME available it falls to the Health Officer.

Commissioner Kramer said that there are approximately 10 cases per quarter in Wasco County and it sits in the District Attorney's budget.

Ms. White stated that the public can sign up for emails that will deliver the agenda, a link to Board Packets and a link to Board Session minutes by going to the front page of the County website where there is a link to a sign-up form.

Ms. White explained that during the recess she had shown Commissioner Runyon the proposed letters of support for the South Wasco County Alliance.

*****Commissioner Runyon said that he is also in consensus to provide the letter of support for the SWA's application for non-profit status.*****

Chair Hege adjourned the meeting at 3:10 p.m.

Motions Passed

- **To adopt Ordinance 15-001 amending the Wasco County Fee Schedule.**
- **To approve the CAP Emergency Solutions Grant Work Plan.**
- **To deny the request to forgive all or part of the Mosier Fire District's special election fees.**
- **To approve the CAFFA Grant Resolution to participate in the Department of Revenue's Assessment and Taxation Grant.**
- **To approve Resolution 15-001 changing the type of employee contributions made to the Oregon Public Employees Retirement System.**
- **To approve Resolution #15-002 to pay the District Attorney a monthly stipend for the use of a personal cell phone with the following changes: modify the language to make the stipend at the discretion of the Board and change gender specific references to be gender neutral.**
- **To approve the Consent Agenda – 2.13.2015 Special Session Minutes &**

4.1.2015 Regular Session Minutes.

- To approve the Oregon Department of Forestry IGA to administer a contract for Facilitation for the Mount Hood National Forest Collaborative.
- To declare an emergency and approve the Professional Services Contract for On-Call Accounting Consulting Services with Smith-Wagar Consulting, attaching the Administrative Officer's memo to the contract to in support of the emergency declaration.
- to approve Order 15-042 appointing Douglas Quisenberry as a representative of Wasco County on the QLife Budget Committee

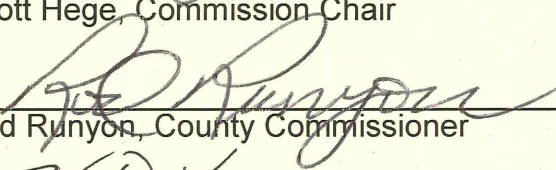
Consensus

- To allow the County Clerk to waive County fees for any deeds needing to be re-recorded as a result of incorrect notarizations executed by the Sheriff's Office.
- To provide a letter of support for the South Wasco Alliance's application for non-profit status.

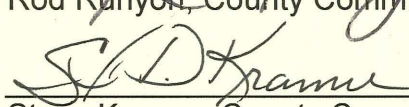
WASCO COUNTY BOARD
OF COMMISSIONERS



Scott Hege, Commission Chair



Rod Runyon, County Commissioner



Steve Kramer, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 15, 2015**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. [4-H Report](#) – Tai Rogers
2. [PERS Resolution](#) – Barbara Case
3. [DA Stipend Resolution](#)
4. [AOC Dues](#)
5. [Forest Collaborative Funding](#) – Steve Kramer
6. [Accounting Services Contract](#) – Tyler Stone

Discussion Item
4-H Report

- [No documents have been submitted for this item](#)
[– RETURN TO AGENDA](#)

Discussion Item
PERS Resolution

- [Memo](#)
- [Resolution 15-001 Changing PERS Contribution](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: PERS RESOLUTION
DATE: 4/10/2015

BACKGROUND INFORMATION

At the 4.1.2015 BOCC session the Board approved the recommendations of the Transition Team regarding the employees formerly represented by AFSCME. One of those recommendations was to change the way their employee PERS contribution was paid – from employer paid to employee paid. PERS requires documentation of that change which is what you will be considering today. This resolution will be effective from the date of your 4.1.2015 decision.

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF CHANGING THE TYPE)	
OF EMPLOYEE CONTRIBUTIONS MADE TO)	
THE OREGON PUBLIC EMPLOYEES)	
RETIREMENT SYSTEM (OPERS) FOR)	
EMPLOYEES WHO WERE PREVIOUSLY)	
REPRESENTED BY AFSCME (UNTIL THE SUB-)	
LOCAL WAS DISSOLVED EFFECTIVE)	RESOLUTION
JUNE 30, 2014) FROM EMPLOYER PAID PRE-TAX)	#15-001
(EPPT) CONTRIBUTIONS TO MEMBER PAID)	
PRE-TAX CONTRIBUTIONS, RESCINDING THE)	
AGREEMENT WHICH PROVIDED FOR EPPT)	
CONTRIBUTIONS, AND TO BE DEEMED)	
“PICKED UP” FOR PURPOSES OF INTERNAL)	
REVENUE CODE SECTION 414(h)(2).)	

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of County Commissioners being present; and

WHEREAS, Section 414(h) of the Internal Revenue Code (IRC) provides an employer may treat the 6% PERS contribution by employee as a pick up on a pretax basis and the Wasco County Board of County Commissioners has the authority to implement the provisions of IRC section 414(h)(2); and

WHEREAS, the Wasco County Board of County Commissioners has determined that even though the implementation of the provisions of IRC section 414(h)(2) is not required by law, the tax benefit offered by IRC section 414(h)(2) should be provided to all employees who are members of OPERS:

NOW, THEREFORE, BE IT RESOLVED:

- I. That, effective April 1, 2015, Wasco County will implement the provisions of IRC section 414(h)(2) by making employee contributions pursuant to both Oregon Revised Statute (ORS) 238A.335(2)(a) and Oregon Administrative Rule 459-009-0200(3) to OPERS on behalf of its employees who are members of OPERS. “Employee contributions” shall mean those contributions to OPERS which are deducted from the salary of employees and are credited to individual employee’s accounts pursuant to ORS 238A.330(2).
- II. That IRC section 414(h)(2) provides a special rule that allows for contributions made by Wasco County to OPERS, although designated as

employee contributions, are nevertheless treated as employer contributions if the contributions are picked up by Wasco County.

III. Wasco County's employment policy in this regard is not retroactive in its application.

IV. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by Wasco County to OPERS.

V. That Wasco County shall pay to OPERS the contributions designated as employee contributions from the same source of funds as used in paying salary.

VI. That the amount of the contributions designated as employee contributions and paid by Wasco County to OPERS on behalf of an employee shall be the entire contribution required of the employee by OPERS.

VII. That the contributions designated as employee contributions made by Wasco County to OPERS shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the OPERS.

PASSED AND ADOPTED by the Wasco County Board of Commissioners this
15th day of April, 2015.

WASCO COUNTY BOARD
OF COMMISSIONERS

Scott Hege, Commission Chair

Rod Runyon, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County General Counsel

Discussion Item
DA Stipend

- [Resolution 15-002 paying the DA a monthly stipend for utilization of his personal cell phone](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF PAYING THE DISTRICT)	
ATTORNEY A MONTHLY STIPEND FOR)	RESOLUTION
UTILIZATION OF HIS PERSONAL CELL PHONE)	#15-002
TO ENSURE THAT COUNTY DEPUTIES HAVE)	
PHONE ACCESS TO THE DISTRICT ATTORNEY)	

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of County Commissioners being present; and

IT APPEARING TO THE BOARD: That Wasco County has a business need to ensure that during criminal investigations County Deputies have cell phone access to the District Attorney; and

IT FURTHER APPEARING TO THE BOARD: That the most cost effective way to meet that need is to pay a stipend to the District Attorney to offset the cost of using his personal phone for this purpose.

THEREFORE IT IS HEREBY RESOLVED: That Wasco County will pay a stipend of \$50.00 per month to the District Attorney for utilization of his personal cell phone to all County Deputies to have cell phone access to the District Attorney during criminal investigations.

Signed this 15th day of April, 2015.

WASCO COUNTY BOARD
OF COMMISSIONERS

Scott Hege, Commission Chair

Rod Runyon, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County General Counsel

Discussion Item

AOC Dues

- [AOC Invoice](#)
- [Descriptive Narrative for Dues](#)
- [2014/2015 Dues Comparison](#)

Chair Scott Hege
Wasco County
511 Washington St, Ste 302
The Dalles, OR 97058

Cc: rodr@co.wasco.or.us
stevek@co.wasco.or.us
sues@co.wasco.or.us

Invoice no. **2015 AOC**
For the period of:
Jan. 1 – Dec. 31, 2015

scotth@co.wasco.or.us

Description (see page 2 for descriptive narrative on Dues Categories)	Amount
AOC General Fund Dues*	\$ 7,876.57
Public Lands Fund Dues*	\$ 2,641.74
Video Lottery Defense Fund Dues (voluntary dues)	\$ 327.06
Forest Management Sub-Committee Dues	\$ 1,223.97
PERS (Public Employees Retirement System) Alliance Dues (voluntary dues)	\$ 472.07
AOC Veterans Fund Dues (voluntary dues)	\$ 792.50
Total amount due:	\$13,333.90

**payment of dues marked required for membership*

Please direct inquiries to:

Kimi Wong, Fiscal Services Manager
Email: kwong@aocweb.org
Ph: 503.585.8351

Please submit check payment along with
a copy of this invoice to:

Association of Oregon Counties
1201 Court Street NE, Suite 300
Salem, OR 97301-4110

Invoice no. **2015 AOC**
For the period of:
Jan. 1 – Dec. 31, 2015

Description Narrative for Dues

AOC General Fund Dues*

General fund dues support AOC core operational expenses including finance, insurance, building rent, utilities and supplies. In addition, these funds help pay for legislative advocacy and policy development, district and steering committee meetings, communications efforts, and technical assistance to members.

Public Lands Fund Dues*

Public lands fund dues allow AOC to carry out legislative advocacy on natural resource issues, foster communications between county governing bodies and individual agencies, and develop natural resources policy.

Video Lottery Defense Fund Dues (voluntary dues)

Video lottery fund dues are dedicated to providing technical assistance and professional services related to the preservation of shared revenues. Dues are .2 percent of each county's video lottery revenues.

Forest Management Sub-Committee Dues

This special assessment is directed to advocacy on federal forest issues. Funds allow AOC to coordinate with other national efforts, obtain professional services, and conduct communications campaigns on federal legislation. Dues are based on national forest receipts payments to each county.

PERS Alliance Dues (voluntary dues)

AOC collects dues for PERS Alliance, a collaboration with LOC, OSBA, and SDAO to support policy advocacy and legal proceedings for labor and retirement fund issues. Dues are \$4.45 per full time employee.

AOC Veterans Fund Dues (voluntary dues)

AOC created a stand-alone Veterans Steering Committee in 2014 to help support Oregon's 322,353 veterans. Income from this assessment will help fund dedicated staff for work on veterans' issues. Key issues include advocacy for increased state funding and support for the work of (CVSOs) - County Veterans Service Officers. Focus is on sustaining and expanding collaborative partnerships with the Oregon Department of Veterans Affairs. Dues are assessed based on the number of veterans per county @ \$.25 per veteran.

**payment of dues marked required for membership*

2014/2015 AOC Dues Comparison

Fund	2014	2015	Difference +/-
AOC General Fund Dues	\$7,737.99	\$7,876.57	\$138.58
Public Land Fund Dues	\$2,500.89	\$2,641.74	\$140.85
Video Lottery Defense Fund Dues (V)	\$195.84	\$327.06	\$131.22
Forest Management Sub-Committee Dues	\$1,114.27	\$1,223.97	\$109.70
PERS Alliance Dues (V)	\$463.16	\$472.07	\$8.91
AOC Veterans Fund Dues (V)	\$792.50	\$792.50	\$0.00
Totals	\$12,804.65	\$13,333.91	\$529.26

2014/2015 Budgeted Amount

\$12,805.00

Discussion Item
Forest Collaborative Funding

- [Oregon Department of Forestry IGA](#)



Oregon Department of Forestry INTERGOVERNMENTAL AGREEMENT

This agreement is between the **STATE of OREGON**, acting by and through its **DEPARTMENT OF FORESTRY**, hereafter called **ODF**, and the **Wasco County, OREGON**, hereafter called **County**.

Administrators of this agreement are:

ODF	County
Administrator: Chad Davis Title: Senior Policy Analyst Organization: Oregon Department of Forestry Address: 2600 State St, Bldg D Salem, OR 97310 Phone: 503-945-7408 Fax: 503-945-7490 Email: Chad.Davis@oregon.gov	Administrator: Steve Kramer Title: County Commissioner Organization: Wasco County Address: 511 Washington Street The Dalles, Oregon 97058 Phone: 541-506-2520 Fax: 541-506-2551 Email: SteveK@wasco.or.us

RECITALS

By the authority granted in Oregon Revised Statutes (ORS) 190.110 and 526.046, ODF may enter into cooperative agreements with counties, cities, and units of local governments.

1. Purpose

The purpose of this agreement is ODF will administer a contract with County, for the services of facilitation for the Mount Hood National Forest Collaborative.

2. Effective Date and Duration

This agreement shall become effective on the date all required signatures are obtained and, when required, approved by the Department of Justice. Unless earlier terminated, amended or extended, this agreement shall expire when Contractor's completed performance has been accepted by ODF by June 15, 2015.

3. Statement of Work

The Statement of Work, including the delivery schedule for the work, is contained in **Exhibit A** attached hereto and by this reference made a part hereof. Deliverables shall consist of the following:

Three fully planned, facilitated and documented meetings

4. Consideration

A. ODF agrees to pay County, from available and authorized funds as provided in paragraph 8, the sum of up to \$5,000 for accomplishing the work required by this agreement. The maximum, not-to-exceed compensation payable to Wasco County under this agreement, which includes any allowable expenses, is \$5000.

B. Any interim payments to Wasco County shall be made only in accordance with the schedule and requirements in **Exhibit A**.

5. Subcontracts

ODF grants County permission to subcontract out this work conditional upon ODF's written approval of the selected subcontractor.

6. Amendments

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written amendment signed by the parties. The amendment shall be effective as of the date on which every party has signed the amendment and all requisite approvals are obtained. All amendments to this Agreement shall comply with applicable statutes and administrative rules.

7. Termination

This agreement may be terminated by mutual consent of both parties, or by either party upon thirty (30) calendar day's written notice.

8. Funds Available and Authorized

The ODF certifies at the time the agreement is written that sufficient funds are available and authorized for expenditure to finance costs of this agreement within the current appropriation and limitation.

9. Captions

The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope of intent of any provisions of this agreement.

10. Access to Records

The agency, and its duly authorized representatives shall have access to the books, documents, papers and records otherwise privileged under law of the county which are directly pertinent to the specific agreement for the purpose of making audit, examination, excerpts and transcript.

11. Compliance with Applicable Law

ODF will comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the Work under this Contract. Without limiting the generality of the foregoing, ODF expressly agrees to comply with (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659.425; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

City's performance under this Contract is conditioned upon ODF's compliance with the provisions of ORS 279B.220, 279B.225, 279B.230, 279B.235, 279B.270., which are incorporated by reference herein. ODF will ensure that the language "equal opportunity employer/program" and "auxiliary aids and services are available upon request to individuals with disabilities" in English and Spanish appear on each work product.

12. Sensitive Information

Except for information that is already a matter of public record, Wasco County shall not publish or otherwise disclose, except to ODF or as otherwise required by law, any information or data obtained hereunder from private individuals, organizations, or public agencies in a publication wherein the information or data furnished by or about any particular person or establishment can be identified, except with the written consent of such person or establishment.

13. Merger Clause

This agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms of this agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements or representations, oral or written, not specified herein regarding this agreement. Both parties, by the signature below of its authorized representative, hereby acknowledge that s/he has read this agreement, understands it and agrees to be bound by its terms and conditions.

SIGNATURES

Facilitation for Mount Hood National Forest Collaborative

Oregon Department of Forestry

Name:



Title:

SE Policy Analyst

Signature:

Charles Davis

Date:

4/13/2015

Wasco County

Name:

Title:

Signature:

Date:

APPROVED AS TO FORM:

Kristen Campbell

Wasco County Counsel

EXHIBIT A – Statement of Work

The purpose of the Intergovernmental Agreement is to establish a partnership between Oregon Department of Forestry and Wasco County.

Over several years the annual cut in Oregon forests has dwindled to all-time lows. This reduced cut has resulted in significant economic impacts in Wasco County including the close of mills, loss of jobs, and significant reductions in revenue streams that help to maintain the road infrastructure in Wasco County. As a means to try and get back in the forests, Wasco County and several other partner agencies initiated conversations about how to best turn this downward trend around. One approach that has been successful in other areas of the state is the use of forest collaboratives to increase the annual cut while promoting the cooperation between competing interests. The Mount Hood National Forest Collaborative was started in 2015 and is in the beginning states of formation.

In order to further advance the collaborative's work, professional facilitation during this beginning state for formation is needed. County shall provide the following services: (1) Assist in meeting facilitation; (2) engage differences and identify opportunities for collaboration; (3) Provide written summative themes after meetings (Summative themes are reflective aids written to help participants think collaboratively about the issues.).

EXHIBIT B – Schedule of Work, Payments & Budget

County shall provide services according to the following Schedule of Work:

- Agreement signed by both parties: April, 2015
- Meetings Scheduled during April, May and first week of June, 2015 (3-4 hours approx.)
 - April – introduction & presentation by US Forestry Service on the Rocky Burn area.
 - May – tour of Rocky Burn area
 - June – debrief learning from tour and set objectives

Invoice and Payment Schedule:

County shall generate monthly invoices after the conclusion of each meeting. The final invoice is due no later than 30 days AFTER delivery of the final meeting, preferably before end of biennium, June 30, 2015.

Budget:

- \$150 an hour; cap hours at 10 hours a month
- Mileage for meetings outside of The Dalles city limits (.57 per mile)
- Invoice for three month period not to exceed \$4500.

Discussion Item
Accounting Services Contract

- [Memo](#)
- [Email Contacts](#)
- [Professional Services Agreement with Debbie Smith Wagar Consulting](#)



WASCO COUNTY

ADMINISTRATIVE OFFICES

Suite 101
511 Washington Street
The Dalles, Oregon 97058
(541) 506-2550
Fax (541) 506-2551

Tyler Stone
Administrative Officer
HUMAN RESOURCES
(541) 506-2775

FINANCE
(541) 506-2770

INFORMATION SERVICES
(541) 506-2554

FACILITIES
(541) 506-2553

April 13, 2015

Memo to the Wasco County Board of Commissioners

Re: Contracting for Accounting Services

Following the Pauly Rogers report at the March 18, 2015, Board Session, the Board gave me to authority to enter into a contract and move forward to hire someone to clear up the backlog of work in the Treasurer's Office and put processes in place for internal controls. As I move forward, I want to confirm the Board's concurrence with the process.

Under Section 21 (3)(a)(ii) of the Local Contract Review Board Rules:

21) Personal services other than (A/E) Architectural, Engineering, Photogrammetric mapping, Transportation Planning or Land Surveying

(3) Pursuant to the authority granted by ORS 279A.070 the procedures for screening and selection of persons to perform personal services shall be by one of the following methods:

(a) Direct appointment. The criteria for when this selection process may apply include:

(ii) An emergency exists

Section 21 goes on to say:

21 (3)(b) Informal solicitation of competitive quotes from three prospective consultants. If three competitive quotes are not reasonably available, fewer will suffice, but the contracting agency shall make a written record of the effort made to obtain the quotes.

I have contacted several consultants identified to me as qualified for the work with the following results:

- Mark Murray – no response
- Gary Wallis – not available
- Ken Leibham (phone contact) – not available
- Brian Harrington – not available
- Debbie Smith-Wagar – available
- Pauly Rogers – not available



WASCO COUNTY

ADMINISTRATIVE OFFICES

Suite 101
511 Washington Street
The Dalles, Oregon 97058
(541) 506-2550
Fax (541) 506-2551

Tyler Stone
Administrative Officer
HUMAN RESOURCES
(541) 506-2775

FINANCE
(541) 506-2770

INFORMATION SERVICES
(541) 506-2554

FACILITIES
(541) 506-2553

This work will take some time and must be completed before the end of June. Many of those I contacted could do the work but were unable to start until later in the year, therefore I have received only one quote. I believe we have met the provisions of both 21(3)(a)(ii) and 21(3)(b) of the Local Contract Review Board Rules. Due to the urgency of the work and the scarcity of immediately available qualified consultants, I ask that this be declared an emergency in order to move forward with the direct appointment of Debbie Smith Wagar Consulting LLC at an estimated cost of \$13,845.24 but not to exceed \$19,915.55.

Thank you,

A handwritten signature in cursive script that reads "Tyler Stone". The signature is written in dark ink and is positioned above the printed name and title.

Tyler Stone
Wasco County Administrative Officer



Tyler Stone <tylers@co.wasco.or.us>

Short term Treasury Work that might be of interest.

Tyler Stone <tylers@co.wasco.or.us>

Mon, Mar 16, 2015 at 4:10 PM

To: [REDACTED]

Mark,

Wayne Lowry gave me your contact information and said that you might be willing to do a short project with our Treasury Department. Are you available and willing to do project work. Give me a call and I can further explain the project. Thanks Tyler

Tyler Stone
Administrative Officer
Wasco County
511 Washington St. Suite 101
The Dalles, OR 97058
541-506-2552
www.co.wasco.or.us



WASCO
COUNTY

Tyler Stone <tylers@co.wasco.or.us>

Treasury Work

Gary Wallis [REDACTED]
To: Tyler Stone <tylers@co.wasco.or.us>

Fri, Mar 20, 2015 at 2:58 PM

Tyler,

Thanks for contacting me. I'd be glad to help if it is something manageable that can be done on a remote site basis. I spend about half my time in Arizona. After doing the consulting gig for a short period I closed the business and now just help whenever it makes sense and at no charge. If you are looking for someone with an active consulting business you might consider Debbie Smith Wagar, a CPA who used to work at Tigard - debbie@smith-wagarconsulting.com.

Gary
503-473-5581
[Quoted text hidden]



Tyler Stone <tylers@co.wasco.or.us>

Treasury Audit

Brian Harrington [REDACTED]
To: Tyler Stone <tylers@co.wasco.or.us>

Thu, Apr 2, 2015 at 9:54 AM

Not a problem, sorry I couldn't make it work. If you end up needing help on even a portion of the project (just putting policies and procedures together or a little help with reconciliations), please let me know. I'd love to help in any way I can. Good Luck!

Brian Harrington

Sent from Outlook

On Thu, Apr 2, 2015 at 8:30 AM -0700, "Tyler Stone" <tylers@co.wasco.or.us> wrote:

Thanks Brian,
I am going to need some focused time in order to be able to get this done before we close the year. I have some options so maybe we will be able to work together on the next project. Thanks Tyler

Tyler Stone
Administrative Officer
Wasco County
511 Washington St. Suite 101
The Dalles, OR 97058
541-506-2552
www.co.wasco.or.us

On Wed, Apr 1, 2015 at 3:11 PM, Brian Harrington [REDACTED] wrote:

Hi Tyler,

One final question for you. What is your deadline for completion of these projects? In discussions with my current clients, I think I could only be available onsite in April on the 13th & 20th from 7 am - 3 pm, and on April 27th from 7 am - 6 pm. I would also be willing to work remotely and on Saturday, April 11th, 18th, & 25th, if that would work for you. Anyway, let me know your requirements. I am very interested in helping, but am struggling to find time in my April schedule, if that is something you need.

Thank you,

Brian

Sent from Outlook

On Tue, Mar 31, 2015 at 4:53 PM -0700, "Tyler Stone" <tylers@co.wasco.or.us> wrote:

Brian,
We are talking about two bank accounts for reconciliations for the current budget year so 9 months. As for revenue sources they are many but also for current year only. To note several of the months are done with but need to be verified and posted. We need to implement the policies and procedures as well and I would

want that to be a part of the project. Thanks Tyler

Tyler Stone
Administrative Officer
Wasco County
511 Washington St. Suite 101
The Dalles, OR 97058
541-506-2552
www.co.wasco.or.us

On Tue, Mar 31, 2015 at 2:54 PM, Brian Harrington <[REDACTED]> wrote:

Hi Tyler,

I have a few follow up questions for you. In reviewing the AUP report, there is mention of bank reconciliations needing to be done. Can you tell me how many bank accounts there are and how many months behind they are? Also, similar question for the revenue reconciliations. How many revenue sources are there and how many months of reconciliations need to be completed? Finally, in reviewing the policies and procedures recommendations, there appears to be a need for policies and procedures to ensure daily processing and posting of transactions (including tax revenue), policies and procedures to ensure adequate segregation of duties, and policies and procedures for period-end closing (which it sounds like you may have, it just needs to be implemented). Does this summarize your needs? If so, I will discuss my schedule with my current clients and see if I can make some days available in April. I am very interested in helping the County out with resolving these issues, so please let me know if I missed anything in my summary above.

Thank you and I look forward to hearing from you,

Brian

From: Tyler Stone [mailto:tylers@co.wasco.or.us]
Sent: Tuesday, March 31, 2015 8:10 AM
To: Brian Harrington
Subject: Re: Treasury Audit

I am guessing that the reconciliation work will take a couple of weeks max. We also want to implement some enhanced policies and procedures which might take a week as well. Thanks Tyler

Tyler Stone
Administrative Officer
Wasco County
511 Washington St. Suite 101
The Dalles, OR 97058

541-506-2552
www.co.wasco.or.us

On Mon, Mar 30, 2015 at 6:39 PM, Brian Harrington <[REDACTED]> wrote:

Hi Tyler,

Could you give me an idea of how much time you think you will need to clean up the issues identified in your audit? My schedule is pretty full in April, so my availability would be limited during the upcoming month, but I currently do have some time available in May and June. I would be willing to drive to The Dalles to sit down and discuss your needs with you, if that is something that interests you. The best days for me are Tuesday afternoons or anytime on Mondays starting on April 7th. Just let me know.

I look forward to discussing this opportunity further with you,

Brian C. Harrington, CPA.CITP, CGMA

Owner

tiG Consulting, LLC

www.tigconsultingllc.com

(541) 805-8091

From: Tyler Stone [mailto:tylers@co.wasco.or.us]

Sent: Monday, March 30, 2015 3:08 PM

To: Brian Harrington

Subject: Treasury Audit

Brian,

I am looking for some help working on cleaning up some issues with our Treasury Department that were identified in our annual audit. Do you have some availability to do some work in the immediate future?
Thanks Tyler

Tyler Stone
Administrative Officer
Wasco County
511 Washington St. Suite 101
The Dalles, OR 97058
541-506-2552



Tyler Stone <tylers@co.wasco.or.us>

Work

2 messages

Tyler Stone <tylers@co.wasco.or.us>

Mon, Mar 23, 2015 at 12:15 PM

To: Tara Kamp [REDACTED]

Tara

Are you ready to get started on helping us with our little problem? Let me know a price and when you could have someone available. Thanks

Tyler Stone
Wasco County

Tara Kamp [REDACTED]
To: Tyler Stone <tylers@co.wasco.or.us>

Mon, Mar 23, 2015 at 12:53 PM

Hi Tyler,

I really wish I could help more. The reason I have not provided a fee was that our availability is not good right now. We perform all of our interim fieldwork through the spring and our calendar is full through June. I am planning on following up on a couple of calls I have made to inquire about consultants this week and I will let you know if I hear anything. I am also always available for general questions and help with the new consultant when one is found.

Thanks,

Tara

From: Tyler Stone [mailto:tylers@co.wasco.or.us]**Sent:** Monday, March 23, 2015 12:15 PM**To:** Tara Kamp**Subject:** Work

[Quoted text hidden]

WASCO COUNTY, OREGON
PROFESSIONAL SERVICES AGREEMENT
ON-CALL ACCOUNTING CONSULTING SERVICES

THIS AGREEMENT, made and entered into this 6th day of April, 2015, by and between Wasco County, an Oregon County, hereinafter referred to as the "County," and Smith-Wagar Consulting, hereinafter referred to as the "Consultant."

RECITALS

WHEREAS, the accomplishment of the work and services described in this Agreement is necessary and essential to the County; and

WHEREAS, the County desires to engage the Consultant to render professional accounting consultation services for the project described in this Agreement, and the Consultant is willing and qualified to perform such services;

THEREFORE, in consideration of the promises and covenants contained herein, the parties hereby agree as follows:

1. Consultant's Scope of Services

The Consultant shall perform professional accounting consultation services relevant to the project in accordance with the terms and conditions set forth herein, and as provided in Exhibit A, which is attached hereto and by this reference made a part of this Agreement.

2. Effective Date and Duration

This agreement shall become effective upon the date of execution by the County's administrative officer, and shall expire, unless otherwise terminated or extended, on completion of the work as determined by the County or June 30, 2016, whichever comes first. All work under this Agreement shall be completed prior to the expiration of this Agreement.

3. Consultant's Fee

A. Basic Fee

- 1) As compensation for Basic Services as described in Exhibit A of this Agreement, and for services required in the fulfillment of Paragraph 1, the Consultant shall be paid based upon the "Schedule of Rates" in Exhibit B of this agreement, which shall constitute full and complete payment for said services and all expenditures which may be made and expenses incurred, except as otherwise expressly provided in this Agreement. The Basic Fee shall not exceed the amount of Nineteen thousand nine hundred fifteen and 55/100 Dollars (\$19,915.55) without prior written authorization.
- 2) The parties hereto do expressly agree that the Basic Fee is based upon the Scope of Services to be provided by the Consultant. In the event that the actual cost is lower than the estimated cost, the County will be billed for the lower cost. In the event that the actual cost is higher than the estimated cost, the County will not adjust the Consultant's compensation without prior express authorization in writing.

B. Payment Schedule for Basic Fee

Payments shall be made upon receipt of billings based on the work completed. Billings shall be submitted by the Consultant periodically, but not more frequently than monthly. Payment by the County shall release the County from any further obligation for payment to the Consultant for service or services performed or expenses incurred as of the date of the statement of services. Payment shall be made only for work actually completed as of the date of invoice. Payment shall not be considered acceptance or approval of any work or waiver of any defects therein.

C. Detailed Invoices

The Consultant shall furnish cost records for all billings to substantiate all charges. For such purposes, the books of account of the Consultant shall be subject to audit by the County. The Consultant shall complete work and cost records for all billings on such forms and in such manner as will be satisfactory to the County.

D. Contract Identification

The Consultant shall furnish to the County its employer identification number, as designated by the Internal Revenue Service, or social security number, as the County deems applicable.

E. Payment – General

- 1) Consultant is a sole member LLC incorporated in the State of Oregon and has no employees as defined by the Internal Revenue Service; therefore the Consultant has no liabilities for employee taxes, benefits, or workers compensation.
- 2) The County certifies that sufficient funds are available and authorized for expenditure to finance costs of this contract.
- 3) Consultant shall make payments promptly, as due, to all persons supplying services or materials for work covered under this contract. Consultant shall not permit any lien or claim to be filed or prosecuted against the County on any account of any service or materials furnished.

4. Ownership of Documents: Records

- A. All work papers prepared in the course of this engagement are and shall remain the property of the Consultant; however, the County shall be furnished, at no additional cost, one set of all documents prepared in the course of this engagement. The County shall have unlimited authority to use the materials received from the Consultant in any way the County deems necessary.
- B. The County shall make available financial accounting information and other data pertinent to the work to be performed by the Consultant pursuant to this Agreement. The County will provide the information in a prompt manner. Failure to provide the information in a timely manner could delay completion of the project and add to the cost of the project.

5. Assignment/Delegation

Neither party shall assign, sublet or transfer any interest in or duty under this Agreement without the written consent of the other and no assignment shall be of any force or effect whatsoever unless and until the other party has so consented.

6. Consultant is Independent Contractor

- A.** The County's project director, or designee, shall be responsible for determining whether Consultant's work product is satisfactory and consistent with this agreement, but Consultant is not subject to the direction and control of the County. Consultant shall be an independent contractor for all purposes and shall be entitled to no compensation other than the compensation provided for under Section 3 of this Agreement.
- B.** Consultant is an independent contractor and not an employee of County. Consultant acknowledges Consultant's status as an independent contractor and acknowledges that Consultant is not an employee of the County for purposes of workers compensation law, public employee benefits law, or any other law.
- C.** The undersigned Consultant hereby represents that no employee of the County or any partnership or corporation in which a County employee has an interest, has or will receive any remuneration of any description from the Consultant, either directly or indirectly, in connection with the letting or performance of this Agreement.
- D.** If this payment is to be charged against Federal funds, Consultant certifies that he/she is not currently employed by the Federal Government and the amount charged does not exceed his/her normal charge for the type of service provided.
- E.** Consultant is not an active member of the Oregon Public Employees Retirement System and is not employed for a total of 600 hours or more in the calendar year by any public employer participating in the Retirement System.
- F.** Consultant is not an officer, employee, or agent of the County as those terms are used in ORS 30.265.

7. Indemnity

- A.** The County has relied upon the professional ability and training of the Consultant as a material inducement to enter into this Agreement. The Consultant represents to the County that the work under this contract will be performed in accordance with the professional standards of skill and care ordinarily exercised by members of the Consultant's profession under similar conditions and circumstances as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of a Consultant's work by the County shall not operate as a waiver or release. Acceptance of documents by the County does not relieve the Consultant of any responsibility for deficiencies, errors or omissions.
- B.** Claims for other than Professional Liability. Consultant agrees and shall indemnify, defend, save and hold harmless Wasco County, its officers, employees, agents, and representatives from all claims, suits, or actions and all expenses incidental to the investigation and defense thereof, of whatsoever nature, including, but not limited to, intentional acts resulting from or arising out of the activities of the Consultant in performance of this contract at both trial and appeal level, whether or not a trial or appeal ever takes place including any hearing before federal or state administrative agencies.. If any aspect of this indemnity shall be found to be illegal or invalid for any

reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this indemnification.

- C.** Claims for Professional Liability. Consultant agrees and shall indemnify, defend, save and hold harmless Wasco County, its officers, employees, agents, and representatives from all claims, suits, or actions and all expenses incidental to the investigation and defense thereof, arising out of the professional negligent acts, errors or omissions of Consultant or its subcontractors, sub-consultants, agents or employees in performance of professional services under this agreement.
- D.** As used in subsections B and C of this section, a claim for professional responsibility is a claim made against the County in which the County's alleged liability results directly or indirectly, in whole or in part, from the quality of the professional services provided by Consultant, regardless of the type of claim made against the County in performance of this contract. A claim for other than professional responsibility is a claim made against the County in which the County's alleged liability results from an act or omission by Consultant unrelated to the quality of professional services provided by Consultant in performance of this contract.

9. Termination Without Cause

At any time and without cause, the County shall have the right in its sole discretion, to terminate this Agreement by giving notice to the Consultant. If the County terminates the contract pursuant to this paragraph, it shall pay the Consultant for services rendered to the date of termination.

10. Termination With Cause

- A.** The County may terminate this Agreement effective upon delivery of written notice to the Consultant, or at such later date as may be established by the County, under any of the following conditions:
 - 1)** If County funding from federal, state, local, or other sources is not obtained and continued at levels sufficient to allow for the purchase of the indicated quantity of services. This Agreement may be modified to accommodate a reduction in funds.
 - 2)** If the Scope of Work described in Exhibit A is not completed by June 30, 2015, the County will make every effort to appropriate funds to complete the work in fiscal year 2015-2016. However the County shall not be obligated for the Consultant's performance hereunder or by an provision of this contract during any of the County's future fiscal years unless and until the County's Board of Commissioners appropriates funds for this contract in the County's budget for each fiscal year. In the event that funds are not appropriated for this contract, then this contract shall terminate as of June 30 of the last fiscal year for which funds were appropriated. The County shall notify Consultant in writing of any such non-appropriation of funds at the earliest possible date.
 - 3)** If Federal or State regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement.
 - 4)** If any license or certificate required by law or regulation to be held by the Consultant

to provide the services required by this Agreement is for any reason denied, revoked, or not renewed.

- 5) If the Consultant becomes insolvent, if voluntary or involuntary petition in bankruptcy is filed by or against the Consultant, if a receiver or trustee is appointed for the Consultant, or if there is an assignment for the benefit of creditors of the Consultant.

Any such termination of this agreement under paragraph (A) shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

B. The County, by written notice of default (including breach of contract) to the Consultant, may terminate the whole or any part of this Agreement:

- 1) If the Consultant fails to provide services called for by this agreement within the time specified herein or any extension thereof, or
- 2) If the Consultant fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from the County, fails to correct such failures within ten days or such other period as the County may authorize.
- 3) If the Consultant fails to eliminate a conflict as described in Section 14 of this agreement.

The rights and remedies of the County provided in the above clause related to defaults (including breach of contract) by the Consultant shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

If the County terminates this Agreement under paragraph (B), the Consultant shall be entitled to receive as full payment for all services satisfactorily rendered and expenses incurred, an amount which bears the same ratio to the total fees specified in this Agreement as the services satisfactorily rendered by the Consultant bear to the total services otherwise required to be performed for such total fee; provided, that there shall be deducted from such amount the amount of damages, if any, sustained by the County due to breach of contract by the Consultant. Damages for breach of contract shall be those allowed by Oregon law, reasonable and necessary attorney fees, and other costs of litigation at trial and upon appeal.

11. Non-Waiver

The failure of the County to insist upon or enforce strict performance by Consultant of any of the terms of this Agreement or to exercise any rights hereunder, should not be construed as a waiver or relinquishment to any extent of its rights to assert or rely upon such terms or rights on any future occasion.

12. Method and Place of Giving Notice, Submitting Bills and Making Payments

All notices, bills and payments shall be made in writing and may be given by personal delivery, mail, or by fax. Payments may be made by personal delivery, mail, or electronic transfer. The following addresses shall be used to transmit notices, bills, payments, and other information:

WASCO COUNTY	SMITH-WAGAR CONSULTING
Attn: Tyler Stone, Administrative Officer	Attn: Debbie Smith-Wagar
Address: 511 Washington St., Suite 101 The Dalles, OR 97058	Address: 22859 SW Taylor Court Sherwood, Oregon 97140
Phone: (541) 506-2552	Phone: (503) 686-3527
Email: tylers@co.wasco.or.us	Email: debbie@smith-wagarconsulting.com

and when so addressed, shall be deemed given upon deposit in the United States mail, postage prepaid, or when so faxed, shall be deemed given upon successful fax. In all other instances, notices, bills and payments shall be deemed given at the time of actual delivery. Changes may be made in the names and addresses of the person to who notices, bills and payments are to be given by giving written notice pursuant to this paragraph.

13. Merger

This writing is intended both as a final expression of the Agreement between the parties with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until it is made in writing and signed by both parties.

14. Professional Services

The County requires that a Consultant, which does not represent clients on matters contrary to County interests, shall provide services provided pursuant to this agreement to the County. Further, the Consultant shall not engage services of a Consultant and/or other professional who individually, or through members of his/her same firm, represents clients on matters contrary to County interests.

Should the Consultant represent clients on matters contrary to County interests or engage the services of an Consultant and/or other professional who individually, or through members of his/her same firm, represents clients on matters contrary to County interests, the Consultant shall consult with the appropriate County representative regarding the conflict.

After such consultation, the Consultant shall have seven (7) days to eliminate the conflict to the satisfaction of the County. If such conflict is not eliminated within the specified time period, the agreement may be terminated pursuant to Section 10 (B - 3) of this agreement.

15. Force Majeure

Neither the County nor the Consultant shall be considered in default because of any delays in completion and responsibilities hereunder due to causes beyond the control and without fault or negligence on the part of the parties so disenabled, including but not restricted to, an act of God or of a public enemy, civil unrest, volcano, earthquake, fire, flood, epidemic, quarantine restriction, area-wide strike, freight embargo, unusually severe weather or delay of subcontractor or supplies due to such cause; provided that the parties so disenabled shall within ten days from the beginning of such delay, notify the other party in writing of the cause of delay and its probable extent. Such notification shall not be the basis for a claim for additional compensation. Each party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently

pursue performance of its obligation under the Agreement.

16. Non-Discrimination

Consultant agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations. Consultant also shall comply with the Americans with Disabilities Act of 1990, ORS 659A.142, and all regulations and administrative rules established pursuant to those laws.

17. Errors

Consultant shall perform such additional work as may be necessary to correct errors in the work required under this Agreement without undue delays and without additional cost.

18. Extra (Changes) Work

Only the County's Project Manager may authorize extra (and/or change) work. Failure of the Consultant to secure authorization for extra work shall constitute a waiver of all right to adjustment in the contract price or contract time due to such unauthorized extra work and the Consultant thereafter shall be entitled to no compensation whatsoever for the performance of such work.

19. Governing Law

The provisions of this Agreement shall be construed in accordance with the provisions of the laws of the State of Oregon. Any action or suits involving any question arising under this Agreement must be brought in the appropriate court of the State of Oregon.

20. Compliance With Applicable Law

Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work under this Agreement, including those set forth in ORS 279A, 279B, and 279C.

21. Conflict Between Terms

It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument in the proposal of the contract, this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

22. Access to Records

County shall have access to such books, documents, papers and records of the Consultant as are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts and transcripts.

23. Audit

Consultant shall maintain records to assure conformance with the terms and conditions of this Agreement, and to assure adequate performance and accurate expenditures within the contract period. Consultant agrees to permit County, the State of Oregon, the federal government, or their duly authorized representatives to audit all records pertaining to this Agreement to assure the accurate expenditure of funds.

24. Severability

In the event any provision or portion of this Agreement is held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining terms and provisions shall not be affected to the extent that it did not materially affect the intent of the parties when they entered into the agreement.

25. Complete Agreement

This Agreement, including the exhibits, is intended both as a final expression of the Agreement between the Parties and as a complete and exclusive statement of the terms. In the event of an inconsistency between a provision in the main body of the Agreement and a provision in the Exhibits, the provision in the main body of the Agreement shall control. In the event of an inconsistency between Exhibit A and Exhibit B, Exhibit A shall control.

No waiver, consent, modification, or change of terms of this Agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification, or change if made, shall be effective only in specific instances and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. Consultant, by the signature of its authorized representative, hereby acknowledges that he/she has read this Agreement, understands it and agrees to be bound by its terms and conditions.

IN WITNESS WHEREOF, County has caused this Agreement to be executed by its duly authorized undersigned officer and Consultant has executed this Agreement on the date hereinabove first written.

WASCO COUNTY

SMITH-WAGAR CONSULTING

By: Tyler Stone, Administrative Officer

By: Authorized Contractor Representative

Date

Date

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

EXHIBIT A

SCOPE OF SERVICES

The Consultant shall render professional services as described below:

- Review of bank reconciliations from July 1, 2014 through March 31, 2015. If these reconciliations have not been adequately prepared, the Consultant will prepare the bank reconciliations.
- Review of property tax revenue reconciliations from July 1, 2014 through March 31, 2015. If these reconciliations have not been adequately prepared, the Consultant will prepare the property tax revenue reconciliations.
- Review and recommendation of specific improvements to the County's policies and procedures, including internal controls, over the preparation of bank reconciliations, property tax revenue reconciliations and cash handling in all departments of the County.
- Document recommendations on improving internal controls and the flow of work. This document will contain recommendations on the job duties of specific positions in the County. These may be existing positions or may be positions recommended by the Consultant.

Deliverables:

- A memo stating the status of the bank reconciliations and that the reconciliations can be relied upon for preparing internal financial statements.
- A memo stating the status of the property tax revenue reconciliations and that the reconciliations can be relied upon for preparing internal financial statements.
- A document stating the recommended policies and procedures for:
 - Bank reconciliations
 - Property tax revenue reconciliations
 - Cash handling
- A document stating the recommended policies and procedures for property tax revenue reconciliation.
- A document stating the recommended policies and procedures for cash handling.
- A document that shows the overall flow of information from the various departments to the Finance Department with recommendations on improvements. This will include recommendations for improving internal controls.
- A recommendation on the best method to transfer data from the property tax software to the financial accounting software. This recommendation will be based on cost and efficiency in getting the data transferred.

Work will be directed by the Administrative Officer and the Finance Director.

EXHIBIT B
CONSULTANT'S PROPOSAL

Needs	Est Hours	Rate	Cost
<i>Bank reconciliations</i>			
Gather reconciliations and supporting documentation; obtain an understanding of the County's reconciliation process	4.00	\$100.00	\$400.00
Review existing reconciliations for completeness and accuracy	4.00	\$100.00	\$400.00
Prepare any reconciliations that have not been completed for the period July 1, 2014 through March 31, 2015	4.00	\$90.00	\$360.00
<i>Property tax revenue reconciliations</i>			
Gather reconciliations and supporting documentation; obtain an understanding of the County's reconciliation process	6.00	\$100.00	\$600.00
Review existing reconciliations for completeness and accuracy	12.00	\$100.00	\$1,200.00
Prepare any reconciliations that have not been completed for the period July 1, 2014 through March 31, 2015	12.00	\$90.00	\$1,080.00
<i>Policies and procedures</i>			
Bank reconciliation - recommended policies and procedures	4.00	\$100.00	\$400.00
Property tax revenue reconciliation - recommended policies and procedures	4.00	\$100.00	\$400.00
Cash handling - recommend policies and procedures	4.00	\$100.00	\$400.00
<i>Internal controls and flow of work</i>			
Obtain an overall understanding of the flow of information and data between all departments	8.00	\$100.00	\$800.00
Overall internal control documentation	8.00	\$100.00	\$800.00
Overall flow of work between Finance and all other departments	8.00	\$100.00	\$800.00
Recommendation on transferring property tax data into the financial accounting software	32.00	\$100.00	\$3,200.00
<i>Meetings, presentations, other</i>	10.00	\$100.00	\$1,000.00
Total for identified services	120.00		11,840.00
<i>Other costs</i>			
Hotel lodging, meals, etc., GSA per diem rates, assumes 12 nights			\$1,548.00
Mileage, assumes 4 round-trips between Sherwood Oregon (Consultant's business location) and the Wasco County administrative offices (57.5 cents per mile)			\$457.24
Total other costs			\$2,005.24
Grand total identified expenses			\$13,845.24

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 15, 2015**

CONSENT AGENDA

1. [2.13.2015 BOCC Special Session Minutes](#)
2. [4.1.2015 BOCC Regular Session Minutes](#)



WASCO COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION
FEBRUARY 13, 2015

PRESENT: Rod Runyon, County Commissioner
Steve Kramer, County Commissioner
Scott Hege, Commission Chair
STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant
Kristen Campbell, Wasco County Counsel
Bradley Timmons, Wasco County Counsel

Chair Hege opened the Special Session at 8:03 a.m. and went into Executive Session pursuant to ORS 192.660(2)(h) which allows the Commission to meet in executive session for the purpose of consulting with legal counsel.

Chair Hege reconvened the Special Session at 8:35 a.m.

{{{Commissioner Runyon moved to authorize County Counsel to enter into a tolling agreement or series of tolling agreements for up to a 90 day period of time on behalf of the County in regard to the complaint about 12.17.2014 decision made by the County to withdraw from NCPHD. Commissioner Kramer seconded the motion which passed unanimously.}}}

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
FEBRUARY 13, 2015
PAGE 2

Chair Hege adjourned the Special Session at 8:38 a.m.

WASCO COUNTY BOARD
OF COMMISSIONERS

Scott Hege, Commission Chair

Rod Runyon, County Commissioner

Steve Kramer, County Commissioner



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 1, 2015

PRESENT: Rod Runyon, County Commissioner
Steve Kramer, County Commissioner
Scott Hege, Commission Chair
STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant

Chair Hege opened the session at 9:00 a.m. with the pledge of allegiance. Ms. White asked that the following items be added to the Discussion List:

- Discovery Center Land Use Application
- MCEDD Board Vacancy
- May Board Session Scheduling

Mr. Stone asked to add Treasury work to the Discussion List.

Discussion List – Discovery Center Land Use Application
--

Bambi Foy, Raptor Education Coordinator for the Discovery Center, reported that their raptor program has been steadily growing: in the first year they had 3,000 visitors, in the second year they had 19,000 visitors and in the third year they had 25,000 visitors. She said they want to build a birds of prey zoological exhibit on the walking path. She explained that there is a small plot of land not being used and that would be the location for the exhibit which would house birds throughout the day for people to see; even those using the walking path for free would be able to view the raptor specimens. She noted that there will be no electricity or plumbing and it will not be

attached to any other structure. There will be netting and wooden slats to allow as much ventilation as possible, with Plexiglas where a barrier is needed. Since the County is the land-owner, County signatures are necessary for the Land Use Application.

*****The Board was in consensus to sign the Land Use Application for the Discovery Center's proposed zoological raptor exhibit.*****

Discussion List – Library Board of Directors Appointment

Ms. White explained that there had been a vacancy on the Library Board of Directors for some time. She stated that Carolyn Wood is the only applicant and has been recommended for approval by the Library Board of Directors.

{{{Commissioner Kramer moved to approve Order #15-019 appointing Carolyn Wood to the Wasco County Library Board of Directors. Commissioner Hege seconded the motion. The motion passed with aye votes from Commissioner Kramer and Chair Hege and a nay vote from Commissioner Runyon.}}}

Discussion List – Public Health Budget Committee Appointment

Commissioner Kramer stated that Angie Wilson has stepped forward to represent Wasco County on the North Central Public Health District Budget Committee. He explained that the Committee is made up of a commissioner/judge and a lay person from each participating county.

Commissioner Runyon said that Ms. Wilson has done financial work for the Port of The Dalles for a number of years and will be a good addition to the NCPHD Budget Committee.

{{{Commissioner Kramer moved to approve Order #15-023 appointing Angie Wilson to represent Wasco County on the North Central Public Health District Budget Committee. Commissioner Runyon seconded the motion which passed unanimously.}}}

Commissioner Kramer said he would like some direction from fellow Board members regarding funding for North Central Public Health District. He stated that he is looking at a 5-10% reduction while still maintaining services, saying there is always room for improvement.

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Chair Hege said he finds it confusing to determine exactly what the rate of funding has been for this year. Mr. Stone said that some of the funding was conditioned on certain factors. Chair Hege said that he believes it was increased by \$30,000 from the prior year which put it in the neighborhood of \$348,000. He said that he is happy to support Commissioner Kramer's recommendation as he has a better understanding of the situation.

Commissioner Runyon said that he would like to sit down with Mr. Stone to learn more but would like for it to be in line with what is being asked of other departments as far as trimming their budgets.

Discussion List – Reliance Letter

Mr. Stone said that this letter is in regard to the environmental study at the old armory site. The company providing the data is requiring a reliance letter stipulating how we use the report since it is being done for the Oregon Military rather than Wasco County. He pointed out that the letter is in conflict with County process as once the report comes to the Board is it a public document. He reported that he has requested changes in the language and would like the authority to move forward if the requested changes are made and approved by County Counsel.

Chair Hege asked if this is for the front 1.5 acres; the proposal references 1.45 acres and then an additional .34 acres. Mr. Stone said that they are well aware that the study needs to cover the additional acreage the Armory used although it was not part of the original deed. Chair Hege asked that Mr. Stone follow-up with them and confirm.

*****The Board was in consensus to authorize Mr. Stone to sign the Golder and Associates reliance letter if the appropriate changes were made.*****

Discussion List – Staff Retirement

County Clerk Linda Brown said that she has submitted a letter indicating that she will retire on June 30, 2015. She explained that this will be a mid-term retirement; the Board will have to appoint someone to fill the non-partisan Clerk's position. She said that the only requirements are that the prospective Clerk be a resident for at least one year prior to appointment/election and must be at least 18. Chair Hege asked when the filing date would be for the next election. Ms. Brown replied that it would be in March of next year for a November, 2016 election. She said that someone else may interpret the law

differently in that there could be an argument that an appointee does not need to be a 1-year minimum resident; she noted that were they to appoint someone with less than 1-year residency, the appointment would be subject to challenge.

Mr. Stone said there will have to be discussion as to how to move forward. Commissioner Runyon stated that he does not think the public is aware of all that is done in the Clerk's Office; it will be sad to lose Linda.

Agenda Item – WindWave MOU

Planning Director Angie Brewer explained that this is an MOU to reimburse the County for Planning staff time in the review of WindWave's application for a 6.5 mile project that is complex in nature and meets the Fee Schedule standard for additional charges. She pointed out that the large-scale project is within the scenic area and will require review of resource surveys and has cultural resource concerns.

Commissioner Runyon observed that the flat fee covers a certain amount of hours after which there are additional fees. Ms. Brewer concurred adding that the typical application requires approximately 20 hours in staff time; this will take more. She said that in the past, the Planning Director has signed this type of MOU, but she would like that process clarified and will be back to the Board sometime in the future to identify a more detailed process.

Chair Hege stated that he has heard many frustrations because people do not understand that activity in the scenic area includes federal requirements with which the County must comply – the hurdles are not put in place by the County, but are federal requirements. Mr. Stone added that the Planning Department has gone the extra mile to work with WindWave to clear those hurdles. Chair Hege said that people need to be clear that the federal process is onerous and challenging. Ms. Brewer added that there are other procedures and requirements that the applicant will need to pursue on their own; there is BLM and Forest Service land included in this project – those agencies have their own requirements.

*****The Board was in consensus to approve the WindWave MOU.*****

Further discussion ensued regarding current activities in the Planning Department. Chair Hege asked about the periodic review of guiding Planning Department

documents. Ms. Brewer replied that they have had a couple of work sessions to look at support for the project and determine best options. She stated that next week they will look at timelines and staffing needs. She said they are seeking support from the State. Chair Hege asked that the Planning Commission come back with a progress report. Planning Commission Alternate Mike Davis said that they are close and will come back to the Board as soon as possible. Ms. Brewer added that the Planning Commission sees this as a high priority.

Consent Agenda – 3.18.2015 BOCC Regular Session Minutes

{{{Commissioner Kramer moved to approve the Consent Agenda as presented. Commissioner Runyon seconded the motion which passed unanimously.}}}

Discussion Item – MCEDD Appointment

Ms. White reminded the Board that in January of this year the Board appointed Steve Lawrence to complete the term of Dan Spatz who had resigned his position as Cities Representative on the MCEDD Board. She said that at that time there was some discussion about reaching out to other municipalities in the County to put forward someone to fill that role. Ultimately, it was decided that since the resigned cities representative was from The Dalles, it would be more appropriate to have someone from The Dalles complete that term. She pointed out that the term will expire at the end of August and asked for direction regarding outreach to the other municipalities in Wasco County.

Commissioner Runyon noted that the City of The Dalles feels that someone from The Dalles should be on that Board because The Dalles is the only municipality in Wasco County paying MCEDD dues. He suggested that Chair Hege and/or Mr. Stone reach out to the City of The Dalles and have that discussion.

Agenda Item – Boathouse IGA

Chief Deputy Lane Magill reported that 25-30 years ago the County acquired a boat house for the Sheriff's patrol boat. That boat house was moved to the marina many years ago. He stated that the Sheriff has reduced the fleet to two smaller, more mobile boats that are trailered rather than docked; the Sheriff no longer has a need for the boat house. However, the Port has a use for it. The Sheriff's Department would only have need of the facility in an emergency; the Port has agreed to allow them use in case of an emergency.

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Port of The Dalles Office and Marina Administrator Kathleen Norton said that this a garage for a boat and there is not a market for them right now; there are currently 14 boat houses for sale at the marina – at least 6 have been for sale for more than a year. Commissioner Runyon asked the value of what is for sale. Ms. Norton replied that it is anywhere from \$5,000 to \$30,000.

Chief Deputy Magill added that County Counsel has reviewed the IGA and added language for liability and termination. He pointed out that this is no cost to the County.

Commissioner Runyon stated that it sounds like a good solution with flexibility built in. He asked if both parties will retain keys. Chief Deputy Magill replied affirmatively. Ms. Norton said that they will keep their boat and video surveillance equipment in the boat house and remove it if the Sheriff needs to use the facility. She added that they will move the boat house to the front of the marina and will be making some improvements to it.

Chair Hege asked if we currently pay moorage. Chief Deputy Magill replied that the State pays moorage but that the County might be able to retain that money for other marine use.

{{{Commissioner Runyon moved to approve the Intergovernmental Agreement between Port of The Dalles and Wasco County regarding the Disposition of the Sheriff's Boathouse. Commissioner Kramer seconded the motion which passed unanimously.}}}

Chair Hege called a recess at 10:00 a.m.

The Session reconvened at 10:04 a.m.

Agenda Item – Fee Schedule Ordinance

Ms. White explained that in years past the County has held public hearings to amend the Fee Schedule Ordinance. She stated that the passage of an ordinance does not require public hearings; just a first and second reading at two regulars sessions at least 13 days apart. She asked if the Board had a preference toward holding a public hearing; if so, she could schedule the second reading to occur at a public hearing.

Ms. White went on to explain that there were only two requested changes this year: 1) The removal of a sentence in the Assessor's fees – Section (H)(2) as they will no longer be applying this fee if a disqualification is made and 2) an addition to the schedule for the collection of legal fees with a stipulation for notice before doing any requested work that will include legal fees.

Chair Hege asked how the legal fees relate to the proposed Records Request Policy. Mr. Stone replied that the Records Request Policy does include provisions for legal fees, but the language in the Fee Schedule Ordinance will have a broader reach to include such things as land use applications requiring legal work.

Commissioner Kramer read the title of Ordinance #15-001 into the record.

*****The Board was in consensus to have a public hearing for the second reading of the Ordinance #15-001 Amending the Wasco County Fee Schedule.*****

Discussion Item – May Session Scheduling

Ms. White reported that Teri Thalhofer, Executive Director of the North Central Public Health District, has requested an evening meeting so that NCPHD Chair Mike Smith can attend for the NCPHD Quarterly Report presentation.

*****The Board was in consensus for Ms. White to work with NCPHD to identify a regular session that could be scheduled for the afternoon to accommodate NCPHD Board Chair Smith.*****

Discussion List - Treasury

Mr. Stone noted that at the last session the Board received a recommendation from the auditors to bring someone in to get the treasury work caught up. He said he has been looking for someone to do that work and has accessed a network of retired people who have done government accounting – many of whom are either not interested or not available for several weeks. He said he has identified someone who is available now; he reported that he met with her this morning. She will be bringing a contract for services to the County; Mr. Stone said that if the contract looks good he would like the authority to move forward.

Commissioner Runyon stated that he believes the Board has given direction similar to

what is being requested; it is important to get the backlog cleared.

Chair Hege asked if Mr. Stone has a cost estimate. Mr. Stone replied that he will not know until he sees the contract but that his main concern is getting the work done – it must be done by the end of this fiscal year. That said, he assured the Board he would be cost conscious.

*****The Board was in consensus to give Mr. Stone the authority to move forward in contracting someone to clear up the backlog of treasury work with the stipulation that he keep the Board informed as to the terms of the contract and progress of the work.*****

Agenda Item – Transition Team Recommendations
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Finance Director Monica Morris reminded the Board that they had assigned tasks following the Transition Team presentation at the previous Board Session. She reported that those tasks have been completed with a review and input from Attorney Adam Collier from Bullard Law. She said that the revised recommendation addresses everyone's concern and provided the Board with a document outlining the changes (attached). She stated that she had asked for a cap on the length of time employees have to use their banks but the majority of employees did not support the cap. In addition, although the County can freeze the cash-out value of the banks at today's rates of pay, if the County offers a cash out now – all employees owning a vacation bank will be taxed on the value of those banks whether or not they choose to cash out their bank. Therefore, the decision has been made to not make that offer. The final recommendation is that employees with vacation banks use them as vacation they will be paid that vacation time at whatever their rate of pay is at the time of use; if they hold the banks and cash them out at retirement or termination they will be cashed out at today's value.

Chair Hege asked Ms. Morris how she would track that. Ms. Morris replied that she will have to move it to a separate "bank" in the budget and track it.

Transition Team Chair Judy Urness asked about not freezing the wage for the vacation bank cash out since we cannot offer the cash out options. She noted that there were some employees transitioned from accrued to awarded many years ago; their banks were not frozen in value for cash out purposes.

Ms. Morris said she had sent the question to the attorney regarding the previously transitioned employees. She reported that he would not offer an opinion until he could review the records of that time to discover what the intention had been.

Chair Hege said that he believes the County should be consistent but is not in favor of a growing liability for the County. Ms. Morris observed that history shows that people are using the vacation banks as a savings account that they intend to cash out when they retire. She pointed out that just because something was done in 1998 doesn't mean it was the right thing to do then or now.

Chair Hege said he would like to have more information. Ms. Morris noted that the previously transitioned employees were not union employees. She said that as she understands it the non-represented employees went from accrued to awarded vacation in 1998.

Further discussion ensued regarding the differences between the past situation and today's group. County Surveyor Dan Boldt who was part of the previously transitioned group stated that as he recalls there was no distinction made between current and future values of the banks but the employees were encouraged to use their banks – most did not.

Commissioner Kramer suggested that the Board move forward on these recommendations and look at the other group as a separate issue. The Board asked that Ms. White research for anything available regarding the transition of the 1998 group from accrued to awarded vacation.

{{Chair Hege moved to accept and approve the recommendations of the Transition Team as contained in the documents (attached) provided by Finance Director Morris. Commissioner Kramer seconded the motion which passed unanimously.}}

Agenda Item – Budget Adjustments

Ms. Morris stated that the adjustment for Facilities is a small one but demonstrates that the managers have been very real with their budgeting as requested. The funds being requested from Contingency are for unexpected expenses: a fence that was hit and

damaged at the Annex site and a failed sewer line at the Annex site.

Chair Hege asked if the status of the budget is so tight as to require these small adjustments. Ms. Morris replied that she had asked Facilities Manager Fred Davis if his budget could absorb the smaller of the two items but he felt he could not.

Mr. Davis added that there are other projects planned for ongoing maintenance that will have some unexpected costs he will need to absorb. He said that they had tried to find the person responsible for the fence collision but had been unable to do so. He said that if there are any future incidents he will approach adjacent landowners to share the cost; he did not this time as the landowner had put in the fence at their own cost.

{{{Commissioner Kramer moved to approve Order 15-022 in the matter of transferring \$4,370 from contingency to materials and services in General Fund. Commissioner Runyon seconded the motion which passed unanimously.}}}

Ms. Morris explained that 9-1-1 has had an unusual situation in which three employees were out on FMLA long-term which required the manager to fill-in that time with overtime. She stated that the employees bank some of those hours for flex time, they have caps on those banks which cause them to have to cash-out at a certain point. She said that the full staff is back on board, but the 9-1-1 overtime budget has been exhausted.

Chair Hege asked how the other entities paying into 9-1-1 are contributing to make up the overtime. Ms. Morris replied that it is being paid out of a fund to which all participating entities contribute.

{{{Commissioner Runyon moved to approve Order 15-021 transferring \$12,000 from Contingency to Personnel Services in 911 Communications Fund. Commissioner Kramer seconded the motion which passed unanimously.}}}

Commission Call

Commissioner Kramer reported that Forest Collaborative meetings have been set through the end of this fiscal year; ODF has committed to \$5,000 to contract a facilitator which will be Bill Noonan. The April 22nd meeting will be project selection; the May 4th meeting will be a site visit and the May 27th meeting will be to move forward developing the objectives of the project which the Forest Service hopes will be

the Rocky Burn project; information is available on the ODF website.

Discussion ensued around the logistics of Senator Merkley's visit to the area on April 6, 2015.

Commissioner Runyon reported that Hood River County came forward at the NORCOR meeting to suggest looking at charging the larger cities for beds they use at NORCOR. He stated that it was temporarily tabled while NORCOR Director Jim Weed meets with the two cities. He observed that there are two other counties that already have agreements with their major cities for jail beds; it is working well in Josephine County. He said it will be an ongoing discussion.

At 11:00 a.m. Chair Hege recessed the meeting until the 5:30 p.m. public hearing being held in Tygh Valley.

Outdoor Mass Gathering Permit Application Public Hearing

Chair Hege reconvened the session at 5:32 p.m. and opened a public hearing to take testimony regarding the Outdoor Mass Gathering Permit Application submitted for the SOAK 15 arts and camping event to take place in Tygh Valley from May 21-25, 2015. He explained that the staff would present a report followed by input from the organizers. The next step would be questions from the Board followed by testimony. After public testimony, the hearing would be closed and the Board would enter into deliberations.

Ms. Brewer reviewed her presentation and staff report included in the Board Packet. She explained that the event is set to take place in White River Canyon on the Justesen Ranch. The State has requirements for events with 3,000 or more attendees lasting more than 24 hours but less than 120 hours. Although the application is for an event with less than 3,000 attendees, the County has expanded rules for resource land and some of the proposed site includes resource land; therefore, the County is reviewing it based on the State standards. She pointed out that this is not a land use decision – all structures are temporary. They have noticed the Sheriff's Department, Fire Marshall, Health Department and other agencies who might be involved in public safety. She reported that they exceeded notification requirements by mailing notice to neighbors. The Hearing has been published on the Planning website and noticed in the paper twice. She stated that partner agencies have provided a great deal of assistance

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throughout the process. She added that there are specific requirements for the permit; if the applicant is able to demonstrate compliance with those requirements the County is compelled to issue the permit.

Ms. Brewer stated that there is a well on-site that will require further work; if it is not able to meet the requirements, the organizers will have to transport water to the site and have demonstrated their ability to do so through a contract with Bishops. There will not be any food vendors on-site and the organizers are encouraging participants to shop locally to meet their needs. They will have some food available in case of an emergency. They have engaged Cracker Jack First Responders to provide round the clock Emergency Medical Services and Advanced Life Support. There is a landing area nearby should a medivac be necessary. They plan to meet with local volunteer EMS providers who have expressed a level of comfort as long as they can meet with the organizers and have a site visit prior to the event. Rangers will also be on hand. All of these plans will be submitted in writing as a condition of the permit. In addition there will be a certified security officer in place at all times with one primary point of contact designated in the event of an emergency.

Ms. Brewer reported that a traffic control plan has been submitted; planning has asked that the site plan be revised. There is BLM property that zig zags over the river; BLM has asked for temporary fencing to discourage encroachment on BLM land. There will be three BLM site visits: one before the event to ensure that the fencing is in place, one during the event to confirm no breach of the fence line and one after to mitigate impacts. Burning will be in an open, irrigated area. Ms. Brewer stated that the Planning Department is comfortable with moving forward.

Commissioner Runyon asked when the pre-application meeting took place. Ms. Brewer replied that it was held in November and was posted by the previous Planning Director. She said at that time they moved their planned event date from July to May to mitigate fire risk. She said that most of the application was submitted in December with additional pieces coming in throughout the last few months.

Chair Hege asked if any Board member wished to disqualify themselves for any personal or financial interest in this matter. There were none.

Chair Hege asked if any member of the audience wished to challenge the right of any

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Board member to hear this matter. There were none.

Chair Hege asked if there is any member of the audience who wished to question the jurisdiction of this body to act on behalf of Wasco County in this matter. There were none.

A SOAK 15 representative said that they are open to working with the departments/agencies and want to have a safe and secure event without bothering the local citizenry; she said they are happy to answer questions.

Chair Hege opened the hearing to public testimony asking that people limit their comments to 3-5 minutes each.

Frank Kay, Mayor of Maupin, said that the new money events like this one bring into the community are good for the local economy. He stated that as long as this is managed responsibly, he would encourage the Board to approve the permit.

Mike Davis, Tygh Valley resident and member of the South Wasco Alliance, reported that this was brought up at the SWA last week and they contacted many people to encourage them to attend the hearing. He said he also made many calls to get feedback from the community. He reported that the concerns he heard are 1) embers transported by wind, 2) noise, 3) drugs, 4) insurance coverage and 5) contributions to the community.

John Mc Elheran stated that he lives on Juniper Flat about a mile from the site. He said that the last event at the Justesen's had music going until 4:00 a.m., it was so loud that even with the doors and windows shut and a pillow over his head, he could not sleep. He said that it severely impacts local residents as the canyon acts as a megaphone. He said he would appreciate reduced decibels and limited hours. He noted that people move to this area because it is quiet. He added that May may not be early enough to avoid the fire risk as there has not been adequate rainfall this year. He asked that they keep the local residents in mind when holding the event.

Xandra Green, a SOAK organizer, stated that it is not a music festival – there will be no live bands, stages or large speakers. They have small camps with PA systems and there is someone designated to monitor decibels. She added that her organization

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would be happy to publish direct contact phone numbers for local residents to call if the music is too loud. She added that if the fire department issues a burn ban, they will not burn. She stated that they may even have to ban smoking, adding that they do not want a fire – they want to be safe.

Ms. Green said that as far as contributions to the local community, they are doing a fund raiser this Saturday for the fire department and will have on site ice sales where they will invite them to pass the boot for donations. In addition, attendees will be shopping in The Dalles and local Tygh Valley/Maupin markets as well as eating in local restaurants.

Steve Ellis of Tygh Valley said they might consider a free ticket to the event for local residents so they can see what it is all about.

Ann Dhone of Tygh Valley said that last year she had issues with people using their driveway for parking but it had been quickly addressed. She asked what would be burned and how often. Melissa Casburn, SOAK Organizer, said that they are scheduled events for two main sculptures – one is burned on Saturday night and the other on Sunday. She said they are very careful about the materials being used, the area is soaked and on this site they are only 20 feet from a water spigot. She said that in 11 years they have never had anything get out of hand. Tzarn Vierck, SOAK Organizer, added that if the winds are too strong, they will cancel the burn – each burn lasts 1-2 hours.

Debbie Hager, Tygh Valley resident and shop owner, said that people come through town and if it is routed properly it will have less impact on local residents. She said that any event faces challenges but believes that the economic influx will be good for the community.

Fire Chief Gary Duree asked if Cracker Jack will be following local protocols. Cracker Jack representative Craig McClure said he would be happy to work with Chief Duree. Chief Duree said he would not allow Cracker Jack personnel on his ambulance. Mr. McClure said it was an offer rather than a request. Chief Duree said that SOAK will not be their priority and he would like to limit the size of the sculpture with a notice at least 30 minutes prior to any burn. He stated that if there is any wind, they will not be allowed to burn. He added that local EMS cannot do this for nothing – they put a lot

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of time and money in this and need to be compensated.

Mr. Davis said he thinks there needs to be a little more community outreach to define things that satisfy the fire department. He said that Pine Hollow and Juniper Flat will follow Tygh Valley's lead. He said that something needs to be in writing so that everyone clearly understands the expectations. He said that the more dialog there is, the less fear there will be and the more likely the organizers will be welcomed back into the community in the future.

Ms. Hager asked in what areas SOAK has operated in previously and if there had been fires at those sites.

Ms. Green replied that they were at Tidewater Falls and The Miller Brother Ranch near Salem. She said that every year they have had a 10-20 foot tall sculpture burn with no issues. She said they are very concerned about safety. She noted that statues with wider bases are shorter and it is an all-wood burn.

Ms. Dhone noted that this is a community center at which most Tygh Valley residents congregate on Thursday's for lunch. She suggested that SOAK representatives would find that to be a good opportunity to meet with people.

Ms. Green said that they would talk about that and added that anyone can reach them by emailing Portland@burningman.com.

Basil Beeler, Pine Hollow Fire Department, asked how many people they expect and how many campsites would be available. He asked if ODF and BLM had been notified. He pointed out that Maupin has a large event on that weekend and there are two other planned events that will stretch fire and medical response resources. Mayor Kay announced that the Maupin event has already been moved to the weekend before. Mr. Beeler said he wishes his organization had known sooner but he hopes it is a good event.

Ms. Brewer said that while the conversation began in November, she understands that not everyone reads the notices in the paper. She said that the requirements were met and exceeded for noticing; the job of the Planning Department is to facilitate the conversation. She stated that they want something in writing from the local fire

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departments to make sure everyone is in agreement to be as preventative as possible. She added that she was not aware of the multiple events and she is glad to have that information be part of the conversation. She said that she is happy to do more work on the traffic issue. Ms. Green said that they do get excessive insurance; a lot of the concerns being expressed today have been addressed through the application process.

Fred Justesen said he is as concerned as anyone about fire. He said it is a great venue and this is a good process for everyone to learn what is happening. He said he appreciates all the comments and pointed out that the economic impact study done for WTF, Riverfest and Cycle Oregon demonstrated that it brought a million dollars into the County.

Chief Deputy Magill said they have learned a lot over the last few years. He noted that this is the first event in this area run by SOAK and they will have to prove themselves to the community. He said they will have 9 deputies, 2-3 Rangers on the river and 5 OSP officers with the ability to bring in 20-60 more if there is a major incident. He said he wants the community to know that the Sheriff's Department takes this very seriously. He stated that they will beef up DUI and narcotics interdiction and will monitor trespassing. He said he has worked with SOAK over the last 3-4 months and has a good relationship with them but the Sheriff's job is to protect the citizens.

Chair Hege asked Chief Deputy Magill to go into more detail regarding drugs. Chief Deputy Magill replied that they will not be entering the private property during the event unless there is a call. However, they will go in prior to the event to make sure the criteria have been met. Any criminal activity they are called to will be investigated like anything else. Offsite there will be narcotics interdiction – there will be 2 drug dogs and deputies will be making stops. Ms. Green added that there will be gate staff that will search vehicles for contraband. Chief Deputy Magill added that the focus will be safety – on the road, for the attendees and for the neighbors. He stated that SOAK has done a great job of communicating with the Sheriff's Office and worked to meet and exceed requirements.

Merle Hlavka, Pine Hollow, noted that the increased manpower will be costly to the County. Chief Deputy Magill said that is not an increased cost unless there is a major incident; what he has described is an operational focus rather than an increase in manpower.

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Sam Cobb, Tygh Valley diner owner, said that any concerns he may have had have been addressed. He said that Molly B's Diner welcomes them.

Chair Hege closed the hearing at 6:52 p.m.

Commissioner Kramer asked how many people in the SOAK organization would be designated for fire safety. Ms. Casburn replied that they have a fire safety lead who is trying to put together a 20 member staff for the burns.

Commissioner Kramer asked the Cracker Jack representative, Mr. McClure, why they do not have their own transport vehicles. Mr. McClure responded that it allows them to lower costs for the event planners while taking the stress load off of local EMS. He said that at the events they work they see 4-6% of the attendees mostly for simple things. He said that in his experience for an event like this one, his crew may call local EMS twice during the course of the event. He said his crew can treat, hold, evaluate and escalate.

Commissioner Kramer asked if AMR had been contacted for ambulance service. Ms. Green replied that it is something they will look at but right now the cost of an on-site ambulance is greater than their entire event budget.

Commissioner Kramer asked if there is a cut-off time for noise. Ms. Green said that their events are quieter at night and their participants expect that. She stated that at midnight they get quieter adding that they do not have stadium sound systems and they do have someone to monitor sound levels.

Commissioner Runyon noted that there are not live bands. He said he wants to see how the event goes this year before adding any more restrictions. Ms. Green said that they require that camps turn their speakers inward and they address any complaints they receive. Commissioner Runyon said that this seems to be a very different kind of event than What the Festival; he said he want to make sure the organizers meet with local fire districts to work out details for fire prevention.

Chair Hege agreed, saying that coordination will be key. He said there needs to be a way for immediate contact if there are noise issues.

Commissioner Runyon asked how the organizers would feel about a midnight shut-down. Ms. Green said they could work with that but would like to see how the event goes; she does not expect noise to be an issue. Amanda Justesen said she has been to WTF where the sound is amplified; she said that is not the case with SOAK – the music is more confined.

Commissioner Runyon said that the Board will be watching; we want good events to be here and return so they try to work with all the stakeholders.

{{{Commissioner Kramer moved to approve the proposed Outdoor Mass Gathering regarding the planning case number PLAOMG-14-12-003, in light of the applicable criteria and findings presented in the staff reports to the Board dated March 23, 2015. Commissioner Runyon seconded the motion which passed unanimously.}}}

Chair Hege adjourned the meeting at 7:06 p.m.

Motions Passed

- To approve Order #15-019 appointing Carolyn Wood to the Wasco County Library Board of Directors. Commissioner Hege seconded the motion. The motion passed with aye votes from Commissioner Kramer and Chair Hege and a nay vote from Commissioner Runyon.
- To approve Order #15-023 appointing Angie Wilson to represent Wasco County on the North Central Public Health District Budget Committee.
- To approve the Consent Agenda as presented – 3.18.2015 Regular Session Minutes.
- To approve the Intergovernmental Agreement between Port of The Dalles and Wasco County regarding the Disposition of the Sheriff's Boathouse.
- To accept and approve the recommendations of the Transition Team as contained in the documents (attached) provided by Finance Director Morris.
- To approve Order 15-022 in the matter of transferring \$4,370 from contingency to materials and services in General Fund.
- To approve Order 15-021 transferring \$12,000 from Contingency to Personnel Services in 911 Communications Fund.

- To approve the proposed Outdoor Mass Gathering regarding the planning case number PLAOMG-14-12-003, in light of the applicable criteria and findings presented in the staff reports to the Board dated March 23, 2015.

Consensus

- To sign the Land Use Application for the Discovery Center's proposed zoological raptor exhibit.
- To authorize Mr. Stone to sign the Golder and Associates reliance letter if the appropriate changes were made.
- To approve the WindWave MOU.
- For Ms. White to work with NCPHD to identify a regular session that could be scheduled for the afternoon to accommodate NCPHD Board Chair Smith.
- To give Mr. Stone the authority to move forward in contracting someone to clear up the backlog of treasury work with the stipulation that he keep the Board informed as to the terms of the contract and progress of the work.

WASCO COUNTY BOARD
OF COMMISSIONERS

Scott Hege, Commission Chair

Rod Runyon, County Commissioner

Steve Kramer, County Commissioner

Discussion Item
Executive Session

- [No documents have been submitted for this item](#)
[– RETURN TO AGENDA](#)

Agenda Item
CAP ESG Work Plan Approval

- [Certification of Local Government Approval for
Non-Profit Sub-grantee's ESG 2015-17 Work Plan](#)



WASCO COUNTY

Board of County Commissioners

511 Washington Street, Suite 302
The Dalles, Oregon 97058-2237
(541) 506-2520
Fax: (541) 506-2521

Scott Hege, *Chair of the Board*
Rod Runyon, *County Commissioner*
Steve Kramer, *County Commissioner*

CERTIFICATION OF LOCAL GOVERNMENT APPROVAL FOR NON-PROFIT SUBGRANTEE'S ESG 2015-2017 WORK PLAN

I, Scott Hege, Chair of the Wasco County Board of Commissioners, duly authorized to act on behalf of Wasco County hereby approve the project(s) listed below proposed by Mid-Columbia Community Action which serves Wasco County.

<u>Project Name</u>	<u>Target Population(s)</u>	<u>Proposed Services</u>
ESG Homeless Grant	Low Income	Tenant-based Rental Assistance Case Management Data Collection

By: _____
Scott C. Hege

Date: 4.15.2015

Typed Name of Signatory COC Official

(This form should be printed on official stationery of the certifying unit of local government)

Agenda Item
Fee Schedule Ordinance Hearing

- [Memo](#)
- [Ordinance 15-001 Amending the Wasco County
Fee Schedule](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: 2015 FEE SCHEDULE ORDINANCE
DATE: 4/10/2015

BACKGROUND INFORMATION

Very few changes have been requested for the 2015 Fee Schedule. The Assessor's Office has asked to strike one sentence in Section (H)(2); they will no longer be applying this fee if a disqualification is made.

In addition, legal fees have been added with a stipulation for notice before doing any requested work that will include legal fees.

This will be a public hearing and second reading of the Ordinance after which the Board may take action to adopt the ordinance as is or with changes or send it back for more work.

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING WASCO)	
COUNTY'S UNIFORM FEE SCHEDULE FOR)	ORDINANCE
VARIOUS COUNTY DEPARTMENTS)	#15-001

THE BOARD OF COMMISSIONERS OF WASCO COUNTY OREGON DOES
ORDAIN AS FOLLOWS:

Section 1. PURPOSE

The purpose of this Ordinance is to amend established uniform fees to be collected by Wasco County Departments for performing the service required or necessitated by various state statutes.

Section 2. AUTHORITY

The Ordinance is enacted pursuant to the authority granted to general law Counties by ORS 203.035 and by Chapter 833 in the 1979 Oregon Laws.

Section 3. FEE SCHEDULE

The following fees shall be charged and collected by the indicated Department before the filing, recording or copying of subject documents shall be completed:

(A) WASCO COUNTY DEPARTMENTS

- (1) The fee for photocopies shall be \$0.25 per sheet for 8.5 x 11" paper and 8.5 x 14" paper.

- (2) The fee for photocopies shall be \$1.00 per sheet for 11 x 17” paper or larger
- (3) The fee for computer screen printout shall be \$0.25 per sheet
- (4) The fee for electronic copies shall be \$0.25 per page
- (5) The fee for providing content on media discs shall be \$15.00 per disc.
- (6) The research fee shall be \$40.00 per hour, with one hour minimum.
- (7) The computer report fee shall be \$40.00 plus actual printing and materials cost.
- (8) The fee for computer labels shall be \$40.00 plus actual printing and materials cost.
- (9) The fee for fax transmissions shall be \$3.00
- (10) The fee for electronic information services shall be \$40.00 per hour with a one hour minimum.
- (11) The Fee for micro-fiche and micro-film copies shall be \$0.50 per sheet.
- (12) The fee for color photocopies shall be \$1.00 per sheet.
- (13) The fee for a copy of the Wasco County Budget shall be \$20.00.
- (14) The actual cost of attorney’s time incurred by the County for reviewing, redacting and segregating public requests will be billed at the current rate being charged to the County for legal services.
Notice will be provided to requester prior to engaging legal counsel in fulfillment of any request.

(B) WASCO COUNTY SURVEYOR’S OFFICE

- (1) The fee for performing the services set forth in ORS 209.260 shall be \$150.00 for the filing and indexing of a new map of a survey (no limit on size or number of sheets).

- (2) The fee for Blue Line Printing shall be \$0.30 per sq. ft. (\$1.00 minimum).
- (3) The fee for the Surveyor to check partition plats, property line adjustment plats, and replats shall be \$400.00
- (4) The fee for the Surveyor to check subdivision plats and subdivision replats shall be \$525.00 per plat plus \$50.00 per building.
- (5) The fee for the Surveyor to check condominium plats shall be \$525.00 per plat plus \$50.00 per building.

(C) WASCO COUNTY YOUTH SERVICES DEPARTMENT

- (1) The fee for formal probation shall be \$30.00 per charge or group of charges occurring on the same date.
- (2) The fee for informal probation shall be \$10.00 per charge or group of charges occurring on the same date.
- (3) The fee for all urine analysis tests shall be \$10.00 with an additional \$5.00 fee for all tests resulting in a positive finding for control substances.
- (4) The fee for all first referrals of minor in possession of alcohol shall be \$100.00.
- (5) The fee for probation violation upheld by a Court filing shall be \$50.00.
- (6) The fee for completing and filing expunctions shall be \$60.00.

(D) WASCO COUNTY CLERK'S OFFICE

- (1) The fee for performing the services set forth in ORS 92.090, 92.100 and 271.230 and 205.350 shall be as follows:
 - (a) For approval by the Board of County Commissioners, County Assessor and County Treasurer of any plat, the County Clerk shall collect \$10.00 for each Department's approval.

- (2) For recording and indexing any plat, the County Clerk in whose office the deeds of the County are kept, shall charge as follows:
 - (a) For plats containing 20 lots or less - \$35.00
 - (b) For plats containing over 20 lots - \$50.00
 - (c) For more than one sheet per plat - \$5.00 per additional sheet.
 - (d) For partition plats - \$35.00
- (3) The fee for performing the services set forth in ORS 271.230(2) for the services of the County Surveyor for marking the record upon the original plat shall be \$15.00 to be collected by the County Clerk and paid to the County Surveyor.
- (4) The fee for a transcript from the County Clerk lien docket to Circuit Court shall be \$10.00 which is set forth in ORS 205.320(13).
- (5) The fee for performing the services set forth in ORS 517.030 shall be \$5.00 per page paid to the County Clerk who shall immediately pay over said sum to the County Treasurer.
- (6) The fee for performing the services set forth in ORS 517.220 shall be \$5.00 per page.
- (7) The fee for performing the services set forth in ORS 517.290 shall be \$5.00 per page.
- (8) The fee for performing the services set forth in ORS 471.166(7) for on-site or temporary off-premises liquor license application recommendation shall be \$25.00 per license.
- (9) The fee for staff to act as witness to a marriage shall be \$15.00 per witness.
- (10) The fee for a time waiver for a marriage license shall be \$15.00.
- (11) The fee for amending a filed record of marriage or marriage certificate shall be \$25.00.

- (12) The fee for “Certificate of Consent to Marriage of a Minor” shall be \$15.00.
- (13) The fee to reissue a Marriage License shall be \$25.00.
- (14) The fee per document assessed the Affordable Housing fee of \$15.00 for the fee collections services provided by Wasco County on behalf of the Oregon Housing and Community Services Department, as required by ORS 205.323(1)(c) shall be \$1.00 to be deposited into the general fund Clerk’s Fees (101.15.5115.411.124).

(E) WASCO COUNTY SHERIFF’S OFFICE

- (1) The fee for providing a copy of a crime report shall be \$5.00 per request, plus \$0.50 per page.
- (2) The fee for providing a copy of an accident report shall be \$5.00 per request, plus \$0.50 per page.
- (3) The fee for taking a complete set of fingerprints and providing an inked set shall be \$15.00 per card.
- (4) The fee for providing copies of cassette tapes or audio CDs shall be \$10.00 per tape or \$15.00 per CD.
- (5) The fee for photographs shall be \$10.00 per roll or \$15.00 per CD.
- (6) A deposit of \$750.00 shall be required for Real Property Foreclosure Sheriff’s Sales. Applicants shall be billed for actual costs.

(F) WASCO COUNTY FINANCE OFFICE

- (1) The fee for placing a stop payment on a Wasco County issued check shall be \$33.00 per check.
- (2) The fee for a returned item (non-sufficient funds, account closed, etc.) deposited to a Wasco County bank account shall be \$25.00 per check.

(G) WASCO COUNTY COMMUNITY CORRECTIONS DEPARTMENT

- (1) The fee for Monitored Bench Probation placement and supervision shall be a \$120.00 (one-time fee).
- (2) The fee for Monitored DA Diversion placement and supervision shall be \$120.00 (one-time fee).
- (3) The fee for DUII evaluation and compliance monitoring shall be \$990.00 (one-time fee).
- (4) The fee for interstate compact transfer request processing (Oregon as the sending State) shall be \$50.00 (one-time fee).
- (5) The fee for active parole and/or probation supervision shall be \$35.00 per month.
- (6) The fee for community service work program evaluation, placement and monitoring shall be \$35.00.
- (7) The fee for laboratory drug testing fees shall be (a) \$15.00 (per sample) for in-lab tests (b) \$7.50 for instant tests.
- (8) The fee for DNA sample draw and processing shall be \$10.00 (one-time fee).
- (9) The fee for inter-county transfer request processing (Wasco County as the sending County) shall be \$25.00 (one-time fee).
- (10) The fee for electronic home detention program placement and monitoring shall be \$8.00 per day.
- (11) The fee for photocopy material requested shall be \$1.00 per sheet.
- (12) The fee for a Trip Permit to travel out of state shall be \$3.00 per each trip permit issued.
- (13) The fee for providing a Department of Motor Vehicle (DMV) Letter shall be \$10.00.
- (14) The fee for a Non-Departmental Drug Screen shall be \$45.00.
- (15) The one-time set-up fee for non-departmental electronic monitoring shall be \$250.00.

- (16) The fee for non-departmental electronic monitoring shall be \$55.00 per day.

(H) WASCO COUNTY DEPARTMENT OF ASSESSMENT AND TAX

- (1) The fee for mapping changes and new plates shall be \$540.00.
- (2) The fee for calculating farm/forest disqualifications shall be \$40.00, minimum hourly fee per account.
- (3) The fee for certifying true copies shall be \$5.00.
- (4) The fee for completing and processing the change of ownership status for a manufactured structure in the LOIS System to “Exempt From Title” shall be \$55.00. If a Title Company completes the forms and presents the compiled documents to the Tax Collector for review and processing the fee shall be \$25.00.

(I) WASCO COUNTY PUBLIC WORKS

- (1) The fee for filing a Road Vacation Petition shall be \$500.00 per petition.
- (2) A deposit of \$1,000.00 shall be required for processing and inspecting of a motor vehicle road rally. Applicants shall be billed for actual costs.
- (3) A non-refundable Mass Gathering Permit fee of \$500 plus any costs beyond this amount for additional staff time necessary for further administration and inspection of the permitted event.

(J) WASCO COUNTY PLANNING DEPARTMENT

- (1) Planning Department Fees shall be charged as outlined in Exhibit 1 of this Ordinance.

(K) WASCO COUNTY INFORMATION SERVICES DEPARTMENT

- (1) The Hourly Service Fee for services rendered shall be \$120.00 per hour.

SECTION 4 – ENACTMENT PROVISIONS (1)

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in the Ordinance.

(2) SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.

(3) EFFECTIVE DATE

This Ordinance shall take effect on July 15, 2015, upon its adoption.

Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a ____ to ____ vote on this 15th day of April, 2015.

ATTEST:

WASCO COUNTY BOARD
OF COMMISSIONERS

Kathy White
Executive Assistant

Scott C. Hege, Commission Chair

APPROVED AS TO FORM:

Rod L. Runyon, County Commissioner

Kristen Campbell
Wasco County Counsel

Steven D. Kramer, County Commissioner

EXHIBIT 1

Wasco County Planning Department Fees

Effective July 15, 2015 per Wasco County Ordinance #15-001

Credit Cards Accepted with Additional Processing Fee

Consolidated Permit Process: For applications requiring more than one type of review, the full fee shall be paid for the primary/most expensive review and 50% for each additional review.

Type I fees accompanying Type II-IV reviews will be waived.

Type I - Ministerial	Fee
Address – New or Change	\$125
Land Use Verification Letter (Not Involving Land Use Decision)	\$150
Non-Structural Sign-Off – MNN (e.g., LUCS)	\$90
Structural Without Land Use Application – MNS	\$276
Telecommunications Tower - Collocation	\$1,600

Type II - Administrative	Fee
Conditional Uses	
• Aggregate and Other Subsurface Resources	\$2,500
• Dwelling, Non-Farm	\$1,600
• Farm Ranch Recreation	\$1,600
• Other	\$1,000
• Power Generating Facility (EFSC approval and required review)	\$76/hr
• Power Generating Facility (Commercial)	\$5,000 + \$1,000/tower
• Power Generating Facility (Non-Commercial)	\$1,600 + \$1,000/tower
Extension of Time for Land Use Approval	\$475
Legal Parcel Determination	(\$76/hr if deemed complex project) \$500
LUDO Interpretation or Similar Use Determination	\$76/hr
Major Modification of Approval (notice is required)	\$76/hr
National Scenic Area (NSA)	
• Expedited (Used listed in Section 3.110 of Wasco County NSALUDO)	\$600
• Expedited (Removal or Demolition)	\$300
• Full Review (Fences and Accessory Structures Less Than 500 SQ)	\$1,000
• Full Review	\$1,500
Non-Conforming Use Review (verification, restoration or alteration)	\$600
Partition, Property Line Adjustment, or Replat (not involving public or private roads)	\$2,050
Site Plan Review (parking, loading, and home occupations)	\$600
Subject to Standards	
• Aggregate Overlay Significant Determination	\$600
• Dwelling (Accessory, Large Tract Forest, Lot-of-Record, Primary, Relative)	\$1,300
• EPDs (Environmental Protection Districts)	\$650
• Guest House	\$500
• Other	\$650
• Utility Facilities Necessary for Public Service	\$2,500
Temporary Use Permit	\$700
Temporary Use Permit Renewal (e.g., Medical Hardship Dwelling)	\$400
Variance (Administrative) – Less Than 50% Deviation From Stated Standard	\$700

Type III Action – Planning Commission	Fee
Appeal to Planning Commission: ORS 215.416(11)(b); full refund if upheld	\$250
Mobile Home Park / RV Park	\$2,100
Other Reviews Directed to Planning Commission by Ordinance	\$1,500
Partition, Property Line Adjustment, or Replat (involving public or private roads approvals)	\$2,450
Planned Unit Development – Preliminary/Final Plat Review	\$3,600/\$950
Subdivision – Preliminary/Final Plat Review	\$4,100/\$950
Variance – 50% or Greater Deviation From Stated Standard	\$1,000

Type IV Action – Board of County Commissioners	Fee
Appeal to Board of Commissioners	\$1,200
Comprehensive Plan Amendment	\$1,800
Goal Exception	\$1,700
Zone Change	\$1,700
LUDO Text Amendment	\$1,800
Open Space Lands Tax Assessment	\$900
Road Dedication	\$900
Road Naming/Re-Addressing (full fee + half fee for each address changed); not land use decision	\$200
Subdivision Lot Line Vacation per ORS 368.326	\$1,000

Miscellaneous	Fee
Amendment to Land Use Application Request (after pre-notice; prior to approval)	\$350
Complex Projects – As Determined by Planning Director (See Policy and Process)	\$76/hr
Continuance/Extension Request of Planning Commission or Board Hearings	\$500
LUBA Remand and Review	\$300
Outdoor Mass Gathering	
• Less than 3000 people	\$2,500
• 3,000 or more, or 120 hrs or more	\$4,500
Pre-Application Conference - <i>\$250 of the \$500 applies towards land use application if applied for within 90 days of conference.</i>	\$500
Research / Records Request	\$45/hr
Withdrawal of Application - Refunds	
• Before completeness is determined	75% Total
• After completeness is determined	50% Total
• After Pre-Notice or Notice of Decision is mailed	No Refund
Withdrawal of Appeal After Received	No Refund
Work Commenced Without Required Land Use Approval	Additional 50% of Total Review Fee
Work Commenced in NSA Without Required Land Use Approval	Additional 100% of Total Review Fee

Code Compliance	Fee
Administrative Overhead hourly rate	\$50/hr
Appeal to Hearing's Officer	\$500
Continued Non-Compliance	\$50/month
Recordation of Compliance Document	\$61
<i>Other compliance penalty charges exist as established in Compliance Ordinance (WCCNAO)</i>	

POLICY & PROCESS

- MNN: There is no fee for LUCS issued with a building permit.
- MNS: Examples include building permits, manufacture home placement permit and agricultural exempt permit applications.
- Fee Waivers:
 - 1) **Applicability**: A Fee Waiver is applicable to Planning Department fees only. All “Other Departmental Fees” must be paid in full or documentation provided that they have been waived, at the time of application submittal.
 - 2) **Ministerial Sign off with Administrative Review**: If an applicant pays for and receives approval of Type II (Administrative/Discretionary) review, all ministerial sign offs associated with that review shall be waived. This includes Building Permit Application, Manufactured Home Placement Permit Application, Agricultural Exempt Permit Application, Land Use Compatibility Statement, Water Rights Application, and Department of State Lands Permit Application.
 - 3) **Organizations – Type I & Type II**: Organizations that have general Planning Department Fee Waiver for Type I – Ministerial applications include: Wasco County Departments, cities within Wasco County, Special Districts, MCCOG, MCCED, CGCC, NRCS, emergency services and Habitat for Humanity. There will be no Fee Waiver for Type II – Administrative applications.
 - 4) **Individuals**: Any individual may request a Fee Waiver from the Planning Director of any development review or appeal fees. To be granted a waiver (or portion of a fee waiver) an individual must provide documentation of household income at or below 150% of the federal poverty level. To prove a hardship, applicants must provide federal tax returns, pay stubs or annual benefit statements. Assistance will be provided based on the availability of funding. Waivers must be approved and granted by the Planning Director prior to submittal of an application or appeal.
 - 5) **Appeal**: Any organization or individual may appeal the Planning Director’s decision not to grant a Fee Waiver (or portion thereof) to the Board of County Commissioners.
- Complex Projects: Complex projects involve more resources of the planning and other county departments due to their complexity and their overall impacts on the community. As such, complex projects may even require the hiring of outside assistance. For these types of large-scale projects that require a great deal of departmental resources to review, the county will require the applicant to sign a memorandum of agreement to compensate the county for actual costs incurred to complete the review and process in a timely manner. The agreement shall include details with regards to deposit and the scheduling of payments. If an applicant refuses to enter into a memorandum of agreement or if the applicant and the county fail to reach an agreement, the application will not be processed.

Agenda Item
VSO Quarterly Report

- [Activity Report](#)

CVSO Activity Report 2015

Month	Retroactive Payments	Monthly Payments	Decisions Received	Decisions with Award	Issues Awarded	Issues Denied	New Client Files	Claims Filed	Informal	Readjudications and Appeals Filed	Healthcare Applications	Contacts	Volunteer Hours
July 2014	\$37,847.99	\$4,295.49	10	7	7	6	40	24	13	1	1	523	341
August 2014	\$5,349.44	\$440.93	5	3	6	21	33	11	9	7	11	362	253
September 2014	\$58,427.72	\$4,620.30	11	7	9	14	18	12	9	10	5	326	257
October 2014	\$25,331.58	\$2,482.09	11	5	13	18	37	5	6	4	19	341	333
November 2014	\$33,868.91	\$5,710.15	9	7	6	2	38	16	12	4	15	277	278
December 2014	\$58,762.99	\$3,635.62	6	5	10	15	30	8	4	3	16	300	276
January 2015	\$15,978.69	\$3,490.07	10	5	10	35	14	12	4	3	13	321	270
February 2015	\$74,691.68	\$3,692.62	27	19	31	32	26	11	4	4	19	371	271
March 2015	\$68,417.12	\$4,794.29	24	18	33	14	30	14	2	5	13	391	313
April 2015													
May 2015													
June 2015													
2015	\$378,676.12	\$33,161.56	113	76	125	157	266	113	63	41	112	3,212	2,592
Cumulative Monthly Payments	\$155,164.46												
Total Cumulative + Retroactive	\$533,840.58												

March 2015

18.62 Contacts per working day (Includes in-person, telephone, email and regular mail)

0.67 Formal Claims per working day

0.76 Formal + Informal claims per working day

75.00% Claim award rate

70.21% Issue award rate

5.06 Average Age (months) of claims awarded (Increased due to wins on Appeal)

6.49 Portland VARO average completion time March 2014 from VA Monday Morning Report March 30, 2015

24 Decision Letters Received

10 Initial Compensation

8 Increase/Re-open Compensation

2 Veteran Live Pension

1 Widow Death Pension/DIC

0 Burial

3 Appeals

Fiscal Year to Date 2014/15

17.46 Contacts per working day (Includes in-person, telephone, email and regular mail)

0.61 Formal Claims per working day

0.96 Formal + Informal claims per working day

67.26% Claim award rate

44.33% Issue award rate

7.08 Average Age (months) of claims awarded

6.89 Portland VARO average completion from VA Monday Morning Report March 30, 2015

Agenda Item
Mosier Fire District Request

- [Background Information](#)
- [Feb/Mar Emails](#)
- [April Emails](#)
- [Maintenance-Lease Costs per Year](#)
- [Election Equipment Costs per Year](#)

Some background on billing for election costs

Wasco County bills for direct costs: ballot printing, cost of the envelopes, cost of preparing the ballots for mailing, programming costs, staff overtime, election boards. We can also amortize out any equipment, related to the conduct of the election. We can also charge for software licenses and hardware maintenance agreements.

The issue that Mosier Fire and Jim Appleton have is that I included under amortization the cost of the licenses for OCVR, Unity-Election Reporting Manager, and ES&S 650-ballot counting machine.

ELECTION EQUIPMENT LEASE/MAINTENANCE WORKSHEET ANNUAL OR UNIT COST METHOD

1. Equipment lease/maintenance costs this **calendar year***

*Include only the portion of the costs attributable to the calendar year (e.g., divide total by 12 and multiply by the number of months covered by the contract in the current calendar year.) Documentation of these costs **MUST** be provided in order to receive reimbursement.

2. Number of elections this **calendar year**

3. Total lease/maintenance costs for this election (line 1 divided by line 2**) — transfer this amount to section 9 on SEL 952**

Our equipment (mainly the 650 ballot counting machine) has been amortized out to its lifetime so the only thing that I include now is the licenses.

What I did was take the cost of the license or maintenance agreement (they are not all paid on the same timeline either) figured how much of each cost was in 2014. Then I divided the number of elections within the covered dates that had elections.

The problem is that when I did my estimate of how many elections we would do in calendar year 2014 I allowed for the Primary and General. The recall was an unexpected election—but one which we expended resources and have an expectation of being reimbursed.

When I prepared the bill for Nov 26, 2014 Recall I added the amortization piece. I visited with Commissioner Kramer, after the holidays, about the bill being higher than expected. Steve told me to use my best judgment. I then visited with Jim Appleton and told him the same things—the bill is higher than I thought it would be. If his board wanted to contest the bill based on the amortization costs I would be willing to make an adjustment. He told me he would take it up with his board. I sent the bill to Mosier Fire on January 7, 2015. On February 2, 2015, we received payment in full of \$2,781.77.

The week of February 25th, Jim called and wanted a breakout of what was included in the amortization. I sent him an e-mail with my calculations along with copies of the license and maintenance agreements. On March 4th, he responded with the previous conversation of forgiving the amortization portion of the bill. He indicated that he instructed the bookkeeper to hold the bill and not pay it.

I spoke with Tyler and he and I agreed that the time to adjust the bill was in January and when payment was received, I assumed that the Board of Directors had approved the bill for payment. I told him I would not consider a refund but that he could certainly appeal to the Wasco Co Bd of Commissioners'



Kathy White <kathyw@co.wasco.or.us>

Re: Equipment/Lease costs Elections

Mosier Fire <mosierfire@gmail.com>

Thu, Mar 5, 2015 at 4:10 PM

To: Kathy White <kathyw@co.wasco.or.us>

Cc: Scott Hege <scotth@co.wasco.or.us>, Linda Brown <lindab@co.wasco.or.us>, Rod Runyon <rodr@co.wasco.or.us>, Steve Kramer <stevek@co.wasco.or.us>, Tyler Stone <tylers@co.wasco.or.us>

Hello Kathy --

At the direction of the Mosier Fire District Board, I'm requesting the County Board of Commissioners approve a refund of a portion of Mosier Fire District's payment of \$2,781.77 to the County, for the cost of our special election last November.

The requested refund is all or any portion of item 9, Amortization, on the County's invoice, in the amount of \$1,227.08.

The reason for this request is that at one time shortly after the invoice went out Linda Brown said she would support a request to waive the amortization, on the basis that the County was not counting on our special election when you figured rates for amortization. That was not to say the \$1,227.08 is a windfall for the County, but it was Linda's position in January.

When received, the County's invoice posed a conundrum for our Board. Without quorum, they could not address the fact that we were not budgeted for the expense. I was advised to take no action on the refund request until quorum was restored, which didn't happen until February 12.

Following my discussion with Linda in January, our bookkeeper inadvertently paid the invoice on January 26 even though I asked her to hold it until after the Board could consider it. Admittedly, two of our Board members signed the check, and I take ultimate responsibility for the ensuing mess.

Linda now tells me a refund is up to the Commissioners, hence the request.

Please let me know if I need to do anything else in aid of this request.

On Thu, Mar 5, 2015 at 9:33 AM, Linda Brown <lindab@co.wasco.or.us> wrote:

Jim--I spoke with Tyler Stone last night. We are not going to consider a refund. When we spoke in January about the amount of the bill, I would have made an adjustment at that time. When payment was made in the full amount, I assumed you had taken it to your board and gotten approval for payment.

I have CC'd my Commissioner's and you can certainly appeal to them.

Thanks

Linda B

On Wed, Mar 4, 2015 at 1:34 PM, Mosier Fire <mosierfire@gmail.com> wrote:

Thanks Linda --

When you and I first spoke about this right after we received the invoice, you mentioned that we might ask for forgiveness on the amortization line item.

Our bookkeeper then went ahead and paid the full invoice amount even though I asked her to hold it until after our Board reconstituted.

So I'm asking if we can still ask for forgiveness on any portion of the amortization, and if so what we need

to do to make that request.

On Wed, Feb 25, 2015 at 2:07 PM, Linda Brown <lindab@co.wasco.or.us> wrote:

Jim--I got side tracked and did not get this done as quickly as I thought I would. Attached are the bills we receive for licensing/maintenance on the pieces of equipment or software used in conducting elections in Wasco County.

I did a spreadsheet that might explain things a bit better. No agreement begins and ends in a calendar year. We have to figure how many months cross each of the agreements. You will notice that the amount I charged you for Amortization on your Nov 26th billing is actually \$500 less than it should have been. My fingers must have hit the wrong keys on the adding machine.

Hopefully these supporting documents will help to explain how we bill for amortization. Let me know if I can answer anything else for you.

Linda B

--

Linda Brown, Wasco County Clerk
511 Washington St Suite 201
The Dalles Or 97058
phone 541-506-2534 fax 541-506-2531
email: lindab@co.wasco.or.us
<http://co.wasco.or.us/county/dept> clerk.cfm

--

Jim Appleton, Mosier Fire Chief
541.478.3333 cell
mosierfire@gmail.com
mosierfire.com

--

Linda Brown, Wasco County Clerk
511 Washington St Suite 201
The Dalles Or 97058
phone 541-506-2534 fax 541-506-2531
email: lindab@co.wasco.or.us
<http://co.wasco.or.us/county/dept> clerk.cfm

--

Jim Appleton, Mosier Fire Chief
541.478.3333 cell
mosierfire@gmail.com
mosierfire.com



Kathy White <kathyw@co.wasco.or.us>

Re: Equipment/Lease costs Elections

Linda Brown <lindab@co.wasco.or.us>
To: Kathy White <kathyw@co.wasco.or.us>

Mon, Apr 6, 2015 at 10:20 AM

----- Forwarded message -----

From: **Linda Brown** <lindab@co.wasco.or.us>
Date: Wed, Feb 25, 2015 at 2:07 PM
Subject: Equipment/Lease costs Elections
To: mosierfire@gmail.com

Jim--I got side tracked and did not get this done as quickly as I thought I would. Attached are the bills we receive for licensing/maintenance on the pieces of equipment or software used in conducting elections in Wasco County.

I did a spreadsheet that might explain things a bit better. No agreement begins and ends in a calendar year. We have to figure how many months cross each of the agreements.

You will notice that the amount I charged you for Amortization on your Nov 26th billing is actually \$500 less than it should have been. My fingers must have hit the wrong keys on the adding machine.

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Let me know if I can answer anything else for you.

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Thanks Linda --

When you and I first spoke about this right after we received the invoice, you mentioned that we might ask for forgiveness on the amortization line item.

Our bookkeeper then went ahead and paid the full invoice amount even though I asked her to hold it until after our Board reconstituted.

So I'm asking if we can still ask for forgiveness on any portion of the amortization, and if so what we need to do to make that request.

Jim--Let me do some checking and I will get back to you.

-- Jim--I spoke with Tyler Stone last night. We are not going to consider a refund. When we spoke in January about the amount of the bill, I would have made an adjustment at that time. When payment was made in the full amount, I assumed you had taken it to your board and gotten approval for payment.

I have CC'd my Commissioner's and you can certainly appeal to them.

Thanks

Linda B

Hi all,

Linda and I talked about this yesterday. This is a standard practice to share the cost of these special elections with the groups that are requesting the elections. It is my understanding that it is our practice to do this for all the precinct elections, pud, and other special elections, etc. Be careful about starting a practice where we forgive the costs of special elections as it will likely blossom to all of the other entities election practices. Linda correct me if I

am wrong thanks Tyler.

No Tyler you are so right--I will share with any district supporting documents that I use in billing them. The software licenses and postage permits amount to \$8,981.53 per fiscal year and that gets amortized over a calendar year and added to any elections occurring during that time frame.

Scott,

We can write this off with Commission approval but I would not recommend doing that because we are charging these same costs to all of the entities that put stuff on the ballot. It would start a precedence that we don't want to start. We currently charge all of the special districts and precincts for their ballot costs. Either way it will have to come before you because he is requesting that we write off the amount. I would not want to take that action without Board approval. Did you have something in mind that we could do? Linda do you still feel that this should be written off? If so probably just a letter to the Commission requesting they write of an amount can be stuck on the consent or discussion list. Thanks Tyler

Tyler I agree that it sends the wrong message . I told Jim I would not consider a refund but that he could appeal to the BOCC. A big IF would have been before they paid the bill. IF their board would have asked for a adjustment before they submitted it to their bookkeeper for payment. After payment has been received is too late- - even IF Jim had the intention to tell the bookkeeper not to pay the bill. I do not have a problem negotiating before but not after they (Jim) gave implied ok to pay the bill.

LB

2 attachments



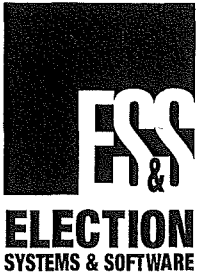
Maintenance-Lease payments 2014-2015.pdf

464K



Election Equipment Lease-Maintenance Costs per year.xls

26K



Election Systems & Software
6055 Paysphere Circle
Chicago, IL 60674
(877) 377-8683

INVOICE NO.	PAGE
893820	1
INVOICE DATE	
06/03/14	

BILL TO: Wasco County, Oregon
511 Washington St
Ste 201

SHIP TO: Wasco County, Oregon
511 Washington St
Ste 201

The Dalles, OR 97058-2231

The Dalles, OR 97058-2231

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
W07066	HMA/FMA 2014-2015	NET 90 DA	973272	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION		UNIT PRICE	UOM DISC. %	EXTENDED PRICE

Coverage Date 09/01/14-08/31/15
Election Ref: NA

1.00	Firmware Usage Agrmt-650	341.500000 EA	341.50
1.00	Gold-HDW Mtc/Support-650	3009.830000 EA	3,009.83

FY 14/15

101.15.5/25.52654

0 USD .00
.00
.00

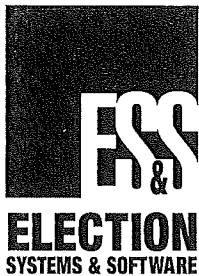
FREIGHT DISCOUNT .00
SHIPPING & HANDLING 3,351.33
TOTAL USD

INVOICE NO.	ACCOUNT NO.	AMOUNT
893820	W07066	3,351.33 USD

Election Systems & Software
(877) 377-8683

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT.
THANK YOU!

OR



Election Systems & Software
6055 Paysphere Circle
Chicago, IL 60674
(877) 377-8683

INVOICE NO.	PAGE
897514	1
INVOICE DATE	
07/02/14	

BILL TO: Wasco County, Oregon
511 Washington St
Ste 201

SHIP TO: Wasco County, Oregon
511 Washington St
Ste 201

The Dalles, OR 97058-2231

The Dalles, OR 97058-2231

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
W07066	SMA 2014-2015	NET 90 DA	977868	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION		UNIT PRICE	UOM. DISC. %	EXTENDED PRICE

Coverage Date 10/01/14-09/30/15

Election Ref: NA

1.00 Sftwr Maint Agrmt-Unity ERM
Election Reporting Manager

1852.200000 EA

1,852.20

*FY 14/15
101.15.5125.52634*

06262

0 USD .00
.00
.00

FREIGHT DISCOUNT .00
SHIPPING & HANDLING 1,852.20
TOTAL USD

INVOICE NO.	ACCOUNT NO.	AMOUNT
897514	W07066	1,852.20 USD

Election Systems & Software
(877) 377-8683

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT.
THANK YOU!

OR

SECRETARY OF STATE (165)
BUSINESS SERVICES DIVISION
255 CAPITOL ST NE SUITE 180
SALEM, OR 97310-

Oregon



INVOICE
AS OF 09/15/14

WASCO COUNTY CLERK
511 WASHINGTON ST STE 201
THE DALLES, OR 97058

CUSTOMER NO.: 1936002315 011

PAGE: 1

INVOICE NO	DOC DATE	DUE DATE	DISC DATE	%	AMOUNT DUE
ARH15069	09/10/14	10/10/14			3,358.00

MM/DD/YY	NARRATIVE	QTY	UNIT COST	EXTENSION
09/10/14	7/14-6/15 OCVR SOFTWARE MAINTENANCE	1	3,358.00	3,358.00
ARH15069	001 TOTAL			3,358.00

ADDITIONAL COMMENTS

SECRETARY OF STATE - ELECTIONS DIVISION - HAVA PROGRAM INVOICE

PLEASE MAKE CHECK PAYABLE TO:

SECRETARY OF STATE
BUSINESS SERVICES DIVISION
255 CAPITOL ST NE SUITE 180
SALEM OR 97310-1342

SFMS PAYMENTS USE TCODE 704-705

QUESTIONS? PLEASE CALL BSD ACCOUNTING AT (503) 986-2242 (KARLA)

✓01148
01.15. 5125. 52665



FEE RENEWAL NOTICE

AUGUST 20, 2014

LEE GREENWAY
POSTMASTER
101 W 2ND ST
THE DALLES OR 97058-1705



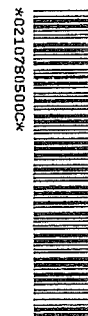
WASCO COUNTY COURTHOUSE
DAVE
511 WASHINGTON ST
THE DALLES OR 97058-2237

Dear DAVE

Your privilege to mail at presorted price(s) will expire on the date(s) shown below. If you plan to continue using your existing privilege(s), the fee(s) noted below must be paid prior to the indicated due date(s).

FEE TYPE	PERMIT TYPE	PERMIT #	EXP DATE	FEE COST
BPM Destination Entry	PI	230	10/09/2014	\$220.00

Bound, Printed Matter



If you have paid the fee(s) shown above, please disregard this notice. It is recommended that fees be paid in advance to facilitate the acceptance of your mailings. Fee payments may be paid up to 60 days in advance of their expiration date. Please return this notice with your payment to the address below:

THE DALLES
101 W 2ND ST
THE DALLES OR 97058-1705

Please make your check payable to POSTMASTER or U.S. POSTAL SERVICE®. Also, note on your check your permit number and type of service you are requesting. Thank you for your business. We look forward to continuing to serve your mailing needs.

Sincerely,

LEE GREENWAY
POSTMASTER
296-1065

pd 9/3/14



FEE RENEWAL NOTICE

JANUARY 20, 2014

LINDA FARNAND
SUPERVISOR, BME
PO BOX 2229
PORTLAND OR 97208-2229



WASCO COUNTY CLERK'S OFFICE
LINDA BROWN
511 WASHINGTON ST OFC
THE DALLES OR 97058-2237

Dear LINDA BROWN

Your privilege to mail at presorted price(s) will expire on the date(s) shown below. If you plan to continue using your existing privilege(s), the fee(s) noted below must be paid prior to the indicated due date(s).

FEE TYPE	PERMIT TYPE	PERMIT #	EXP DATE	FEE COST
Standard Mail	MT	283	03/24/2014	\$200.00

over copy pd 1/29/14 101.15.5125.52117 Vote by Mail Ballots - Main Post office

If you have paid the fee(s) shown above, please disregard this notice. It is recommended that fees be paid in advance to facilitate the acceptance of your mailings. Fee payments may be paid up to 60 days in advance of their expiration date. Please return this notice with your payment to the address below:

PORTLAND MAIN OFFICE FINANCE
PO BOX 3480
PORTLAND OR 97208-3480

Please make your check payable to POSTMASTER or U.S. POSTAL SERVICE®. Also, note on your check your permit number and type of service you are requesting. Thank you for your business. We look forward to continuing to serve your mailing needs.

Sincerely,

LINDA FARNAND
SUPERVISOR, BME
503-294-2428

		Dates Covered	# of Months in 2014	Cost per Month	# Elections covered 2014	Cost Each Election
ES&S-Election Systems & Software						
650 Ballot Counting Machine	\$ 3,351.33	09/01/14-08/31/2015	4	\$ 1,117.12	2	\$ 558.56
Unity-ERM (Election Reporting Mgr)	\$ 1,852.20	10/01/14-9/30/2015	3	\$ 458.04	2	\$ 229.02
OCVR-Oregon Centralized Voter Registration						
Software Maintennce	\$3,358.00	07/01/14-06/30/15	6	\$ 1,679.00	2	\$ 839.50
Postal Permits						
The Dalles #230	\$220	10/2014-09/2015	3	\$ 60.00	2	\$ 30.00
Portland #283	\$200	03/2014-02/2015	9	\$ 150.00	2	\$ 75.00
						\$ 1,732.08

Agenda Item
Sheriff's Deeds

- [Request for Waiver of Recording Fees](#)

Request for waiver of recording fees:

AmeriTitle has found a problem with how the Sheriff's office is notarizing their Sheriff's Deeds. Since 2013 Brenda has notarized Sandy's signature as Rick's Civil Technician but the acknowledge reads as if Brenda is notarizing her own signature.

The true and actual consideration paid for this transfer, stated in terms of dollars, is \$30.00.

IN WITNESS WHEREOF, the grantor has executed this instrument.

DATED this 4TH day of DECEMBER, 2014

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007 AND SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

Rick L. Eiesland
SHERIFF OF WASCO COUNTY

By: Sandra R. Smith
Sandra R. Smith, Civil Technician



(State of Oregon, County of Wasco) ss.

This instrument was acknowledged before me on December 4, 2014,

By Brenda L. Borders, Office Manager for Rick L. Eiesland, as Sheriff of Wasco County.

Brenda Borders
Notary Public for Oregon,

My commission expires 6-9-15

In talking with Sheila at AmeriTitle her Underwriters will not insure the Title Policy because the notary is incorrect. The Deeds need be re-recorded with the correct notary:

INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

Rick Eiesland, Sheriff of Wasco County, Oregon

By: S. Petersen
Civil Deputy

Date: 2-15-13



STATE OF OREGON)
) ss
COUNTY OF WASCO)

This instrument was acknowledged before me on 2-15-2013 by S. Petersen-Talatzko as a Civil Deputy of the Wasco County Sheriff's Office.

Brenda Borders
Notary Public for the State of Oregon

This will require payment of fees that the Sheriff's Office does not have budgeted. I have come up with a solution. Currently a 1-page document has recording fees of \$61 for the first page and \$5.00 of each additional page.

The fees are broken out as:

County Clerk Fee \$5.00 per page (General Fund)

Surveyor's Land Corner \$10.00 per document (General Fund)

GIS Fee \$15.00 per document (General Fund)

Assessment and Tax Fee \$10.00 per document (Dept of Rev)

Oregon Land Information System Fee \$1.00 per document (Dept of Rev)

Affordable Housing Alliance Tax \$20.00 per document (State Fee)

You have within your jurisdiction the ability to waive fees coming and going to the General Fund (GIS, Surveyor, and Clerk). I am suggesting that for the Sheriff's Deeds to be recorded we will collect \$31.00 to cover the fees Wasco Co is obligated to collect and turn over to the State of Oregon.

We will put these charges on account, at the end of the month an invoice will be created for the Sheriff and Finance. We will give Finance the account numbers to distribute the \$30.00 (the other \$1.00 is .50 from A&T fee goes to the General Fund and .50 from A&T fee goes to Clerk's records). Our Helion Recording System charges the full fee at the time of recording but we should be able to short the Clerk the \$1.00 and it will not affect daily receipts. Our "On Account" is what is used for fees that are received by the Treasurer electronically (IRS and Dept of Rev Liens) and also fees that Planning collects and then turns over to Finance for distribution into the various accounts.

I have visited with Rick and Monica about her doing a JV (Journal Voucher) from Sheriff's Account to the DOR accounts.

Brenda estimates there are upwards of 80 documents that will need to be re-recorded. They do not all need to be recorded immediately. I believe that, as the Title Companies need to write Title Insurance for these properties we can record them as needed.

Agenda Item

Mapping NORCOR

- [NORCOR Request](#)
- [DOJ Response](#)
- [Mapping the Criminal Justice System](#)



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



February 19, 2015

Robert Brown, Director
National Institute of Corrections
320 First Street, NW
Room 5002
Washington, DC 20534

Mike Jackson,
Technical Assistance Manager Jails Division
National Institute of Corrections
320 First Street, NW
Room 5002
Washington DC 20534

Re: Request for Technical Assistance

This request for Technical Assistance comes as a result of a joint meeting with local government officials, criminal justice leadership and our Medicaid Coordinated Care providers. Our regional community includes four rural county governments, including Wasco, Gilliam, Hood River, and Sherman Counties. These counties collaborate regularly and have come to consensus that a coordinated focus on better connecting our justice-involved individuals to appropriate medical and mental health services will reduce costs and achieve better outcomes. We are asking for NIC's assistance to achieve this goal.

NORCOR Corrections is a Regional Correctional Facility that serves these four rural counties along the Columbia River Gorge in Northern Oregon. The facility is governed by representatives of the four counties and operates as a quasi-governmental agency. Funding for NORCOR is provided through numerous contracts for services with agencies around north and central Oregon, several state and federal agencies and a subsidy from each county based on historical use patterns. We provide adult jail services, juvenile detention services and Behavioral Rehabilitation Services (BRS) Level 5 Juvenile Residential treatment. This regional approach allows the four counties to share the cost burden of operating a correctional facility and provides the opportunity to provide more comprehensive treatment and services to the justice-involved population.



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



The specific support we are requesting from the National Institute of Corrections is for three regional efforts:

1. First we need to convene a Criminal Justice/Health Care Coordinating Committee.

We have several ad hoc groups that meet on issues surrounding the ACA and health care provision for our justice-involved population. These various groups wish to become organized and to expand their membership to include stakeholders from both the criminal justice system and the mental and physical health systems. The region requests assistance from a skilled facilitator to convene stakeholders for one to two planning meetings focused on developing the framework for a criminal justice/health care coordinating committee. The goals of the planning meeting will be to develop a membership list, charter, mission, and goals for this committee.

2. Mapping criminal justice and health care connections with justice-involved individuals.

We request assistance from NIC to facilitate a two-day work session using NIC's mapping model¹. Participants will include the coordinating committee described above and additional criminal justice and health care system stakeholders from the four counties. We have commitment from our stakeholders to participate in the mapping process with the goal of identifying and prioritizing efforts to connect justice-involved individuals with healthcare at decision-points across the criminal justice system. Our stakeholders are interested in using the intercept model to expand opportunities for engagement of justice-involved individuals in systems of care. Systems such as enrollment in Medicaid and other insurance, engagement in mental health and substance abuse treatment, housing assistance and re-employment are opportunities currently not fully utilized. Opportunities may also include enhanced pre-booking and/or post-booking jail diversion, as well as during community supervision. Improving our ability to enroll and engage individuals in these services will have a direct impact on our ability to control costs and decrease recidivism.

3. Identify a critical path forward

It is not a solution to map the system and understand the elements without identification of a critical path toward specific actions and timelines. In a collaborative arena this is often a difficult phase and requires sharing of resources and responsibilities. We request that NIC provide technical assistance with tactical planning based on the priorities identified during

¹ <https://s3.amazonaws.com/static.nicic.gov/Library/028222.pdf>



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



the mapping process. This phase supports the region's ability to move forward with implementing the change necessary to achieve its goals.

There is solid local and regional support and commitment from the criminal justice, health care, and behavioral health care agencies, as well as clear direction from policy makers to move forward with the efforts described here. We look forward to discussing this request for technical assistance with you and appreciate your willingness to consider supporting this important work.

Gilliam County

Hood River County

Sherman County

Wasco County

Mid-Columbia Center for Living (Community Mental Health Program)

Columbia Gorge Health Council/Pacific Source Community Solutions (Regional Medicaid Coordinated Care Organization)



James K. Weed, Administrator



U.S. Department of Justice

National Institute of Corrections

Washington, DC 20534

March 16, 2015

Mr. James K. Weed
Administrator
NORCOR
201 Webber Stgreet
The Dalles, OR 97058

RE: NIC Technical Assistance Request No. 15C1042

Dear Administrator Weed:

This is to acknowledge receipt of your letter of request for technical assistance to provide a mapping session and other services related to the Affordable Care Act.

Katie Green will be in contact with you to discuss the contents of the request in more detail. Katie can be reached at 800-995-6423, ext. 70149, or e-mail: k2green@bop.gov.

If Katie is not available, please do not hesitate to contact me at 800-995-6423, ext. 40099 or via e-mail: lbrisbin@bop.gov.

Sincerely,

A handwritten signature in blue ink, reading "Lorie Brisbin", is written over a light blue horizontal band.

Lorie Brisbin
Correctional Program Specialist
Community Services Division



Mapping the Criminal Justice System to Connect Justice-Involved Individuals with Treatment and Health Care under the Affordable Care Act

Author: Lore Joplin

June 2014

Robert Brown
Acting Director

Jim Cosby
Chief, Community Services

Katie Green
Project Manager

DISCLAIMER

This document was funded by technical assistance number 14C1011 from the National Institute of Corrections, U.S. Department of Justice. Points of view or opinions stated in this document are those of the authors and do not necessarily represent the official position or policies of the U.S. Department of Justice. The National Institute of Corrections reserves the right to reproduce, publish, translate, or otherwise use and to authorize others to publish and use all or any part of the copyrighted material contained in this publication.

ACCESSION NUMBER

NIC Accession Number: 028222

NIC's mission is to provide training, information and technical assistance to the nation's jails, prisons, and community corrections facilities. More information can be found at www.nicic.gov.

Mapping the Criminal Justice System to Connect Justice-Involved Individuals with Treatment and Health Care under the Affordable Care Act

Introduction

State and local criminal justice systems are poised to change the way they do business. With the advent of the Patient Protection and Affordable Care Act (ACA), it is now possible for millions of low-income individuals in the criminal justice system to obtain insurance coverage for their physical and behavioral health care needs. This far-reaching system change will affect every decision point of the criminal justice system, from pretrial to reentry, and every partner, from correctional health to behavioral health.

A large number of individuals in the criminal justice system struggle with chronic health problems and mental health and substance abuse disorders. For example:

- Although HIV rates and AIDS deaths among state and federal prisoners have declined substantially over the past decade, the rate of HIV cases in correctional facilities is about 3.3 times the rate in the general population as of 2010.ⁱ
- According to the Centers for Disease Control and Prevention, 16–41 percent of individuals in prison are infected with Hepatitis C, versus about 1–1.5 percent in the general population.ⁱⁱ
- Similarly, although less than one percent of the total United States population was confined in prisons and jails as of 2012, over 4 percent of all tuberculosis cases nationwide occurred among residents of correctional facilities.ⁱⁱⁱ
- In the most recent federal report on mental health and corrections, researchers estimated that more than half of all prison and jail inmates had a mental health problem.^{iv}

The Affordable Care Act at a Glance

Medicaid Expansion

- Expands coverage for health care and behavioral health care services to most low-income individuals.
- Provides coverage at 100% federal funding.
- Provides for reimbursement of administrative activity at 50% federal funding.

Marketplace Insurance

- Includes federal subsidies for qualifying individuals and families.
- Coverage is based on the essential health benefits, which include behavioral health care.

- In 2004, at the time of the most recent survey of state and federal prisoners, 56 percent of state inmates and 50 percent of federal inmates reported drug use in the month prior to incarceration.^v

Lack of treatment can be a factor in increased recidivism. For example, a 2006 report found that among state prisoners who were dependent on drugs or alcohol, 53 percent had at least three prior sentences to probation or incarceration, compared to 32 percent of other inmates.^{vi} Proper treatment—especially for behavioral health issues—can significantly reduce further criminal involvement and related costs.^{vii} Yet most justice-involved individuals have been unable to access treatment.

The Survey of Inmates in State and Federal Correctional Facilities (2004) and the Survey of Inmates in Local Jails (2002) by the U.S. Department of Justice provide the most recent data available on inmate access to health care. Though rates differ depending upon the type of correctional facility, the studies indicate that fewer than half of inmates who have a mental health problem have ever received treatment for their problem. A third or fewer received mental health treatment after admission.^{viii}

Failing to connect justice-involved individuals to health care has been expensive for states, because health care costs for the criminal justice system have skyrocketed. A recent Pew report stated that between 2008 and 2011, prison health care spending increased in 42 of the 44 states included in the study, with median growth of 49 percent. In 11 states, prison health care expenditures grew 90 percent or more.^{ix}

Under the ACA, criminal justice systems are now able to enroll significant numbers of justice-involved individuals in health care coverage, thereby reducing recidivism and cutting costs.

Why Mapping?

Criminal justice systems have historically been the primary funder for a large percentage of the newly-eligible Medicaid expansion population. It is expected that four to six million (roughly one-third) of the newly insured Medicaid population in 2016 will include people who will have been booked into jails during the year.^x By 2022, that number is estimated to increase to approximately 7 million.

As states begin to implement the ACA and the criminal justice-involved population begins to receive care through Medicaid and marketplace insurance coverage, criminal justice agencies must be part of the planning and implementation conversations. Having a place at the table will help ensure that:

- The criminal justice-involved population receives the attention necessary to meet its specific health care and behavioral health care needs.

- Costs are appropriately shifted from the criminal justice system to Medicaid, reallocating existing criminal justice treatment funding streams for supportive and wraparound care.
- All potential opportunities for enrollment, referral, and treatment are integrated into the criminal justice, general health care, and behavioral health care systems.

One method of addressing these three focus areas is to use a systems mapping process. Systems mapping creates opportunities for dialogue and relationship building between health and justice stakeholders. By working together to build a visual portrait of how individuals progress through the criminal justice system, health and justice stakeholders gain better understanding of their respective policies and practices. In addition, mapping allows jurisdictions to consider decision points throughout the entire criminal justice system when exploring opportunities to enroll criminal justice-involved individuals in insurance coverage.

This guide is for states and local jurisdictions interested in using system mapping to maximize opportunities for criminal justice and health care system integration and efficiency through the ACA.

The Criminal Justice/ACA Mapping Process

The following steps provide guidance for convening a group of stakeholders for a multi-day mapping session. During that session, participants work together to map the decision points across the entire criminal justice system, from arrest to jail, prison, parole, and beyond where they might integrate health care enrollment or assessment in existing criminal justice processes. In addition, they will identify existing activities and opportunities for enhanced or new activities associated with health coverage enrollment, service referral, and other integration. The mapping process is a launching point for enhancing system efficiency and effectiveness related to the ACA.

1. Convene an Organizing Committee

With the active support of leaders in criminal justice and health services, bring together a small group of committed individuals with decision making authority to help coordinate the mapping process, including identifying stakeholders, conducting outreach, developing the mapping session agenda, and facilitating the process.

2. Identify Stakeholders to Involve in Planning

Mapping your criminal justice system will need to be a collaborative process. No one agency or stakeholder will have a complete, detailed picture of the system or sufficient information to identify gaps, opportunities, or an assessment of proposed solutions. Strive to include participants who have decision making authority within their agencies.

Stakeholders to consider may be members of the following fields:

- Law enforcement
- Prisons and jails
- Probation and parole
- Pretrial
- Human or social services, or equivalent
- Mental health and addiction services
- State's attorney's office staff
- Public defender
- Judiciary/courts
- Community-based substance abuse and mental health treatment providers
- Correctional health services
- Community-based advocacy/service providers

Other parties to consider:

- Medicaid and the administrative service staff
- Governor's office staff
- Elected officials, e.g., state, local, county or city officials
- State or local policy and budget officials
- External evaluator to assist with implementation

3. Interview Stakeholders

You will be more successful with your mapping project if you clearly understand beforehand the opportunities and challenges that your stakeholders anticipate as they attempt to maximize insurance coverage for justice-involved populations under the ACA. It's not necessary to interview your entire group of stakeholders, but interviewing a representative cross-section of staff from state agencies and community providers is recommended. Use the interview to introduce the mapping work session.

Your interview protocol should include a description of the work session and expected outputs. Explain to interviewees that you will use their input to refine the agenda to better meet the needs and expectations of participants.

Here are some questions you might ask:

- What questions do you have about how implementation of the ACA might affect people involved in the criminal justice system?
- What major opportunities related to the ACA do you see for:
 - Individuals involved in the criminal justice system?
 - The criminal justice system?
 - Your agency?
- What major challenges related to the ACA do you see for:
 - Individuals involved in the criminal justice system?
 - The criminal justice system?

- Your agency?
- What eligibility determination and enrollment activities are already occurring, if any?
- What challenges do you anticipate with determining eligibility or facilitating the enrollment of individuals in the criminal justice system?
- Will your health services system have the capacity to handle justice-involved individuals once they are covered by insurance? Will they be able to access general and behavioral health care easily?
- Have you participated in or do you know of any collaborative efforts to plan for the implementation of ACA in your jurisdiction or agency?
 - If yes, please describe the effort, who is involved, and how it's going.
 - If no, do you know of any plans to convene such discussions?
- What outcomes do you hope to achieve from the work session we are planning?
- What potential barriers to achieving those outcomes do you anticipate?
- What concerns do you have about the work session?
- What else would you like to share that might help to inform this work?

4. Map Your Criminal Justice System Decision Points

Gather your stakeholders for a work session. Where useful and appropriate, ask a judge or other high-ranking official to be the convener.

Purpose of mapping. Working collaboratively with stakeholders will help ensure that you build a complete picture of your criminal justice system and arrive at a realistic, informed assessment of which decision points offer the best opportunities to determine the eligibility of defendants and offenders for enrollment under the ACA.

Length of work session. Plan to schedule two days to complete the initial mapping work. The intersection of health care services and the criminal justice system will likely be new to most participants, and it will take time to explore the way the system currently works, discuss opportunities for better collaboration, and brainstorm solutions to issues.

Structure. In general, work session tasks will follow the process outlined in figure 1.

Support Cross-Agency and Cross-System Collaboration. Your jurisdiction will be successful at enrolling justice-involved individuals under the ACA only to the degree that you foster a collaborative approach to the work. Your pre-meeting interviews with stakeholders may uncover opportunities for and challenges to collaboration. Where possible, consider these as you build the meeting agenda and look for ways to foster dialogue and cooperative, solution-focused thinking.

Mapping and Identifying the Intercept Points. To assist meeting participants in mapping the decision points in their criminal justice system, provide them with the NIC Healthcare

Enrollment Intercepts in the Criminal Justice System: Sample Decision Points Map (see figure 3).

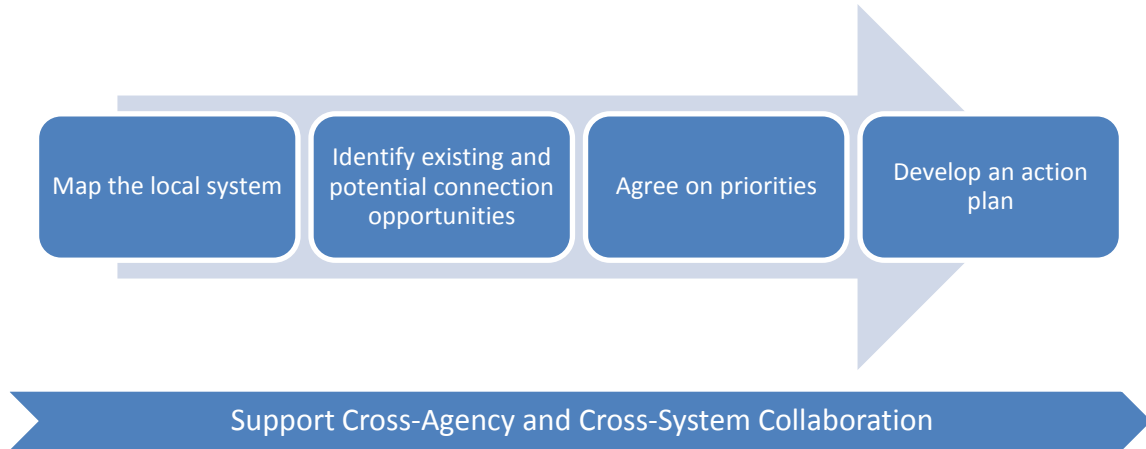


Figure 1: Session Task Mapping

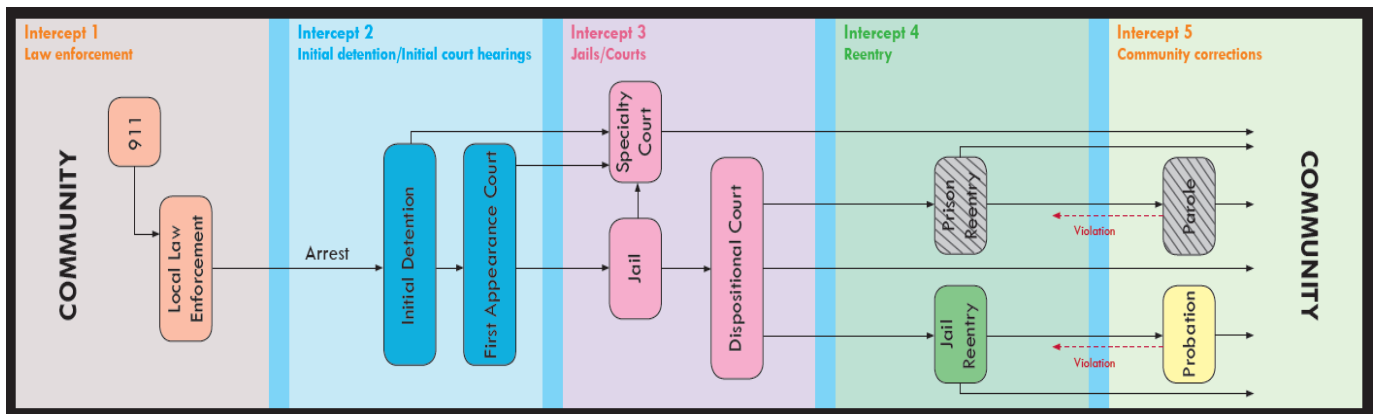


Figure 2: Sequential Intercept Model of the Criminal Justice System^{xi}

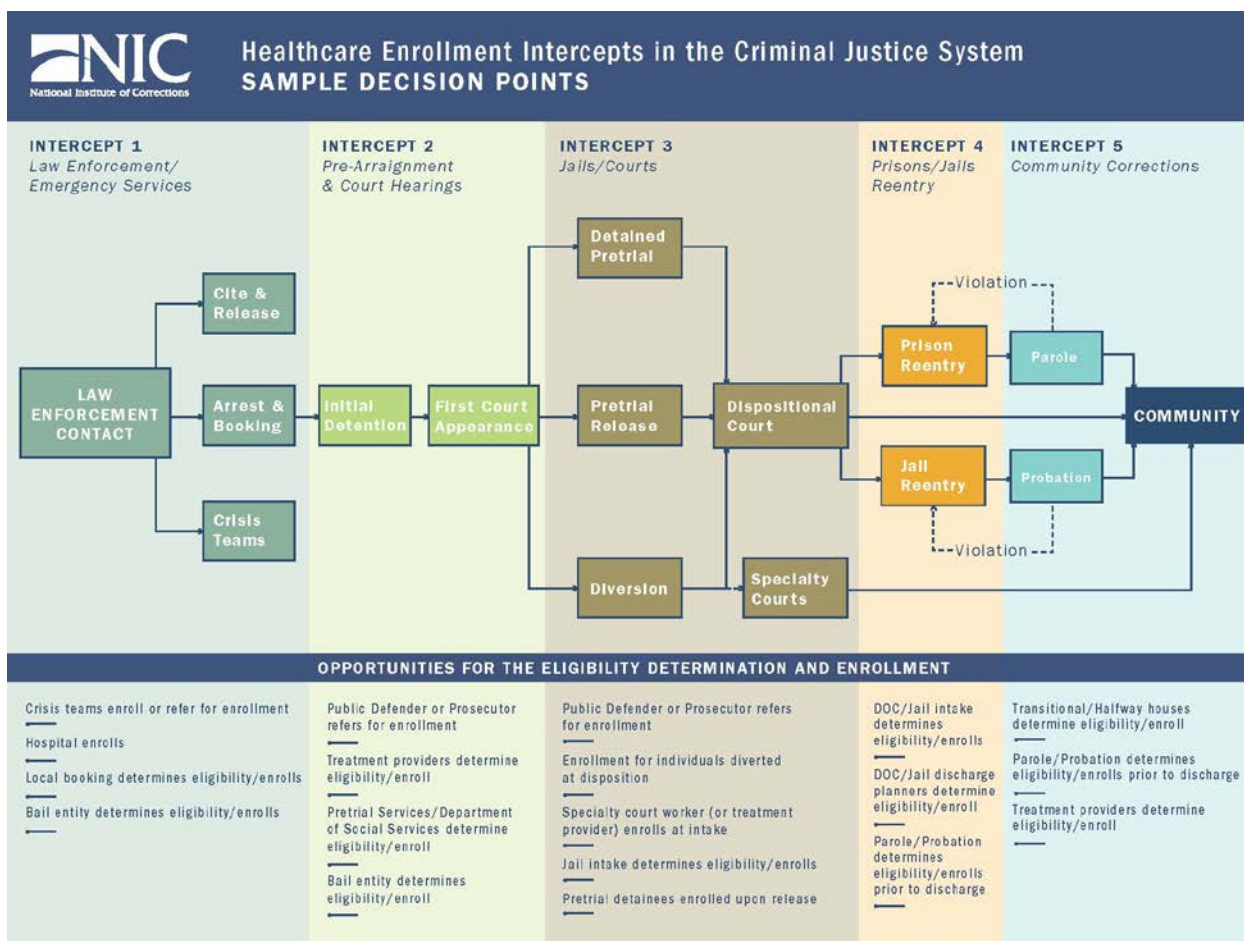


Figure 3: Healthcare Enrollment Intercepts in the Criminal Justice System: Sample Decision Points

The Sequential Intercept Model of the Criminal Justice System (see figure 2) was developed by Mark R. Munetz, MD, and Patricia A. Griffin, PhD, for the GAINS Center for Behavioral Health & Justice Transformation, funded by the Center for Mental Health Services within the Substance Abuse and Mental Health Services Administration (SAMHSA). The model was used originally to map connections between the criminal justice and mental health systems. NIC modified the model to illustrate ACA enrollment opportunities (see figure 3).

As shown in figure 3, the NIC Sample Decision Points Map divides the justice system into five “intercepts” or decision points where individuals will have contact with health and justice personnel who can connect them with coverage:

- Intercept 1: Law Enforcement/ Emergency Services
- Intercept 2: Pre-Arrestment & Court Hearings
- Intercept 3: Jails/Courts
- Intercept 4: Prisons/Jails/Reentry
- Intercept 5: Community Corrections

These intercepts should be adequate for describing most criminal justice systems, but you will also want to map additional decision points that individuals pass through. While they won't all be equally desirable for determining an individual's eligibility for coverage or enrollment, each one should be considered.

NOTE: As part of the mapping process, it will be helpful to discuss the following questions with the work group:

- How do individuals arrive at each decision point in the criminal justice system?
- What criteria determine where individuals go next in the criminal justice system?
- Which agency has primary responsibility for individuals at each decision point?
- What outside functions or services are accessed or required at each decision point?
- What are the inherent strengths and challenges at each decision point, e.g., resource limitations or operational challenges?

5. Identify Opportunities

After the work group has identified decision points, they should answer the following questions for each one:

- What activities are already occurring at that decision point to determine the eligibility of individuals for coverage or to enroll them in coverage? (Your answers may reveal that additional agencies are associated with specific decision points.)
- What opportunities are there to enhance eligibility or enrollment activities?

You may find it helpful to chart the opportunities you identify by target population, activity, and comments, as shown in figures 3 and 4. You would then proceed to create similar charts for each intercept point. See appendix A for a sample map, complete with the types of existing activities likely to be in place and suggestions for ways to enhance activities at each intercept. See appendix B for an actual map completed for the Connecticut criminal justice system.

Stage	Target Population	Insurance Coverage Activity
Pre-Arrest	Seriously Mentally Ill (SMI)	Crisis intervention teams (CIT), mobile crisis units, and hospitals make referrals to the mental health department; the department enrolls cooperative individuals in Medicaid
Arrest	All	None

Booking	All	None
Hospital Triage	Hospitalized Patients	Enrollment in Medicaid (if cooperative)
Bail Decision	Eligible Detainees	None

Figure 4: Intercept 1: Contact with Law Enforcement, Existing Activities (EXAMPLE)

Stage	Target Population	Insurance Coverage Activity	Comments
Pre-Arrest	SMI	CIT & mobile crisis units enrolling	May not be feasible given the crisis aspect of situation. CIT unit funding was recently reduced, reducing staff.
Arrest	All	None identified	
Booking	All	Eligibility determination & enrollment	Need access to secure database; jail has leverage for cooperation, (jail vs. treatment or detox)
Hospital Triage	Hospitalized Patients	None identified	
Bail Decision	Eligible Pretrial Detainees	Assess for substance abuse, mental health, medical needs, and current coverage status	Leverage for cooperation (bail/no bail)

Figure 5: Contact with Law Enforcement, Opportunities for Enhancement (EXAMPLE)

6. Agree on Priorities

Once the decision points have been mapped and opportunities to connect individuals in the justice system with coverage under the ACA have been identified, the work group should:

- Review the opportunities to enhance eligibility or enrollment activities and prioritize them. For each opportunity, assess:
 - Existing resources (work groups, funding streams, and stakeholder interest in making a change)
 - Which key stakeholders should be involved and which should take the lead on change efforts
- Review the list of opportunities and agree on which to prioritize.
- Use the intercept model and the work completed by stakeholders to draft an illustration describing relevant stakeholders, how the system works, and opportunities to improve the insurance enrollment of individuals passing through the system. This will be useful in explaining the work and ensuring

the smooth implementation of any new eligibility or enrollment efforts. (See appendix A for a model map.)

7. Create an Action Plan

With the work group, develop a plan to implement the opportunities and enhancements that participants have prioritized. (See appendix C for an action plan template.) Such a plan would include these and additional steps:

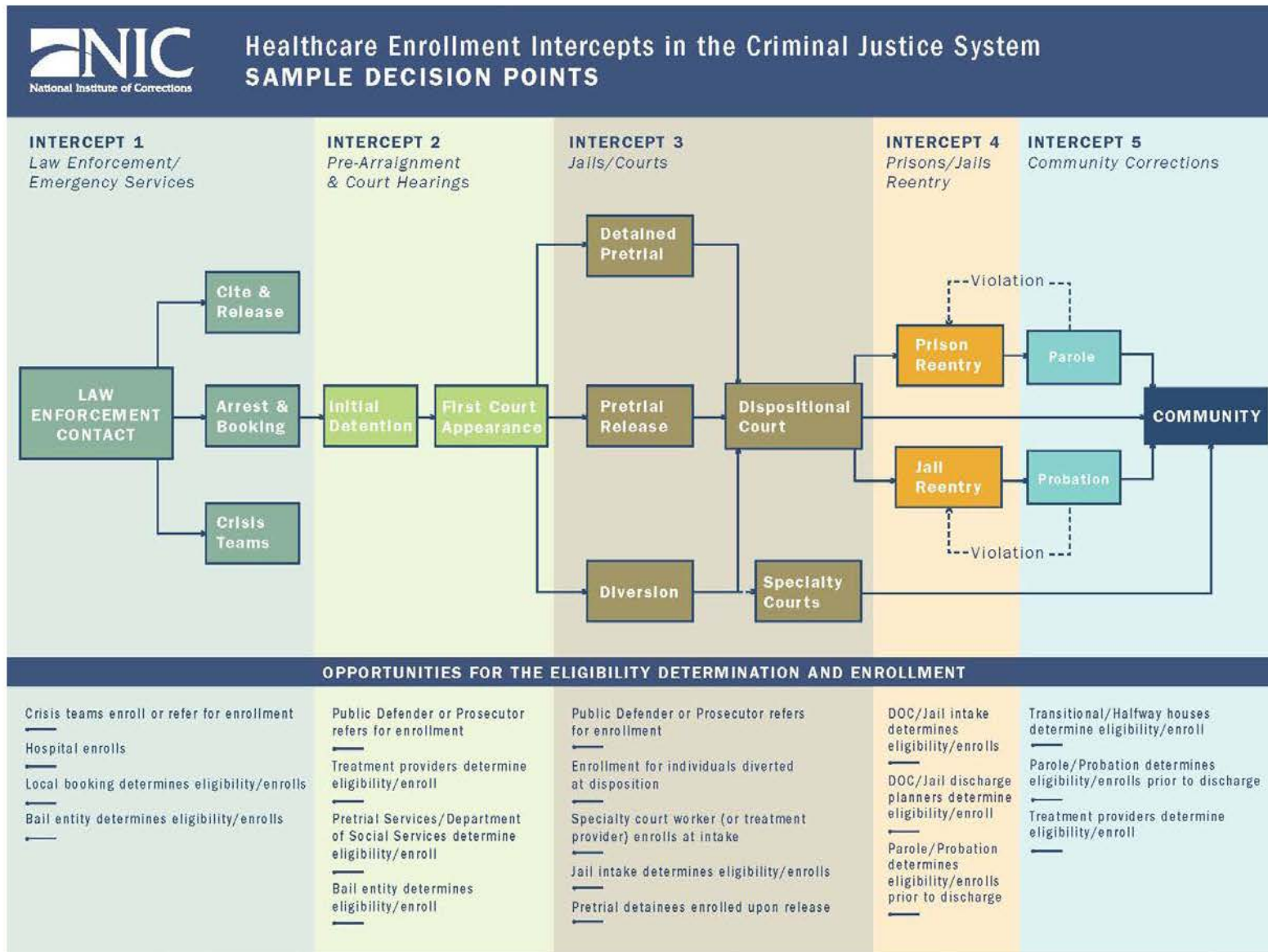
- Assign a coordinator or program manager to the project.
- Identify champions.
- Identify an implementation committee/ working group(s) to refine and execute the implementation plan.
- Set an initial project timeline.
- Line up other staffing and funding (as appropriate).
- Plan for any adjustments to policy or regulations necessary for implementation.
- Determine initial outcome objectives.
- Outline how feedback will be used to improve the implementation process and how progress toward implementation will be evaluated regularly.

Completion and implementation of the action plan should be assigned to the implementation committee.

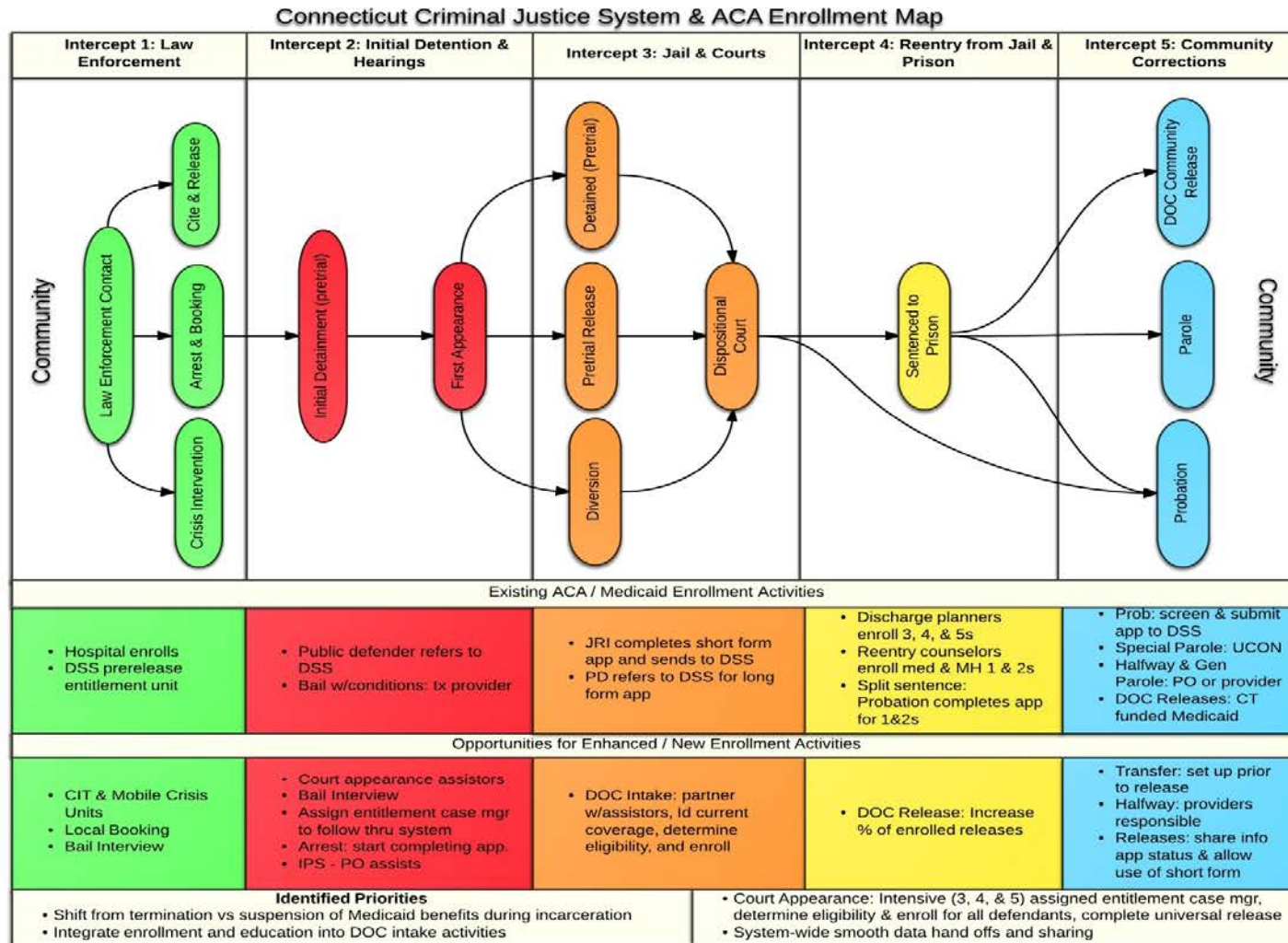
Moving Forward

General health and behavioral health issues with criminal justice-involved individuals intersect. Hence, it is critical that the needs of the population are considered as jurisdictions develop policies and processes to implement the ACA at state and local levels. Bringing together stakeholders from criminal justice, health care, and behavioral health care systems for dialogue around these issues builds increased understanding and collaboration across systems. Using the ACA to do a better job of delivering health care and behavioral health care services to this population not only improves the health of our communities, but makes them safer.

Appendix A: Sample Intercept Map for ACA Eligibility/Enrollment Priorities



Appendix B: Completed Intercept Map for ACA Eligibility/Enrollment Priorities in Connecticut



Note: This map was developed and is used with permission through NIC technical assistance #14C1011.

Appendix C: Action Plan Template

Opportunity #1 (Example): To Enroll or increase access to coverage: [e.g., at jail booking, prison intake, reentry]

Overview: Describe the opportunity, including brief mention of strengths, possible barriers, and estimated time frames.

Goals: <i>If you take action on this opportunity, what do you hope to accomplish?</i>	Lead / Key Stakeholders: <i>Who is primarily responsible for pursuing the goal?</i>	Tasks: <i>What are the tasks that must be completed to accomplish the goal?</i>	Timeline: <i>When will each task be completed?</i>	Outcome/Output Measure: <i>How will you know when you've accomplished the goal?</i>
Goal 1: (example) Establish an enrollment process at jail booking.	Lead's name and organization	Task 1: Convene a workgroup. Task 2: Determine who will complete the enrollment application. Task 3: Task 4:	1. 3/1/14 2. 3/15/14 3. XX/XX/XXXX 4. XX/XX/XXXX	1. Workgroup meets 2. Memorandum of understanding in place with service provider 3. X output 4. X output
Goal #2:				

Opportunity #2 (Example): To increase continuity of care from jail to the community [e.g., increase information sharing between jail and community-based service providers]

Overview: Describe the opportunity, including brief mention of strengths, possible barriers, and estimated time frames.

Goals: <i>If you take action on this opportunity, what do you hope to accomplish?</i>	Lead / Key Stakeholders: <i>Who is primarily responsible for pursuing the goal?</i>	Tasks: <i>What are the tasks that must be completed to accomplish the goal?</i>	Timeline: <i>When will each task be completed?</i>	Outcome/Output Measure: <i>How will you know when you've accomplished the goal?</i>
Goal 1: (example) Establish electronic health records that are shared by the jail and community providers.	Lead's name and organization	Task 1: Convene a workgroup. Task 2: Secure funding. Task 3: Task 4:	1. 3/15/14 2. 4/1/14 3. XX/XX/XXXX 4. XX/XX/XXXX	1. Workgroup meets 2. Funding awarded 3. X output 4. X output
Goal #2:				

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Endnotes

- ⁱ Compare Laura M. Maruschak, “HIV In Prisons, 2001–2010” (Bureau of Justice Statistics, <http://www.bjs.gov/index.cfm?ty=pbdetail&iid=4452>), which cites a rate of 146 HIV cases per 10,000 prisoners, with National Center for HIV/AIDS, Viral Hepatitis, STD, and TB Prevention, “Monitoring Selected National HIV Prevention and Care Objectives by Using HIV Surveillance Data—United States and 6 Dependent Areas—2011” (Centers for Disease Control and Prevention, http://www.cdc.gov/hiv/pdf/2011_monitoring_hiv_indicators_hssr_final.pdf), which cites a prevalence of those living with HIV (diagnosed and undiagnosed) in the United States at 446.4 per 100,000 persons age 13 and older.
- ⁱⁱ Centers for Disease Control and Prevention, *Correctional Facilities and Viral Hepatitis*, <http://www.cdc.gov/hepatitis/Settings/corrections.htm>.
- ⁱⁱⁱ Centers for Disease Control and Prevention, *Reported Tuberculosis in the United States, 2012*, p. 80, <http://www.cdc.gov/tb/statistics/reports/2012/pdf/report2012.pdf>. For rates of incarceration of U.S. adults, see Lauren E. Glaze and Erinn J. Herberman, Ph.D., *Correctional Populations In The United States, 2012*, <http://www.bjs.gov/content/pub/pdf/cpus12.pdf>, which states that 1 out of 108 adults (0.93%) in the United States was incarcerated in prison or jail in 2012.
- ^{iv} Doris J. James and Lauren E. Glaze, *Mental Health Problems of Prison and Jail Inmates*, <http://www.bjs.gov/content/pub/pdf/mhppji.pdf>.
- ^v Christopher J. Mumola and Jennifer C. Karberg, *Drug Use and Dependence, State and Federal Prisoners, 2004* <http://www.bjs.gov/content/pub/pdf/dudsfp04.pdf>.
- ^{vi} Ibid.
- ^{vii} Sixty-five percent of all adults in the U.S. correctional system meet medical criteria for drug and/or alcohol use disorders, and treatment participation reduces subsequent criminal activity by 33–70 percent, depending on the model. See Mancuso, D. & Felver, B. <http://publications.rda.dshs.wa.gov/1372/>
- ^{viii} National Institute of Mental Health, *Inmate Mental Health*, <http://www.nimh.nih.gov/statistics/1DOJ.shtml>
- ^{ix} The Pew Charitable Trusts and the MacArthur Foundation, *Managing Prison Health Care Spending*, <http://bit.ly/1fo6mm0>.
- ^x Marsha Regenstein and Jade Christie-Maples, *Medicaid Coverage for Individuals in Jail Pending Disposition: Opportunities for Improved Health and Health Care at Lower Costs*, <http://bit.ly/Mq3wki>.
- ^{xi} You can download the model and learn more about it from the GAINS Center for Behavioral Health and Justice Transformation at http://gainscenter.samhsa.gov/pdfs/integrating/GAINS_Sequential_Intercept.pdf.

Agenda Item

CAFFA Grant

- [Grant Application Forms](#)
- [Impact Statement](#)
- [Resolution](#)



Form 1 Grant Application Staffing

2015-16

County <u>Wasco</u>	<u>COLUMN 1</u> Approved FTE Current Year (2014-15)	<u>COLUMN 2</u> Budgeted FTE Coming Year (2015-16)	<u>COLUMN 3</u> Change (Column 2 less Column 1)
A. Assessment Administration			
Assessor, Deputy, etc.	0.80	0.88	0.08
Assmt. Support Staff, Deed Clerks, & Data Entry Staff	2.85	2.48	(0.37)
Total Assessment Administration	3.65	3.36	(0.29)
B. Valuation-Appraisal Staff			
Chief Appraisers/Appraiser Supervisor	0.69	0.70	0.01
Lead Appraisers	0.00	0.00	0.00
Residential Appraisers	0.84	0.84	0.00
Commercial/Industrial Appraisers	0.16	0.57	0.41
Farm/Forest/Rural Appraisers	0.86	0.86	0.00
Manufactured Structure/Floating Structure Appraisers	0.17	0.17	0.00
Personal Property Appraisers	0.00	0.00	0.00
Personal Property Clerks	0.28	0.28	0.00
Sales Data Analyst	0.12	0.12	0.00
Data Gatherers & Appraisal Techs	0.08	0.49	0.41
Total Valuation-Appraisal Staff	3.20	4.03	0.83
C. Clerk/BOPTA Staff	0.11	0.21	0.10
D. Tax Collection & Distribution Administration			
Administration, Deputy, etc.	0.28	0.29	0.01
Support & Collection Staff	1.43	1.43	0.00
Tax Distribution	0.61	0.61	0.00
Foreclosure & Garnishment	0.09	0.09	0.00
Total Tax Collection & Distribution Staff	2.41	2.42	0.01
E. Cartography & GIS Administration			
Cartographic/GIS Supervisor	0.35	0.30	(0.05)
Lead Cartographer	0.00	0.00	0.00
Cartographers	0.00	0.00	0.00
GIS Specialist	0.32	0.23	(0.09)
Total Cartographic & GIS Staff	0.67	0.53	(0.14)
F. A&T Data Processing Staff	0.47	0.47	0.00
G. Total A&T Staffing (the sum of A-F above)	10.51	11.02	0.51

Form 2
Explanation of Staffing Issues**2015-16**County Wasco

In this section, explain any difference between approved staffing for the current year and staffing for the budgeted year. Explain why any funded positions were unfilled for the current year. Use this form to describe the intended use of nonpermanent workers (temporary help, project temporaries, and contractors) by A&T function, along with their cost. Note any special or unique aspects regarding who accomplishes the work and how they accomplish it related to Forms 4, 5, and 6. For example, if you use staff to perform personal property functions, other than reported on Form 1, Section B, note that here and include the FTE.

Wasco County is still recovering from the loss of previous assessor Tim Lynn. Staff continues to shift tasks in sharing the work load during this transition and rebuilding period. The Chief Appraiser is tackling some of the tasks Tim Lynn performed while other appraisal staff expands their scope of work, sharing new appraisal tasks. I am budgeting additional time for staff to start training and shift commercial and industrial duties this coming year.

We have just hired a temporary data entry position to assist in conversion work. This was not accomplished earlier in the 2014-15 year as anticipated, resulting in fewer, actual FTE than budgeted. We plan on 12 full months of entry, in the upcoming year. A new appraiser "1" position is budgeted and their first priority will be conversion work during their training period.

With additional part time assistance budgeted in the current year from the retiring Chief Assessment Deputy, Interim Director assistance and part time data entry, the net result for change in FTE is not significant for the coming year, 1.534 fte. We did not need to utilize as many hours in training as budgeted from the Chief Assessment Deputy, resulting in less actual FTE for 2014-15. These changes will move the department in the direction of conversion work as a priority, so that we may get to a place of using the new software system, Proval, and therefore calculating values. Once this is accomplished, reappraisal will follow. With the amount of work to be done, this will take some time.

As new staff comes up to speed, duties will continue to shift. Reorganization may continue as two more retirements could be occurring within the next two years. The focus is to get the new staff up to speed and conversion of appraisal data completed. Getting back out into the field for reappraisal will follow.



Form 3 General Comments

2015-16

County Wasco

Use this form to describe any issue in your budget that needs further clarification. Examples would be significant changes on Form 7, purchase of a new data processing system, salary increases, new car purchases, personal services costs for mapping, etc. You may also use this form to document any miscellaneous comments.

The second year certification of the assessment and tax roll, using the new valuation software was successful with the hard work of all of the staff. Joint values were certified on time this year. We have budgeted part time assistance of the interim director to assist with certification again this year allowing additional training of new key staff.

We are just getting accounts entered in preparation for conversion to the new valuation software system, Proval. Finding commercial appraisal help continues to be a challenge, not only for Wasco County, but for many of the smaller counties in the state. Conversion work will be a priority this coming year. Once that is completed, reappraisal will begin. Getting the new appraiser up to speed is important as one of the appraisers will be retiring in the next few years.

The new Ascend, assessment and tax software, is running well and staff is productive and comfortable with the new system. We have had some staff turnover in the tax functions, but a replacement has been hired and we will be focusing on getting that person up to speed before the busy tax season of 2015-16.

Due to the staff changes and growth, we have budgeted for reorganization of the office with modular units to optimize the space. Being located in a historic building limits our options for expansion.

As we move forward improvements and efficiencies will be key in how we do business. Additional staff, technology and our new software will allow us to change the way we do business and we will be able to focus on some key elements on the valuation side that have been difficult to accomplish in the past.



Form 4 **Valuation-Appraisal Resources**

2015-16

County <u>Wasco</u>	Number of Accounts by Activity		Number of FTE by Activity	
	Actual 2014-15	Estimated 2015-16	Actual 2014-15	Estimated 2015-16
Activities				
1. Real Property Exceptions, Special Assessments, and Exemptions				
New Construction	1,451	1,500	1.00	1.19
Zone Changes	3	1	0.00	0.00
Subdivisions, Segregations, Consolidations	0	0	0.00	0.00
Omitted Properties	50	5	0.18	0.16
Special Assessment Qualification and Disqualification	30	25	0.18	0.31
Exemptions	16	20	0.02	0.16
Subtotal	1,550	1,551	1.38	1.82
2. Appeals and Assessor Review				
Assessor Review and Stipulations	38	35	0.06	0.05
BOPTA	30	25	0.15	0.06
Department of Revenue	0	0	0.00	0.00
Magistrate Division—Tax Court	4	2	0.02	0.05
Regular Division—Tax Court	0	0	0.00	0.00
Subtotal	72	62	0.23	0.16
3. Real Property Valuation				
Physical Reappraisal	0	0	0.00	0.00
Recalculation only—no appraisal review	3,870	3,870	0.00	0.47
Subtotal	3,870	3,870	0.00	0.47
4. Business Personal Property (returns mailed)	1,750	1,800	0.28	0.28
5. Ratio			0.14	0.15
6. Continuing Education			0.16	0.16
7. Other Valuation—Appraisal Activity			0.00	0.99
8. Total Valuation—Appraisal Staff (FTE)			2.19	4.03

Form 4 line 8 should match Form 1, section B. If these figures do not match, use Form 2 or 3 to explain why.



Form 5
Tax Collection/Distribution
Work Activity

2015-16

County Wasco

**Number of Accounts
by Activity**

Actual 2014-15	Estimated 2015-16
-------------------	----------------------

1. Number of accounts requiring roll corrections

Business Personal Property	12	10
Personal Property Manufactured Structures	2	10
Real Property	70	90

2. Number of accounts requiring a refund

Business Personal Property	1	5
Personal Property Manufactured Structures	1	5
Real Property	60	75

3. Number of delinquent tax notices sent

Business Personal Property	65	75
Personal Property Manufactured Structures	324	300
Real Property	2,550	2,500

4. Number of foreclosure accounts processed

Real Property only	112	150
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5. Number of accounts issued redemption notices

Real Property only	1	5
--------------------------	---	---

6. Number of warrants

125	150
-----	-----

7. Number of garnishments

0	0
---	---

8. Number of seizures

0	0
---	---

9. Number of bankruptcies

69	75
----	----

10. Number of accounts with an address change processed

767	750
-----	-----

11. How many second trimester statements do you mail?

2,633

12. How many third trimester statements do you mail?

2,580

13. Does the county contract for lock box service?

☐ Yes ☒ No

14. Does the county use in-house remittance processing?

☐ Yes ☒ No

15. If tax collector is combined with another county function, please describe that function.
The Assessor also acts as Tax Collector.



Form 6
Assessment and Administrative
Support and Cartography
Work Activity

2015-16

County Wasco

Assessment and Administrative Support
Work Activity

	<u>Numbers by Activity</u>	
	Actual	Estimated
	2014-15	2015-16
1. Number of Deeds Worked	<u>1,350</u>	<u>1,400</u>

Cartography Work Activity

	<u>Numbers by Activity</u>	
	Actual	Estimated
	2014-15	2015-16
1. Number of new tax lots	<u>25</u>	<u>40</u>
2. Number of lot line adjustments	<u>9</u>	<u>10</u>
3. Number of consolidations	<u>10</u>	<u>5</u>
4. Number of new maps	<u>33</u>	<u>45</u>
5. Number of tax code boundary changes	<u>1</u>	<u>5</u>



Form 7 Summary of Expenses

2015-16

County Wasco

Current Operating Expenses	A. Assessment Administration	B. Valuation	C. BOPTA	D. Tax Collection & Distribution	E. Cartography*	F. A&T Data Processing	TOTALS
1. Personal Services	\$235,874	\$327,097	\$13,684	\$149,910	\$50,455	\$44,102	\$821,122
2. Materials & Services	\$10,195	\$10,195	\$150	\$18,340	\$14,000	\$134,567	\$187,447
3. Transportation	\$2,450	\$2,450	\$0	\$0	\$0	\$0	\$4,900
4. Total Current Operating Expenses (Total Direct Expenses)	\$248,519	\$339,742	\$13,834	\$168,250	\$64,455	\$178,669	\$1,013,469

* Include ORMAP-approved grant funding

Indirect Expenses

5. Total Direct Expenses (line 4)	\$1,013,469
6. If you use the 5 percent method to calculate your indirect expenses, enter .05 in this box.	0.05000
Total Indirect Expenses (line 5 × line 6)	\$50,673
6A. If you use a percent amount approved by a federal granting agency to calculate your indirect expenses, enter that percentage in this box	0.00000
Total Indirect Expenses (line 6A × the direct expense amount for the category/categories that your certificate allows)	\$0
7. Total Indirect Expenses	\$50,673

Capital Outlay

	Assessment Administration	Valuation	BOPTA	Tax Collection & Distribution	Cartography	A&T Data Processing	Total Capital Outlay Without Regard to Limitation
8. Enter the actual capital outlay without regard to limitation.	\$7,250	\$14,250	\$0	\$0	\$0	\$3,500	\$25,000
9. Total direct and indirect expenses (line 4 + line 7)							\$1,064,142
10. Direct and indirect expenses × 0.06							\$63,849
11. The greater of line 10 or \$50,000							\$63,849
12. Capital outlay (the lesser of line 8 or line 11)							\$25,000
13. Total expenditures for CAFFA consideration (line 4 + line 7 + line 12)							\$1,089,142

RACIAL AND ETHNIC IMPACT STATEMENT

This form is used for informational purposes only and must be included with the grant application.

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons¹ in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. ☐ The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

2. ☐ The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

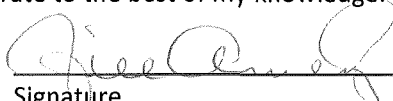
Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

3. ☒ The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, on a separate sheet of paper, provide the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

I HEREBY CERTIFY on this 15 day of April, 2015, the information contained on this form and any attachment is complete and accurate to the best of my knowledge.


Signature _____
Printed Name: Jill Amery
Title: Assessor

¹ "Minority persons" are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African-Americans, Hispanics, Asians or Pacific Islanders, American Indians and Alaskan Natives.

Grant Application Resolution

Wasco County is applying to the Department of Revenue in order to participate in the Assessment and Taxation grant.

This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Wasco County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system. County is generally in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Wasco County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$1,089,142, the total expenditure amount for consideration in the grant. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

County designates:

<u>Jill Amery</u>	<u>541 506-2512</u>	<u>jilla@co.wasco.or.us</u>
Name	Telephone	E-mail Address

as the county contact person for this grant application.

Signature of Chairperson or Judge of Governing Body

Date Signed

Agenda Item

BLM Update

- [Briefing](#)

Prineville District – Wasco County Issue/Project Briefing Paper

Bureau of Land Management

April 2015

Maupin Shoulder Repair

The State of Oregon through its Department of Transportation is designing the highway improvement project, Maupin Shoulder Repair, at the south end of Maupin, Oregon [the existing route of US Highway 97 (The Dalles-California Hwy)]. ODOT has made a request for an appropriation to allow for this project as well as to cover the highway right-of-way after the project is completed.

This project is intended to improve the roadway clearance and prevent further erosion of the shoulder areas. The erosion is threatening the paved travel lane and ODOT is looking to shift the highway away from the erosion area. The majority of the project area is within a parcel of property owned by the BLM. ODOT is proposing to shift the highway approximately 10 feet away from the edge of the slope where the erosion is occurring. The shift involves the removal of slope materials on the uphill side of the road. These materials are planned to be placed on the downhill slope south of the erosion area to allow for flatter slopes and easier maintenance of the existing guardrail. Additional slope flattening is proposed to the south of the erosion area on the uphill side to allow for improved sight distance at the tight curve for motorists travelling in either direction. BLM will need to complete environmental work prior to authorization of the project.

Lower Deschutes River

Segment 3 Environmental Assessment

In recent years, extended whitewater rafting trips have floated Segment 2 (Harpham to Sandy Beach), portaged Sherars Falls, and then floated four more miles from Buckhollow to Pine Tree. This increased whitewater day use is taking a majority of allocated passes during Limited Entry weekends resulting in fewer passes being available for other uses in the remainder of Segment 3. Limited Entry implementation as called for by the Lower Deschutes Management Plan is continuing to reduce available passes by 10% per year.

BLM solicitors have advised that BLM seek multi-agency signatures on the decision in conformance with the Wild and Scenic River Act and Inter-governmental Agreement requiring the River to be managed under a Cooperative Management Agreement with the Tribes and State. As a result, a technical team of representatives from BLM, Oregon Parks and Recreation Department, Oregon Department of Fish and Wildlife, the Confederated Tribes of Warm Springs and Local Government have come up with alternatives and are drafting an effects analysis. The draft will be reviewed by the team and when complete BLM will share with the solicitor's office for review. After the solicitor review, the EA will go out to the public for a 30-day comment period. Without protest and appeals, the decision for the EA is on track to be issued later this summer.

With the complications of the antiquated system, the results of the EA may not be able to be implemented for the 2015 boating season. During the latest Lower Deschutes Working Group meeting, the Tribes proposed returning the Limited Entry number to 250 on weekends until the results of the EA can be implemented in the new boater pass system. The Manager's Group will meet soon and discuss the proposal on how to handle the 2015 boating season in lieu of the new system being able to implement the alternative chosen.



Lower Deschutes River Ranch

Oregon Department of Fish and Wildlife (ODFW) are potentially acquiring a large block of private land known as the Lower Deschutes River Ranch (LDRR). The LDRR serves as the base property for a BLM grazing lease on the Ferry Canyon and Oak Canyon Allotments. The allotments are comprised of roughly 8,700 acres of public land and border approximately 15 miles of the lower Deschutes River. There are 545 AUMs associated with this BLM grazing lease. BLM will partner with ODFW to develop a Memorandum of Understanding to manage livestock grazing across ownership boundaries. The acquisition of the LDRR property would create a continuous block of undeveloped land that is approximately 19,000 acres in size. An area of this size provides a unique opportunity for ODFW and BLM to work together to achieve common management goals including improving upland and riparian habitat in order to sustain healthy fish, wildlife and plant communities.

Macks to the Mouth

The Mack's to the Mouth working group continues to work on developing a proposal for this trail that would run on the east side of the Lower Deschutes River and provide biking and hiking opportunities from Mack's Canyon to the mouth at the Columbia. The group is working with the Lower Deschutes River Managers Group to resolve some of the concerns that include providing opportunities for a new group of river users that are not contributing to the cost of maintaining facilities, while part of boater funds are designed for this. Some river users have also expressed concerns over increased crowding and competition for fishing and campsites.

Macks Canyon Boat Ramp

The Prineville District recently completed construction on a new concrete boat ramp at Macks Canyon Recreation Site within the Lower Deschutes River Recreation Area. The new boat ramp is located approximately 300 feet downstream of the existing concrete boat ramp and provides access to the river for motorized boats. The existing boat ramp remains available for non-motorized use. The project also closed and re-vegetated a small user-created launch area, redesigned the parking area, converted a group day-use site to additional parking and added facilities to meet design standards of the Americans with Disabilities Act.

Funding for the proposed project was secured through a State/Federal partnership to include \$108K in BLM deferred maintenance funds and \$108K in grant funds awarded through an Oregon State Marine Board Boating Facilities Grant. Sherman County agreed to serve as BLM's sponsor for the OSMB grant, which means that grant funds were sent to the county for dispersal to the BLM.



Sherar's Falls Scenic Bikeway

BLM sent in a support letter for the Maupin Area Chamber of Commerce 26-mile Sherar's Falls Scenic Bikeway application.

Maupin Section Foreman's House

Prineville BLM completed the Section Foreman's (Depot) House restoration in time for the 2014 recreation season. The Section Foreman's House serves as a public river information center. The BLM plans to set up the Depot House for administrative use and is looking for volunteer support from the local community to help with summer staffing. When staffing was available, the house was open to the public on weekends, June through August; otherwise external signing allowed for self-interpretation. **BLM is currently recruiting** local volunteers with an interest in history, the railroad or the Lower Deschutes River area to help staff the information center.

South Junction

BLM continues to work with Burlington Northern-Santa Fe Railroad to identify a solution for a railroad crossing at South Junction. The campground is on the east side of the railroad, and visitors must cross the tracks to reach the river. BNSF has informed BLM that no legal railroad crossing exists at this location. BLM has posted "no crossing" signs at the campground, and is working with BNSF to request a right-of-way and provide a safe method of crossing the railroad tracks. BLM recently completed a second on-site visit with BNSF and ODOT to consider an at-grade road crossing by BNSF, a campground realignment by BLM to direct campers to the new road crossing, and a new trail to allow users to walk along the river and away from the track. While this solution seems like a good option, a land evaluation showed a parcel of unknown ownership next to the river that would be impacted by the proposed trail. BLM lands staff will work to identify the landowner and continue to work to reach a solution.

Fire/Fuels

Post-Fire Herbicide Application

Prineville District experienced several large wildfires (Brown Road and Razorback on the Lower Deschutes River and Hancock Complex near Clarno) during the 2011 fire season. Based on assessments of damage, the District applied for and received \$1.9 million in Emergency Site Rehabilitation funding to manage weeds, reduce potential for erosion, protect cultural resources exposed by the fire, repair fences, etc.

In 2014, BLM began monitoring several sites in the Brown Road Fire. In general, a year after spraying the herbicide Imazapic, we are seeing more perennial bunchgrasses in each study plot than prior to burning. Noxious weeds, particularly Medusahead rye, had already infested the burned area before gaining approval to begin spraying Imazapic, so the herbicide treatment was intended more to kill weeds competing with the seeding treatment.

Seeding and spraying imazapic were generally successful. Aerially seeded species are growing well, and the objective of maintaining populations of native bunchgrasses has been met. Infestations of Medusahead were diminished where Imazapic was applied. However, there are untreated buffers within the main treatment area, as well as the untreated adjacent private land, that will provide a source for re-infestation of Medusahead. It is unknown how long the treatment success will hold out. Additionally, some large areas within the burn perimeter were not treated due to their proximity to the Deschutes River, and these areas are now densely infested with Medusahead and other noxious weeds. **At this time, all treatments and monitoring activities are now complete for the Brown Road Fire.**



Prescribed Burning

BLM fuels crews plan to continue the annual burning of agricultural fields north of Clarno on the west side of the John Day River this year. In addition to clearing fields to prep them for next year's crop, BLM also burns about 1/3 of a rye field each year in the fall to create a spot of winter green-up for wildlife.

Bravo Bentonite

Bravo Bentonite has submitted an application to mine bentonite in the Clarno area of the Prineville District. Bentonite is a type of clay that can absorb several times its mass in water – it's commonly used in everything from foundry clay to kitty litter to cosmetics. The BLM will be completing an Environmental Assessment of the project and will identify and recommend appropriate design features in order to best protect all the resources BLM manages.

The project is proposing an open pit surface mining operation that would remove the bentonite in benches with an excavator. The application proposes operating from 2015 – 2042 with a planned capacity of 345,000 tons/year and a 5-day/week operation. When complete, the site would be re-vegetated, all structures removed, and any roads removed. At this time, BLM is currently in the early stages of processing the environmental analysis and plan to conduct scoping when the project is better defined by the company.

Note: this project is currently on hold at the request of the applicant. The price of bentonite has sharply decreased due to material flooding the market (out of Wyoming). Developing this site is not cost effective at this time; however, the quality of material at this site is so high that the applicant expects to reapply in 2-3 years as market values rise again.



Agenda Item
Public Health Project Plan

- [Public Health Review and Analysis](#)
- [Project Timeline](#)

Public Health Review and Analysis

OVERVIEW

Wasco County has been engaged in converting public health services to an ORS 190 entity in partnership with Sherman and Gilliam Counties for the last 6 years. This model is relatively unique in the State and as such we are on the leading edge. As with any new venture regular review and analysis is necessary to evaluate the service model. We are proposing to conduct a review process that will hopefully answer some questions, address some challenges, and provide some direction for future decisions.

Questions to be answered include: What are the actual costs of public health services? Is this model the most cost effective approach to providing public health services? Do better models exist? What should be looked at for benchmarks and what can we expect for ongoing services? What needs to happen with the governance model in order for this to be a viable solution for Wasco County? A Communication Plan should be developed and implemented.

History

For the last 6 years Wasco County has been working on the transition of public health services from a county department to an ORS 190 tri-county health district with limited success. This transition was partially completed in January of 2014 but several steps remain incomplete. Still outstanding is an analysis of in-kind services provided by Wasco County and the value of said services. Formal agreements for these services have not been completed and are currently stalled due to disagreement about what is provided and included as part of in-kind services. A formal business plan for the new entity has not been completed. A fiscal analysis of the cost of services needs to be completed and evaluated to make sure that tax dollars are being spent wisely. Initially, this new model was built on the premise that we could provide better service for less cost. Over the last several years it appears that this new model may actually be costing the County more for the same or similar services. Additionally, I hypothesize that through additional analysis it may actually be shown that service levels are dropping while costs continue to rise. This model desperately needs to be analyzed through a thoughtful, objective process. Governance challenges currently exist and must be remedied in order for this to be a viable solution for Wasco County.

Deliverable: County Court Discussion/Project Plan Presentation (April 15th, 2015)

Validation of the new model: This model has been in effect for five years and is in need of validation. This analysis should validate whether the new model for providing public health is the appropriate model for this region and the partners involved in the District. Challenges include fundamental differences between frontier counties and the more robust service deliverables of larger populated counties. How can this model work in a region that has a mix of both?

Cost control: The largest user of services and the primary funding entity (Wasco County) has significant funding challenges in their future. The District is one of the single largest expenses to the Wasco County General Fund. Wasco County has worked hard to reduce costs in all departments but it becomes more difficult to effect change in an external entity. Wasco County does not currently have enough control over costs and program offerings of the District. This item should identify the cost benefit of traditional and non-traditional delivery methods in the changing environment of CCO's, Affordable Care Act, and local options for non-traditional delivery of services.

Deliverable: Revised IGA (October, 2015)

Cost benefit analysis of services: An analysis of the cost benefit for each individual service must be completed. This aspect should identify the unit level costs for services and determine if those services should remain a part of any public health offerings.

Deliverable: 2014-2015 YTD Cost Benefit Report (May 1, 2015)

Address governance shortfalls: Equal governance of an entity that distributes services heavily weighted toward one partner must be evaluated to address the voting powers of each entity. Unequal representation as a function of service

currently exists. Powers of the Director must be evaluated and tied to the needs of the counties where services are being provided. The size and makeup of the Board does not lend to good decision making on a county by county basis.
Deliverable: Revised IGA (October 2015)

Efficiency and Effectiveness analysis of programs: Public health programs need to be evaluated for efficiency and effectiveness. An analysis of current service delivery methods and alternative service delivery methods needs to be completed and recommendations presented. Programs will be evaluated to determine if they are being staffed and administered appropriately. This includes looking at alternative service delivery models such as contracting.
Deliverable: YTD Full Fiscal /Program/targets/results/FTE/state/GF/revenue \$\$\$\$ /Trend Data/Future Projections (January 2016)

Transparency: Mechanisms need to be created to ensure that information is gathered and disseminated in a regular and routine manner. When changes to a program or work process affect a member County concurrence needs to be obtained from that County prior to implementation. Development of a process to ensure agreement by the County needs to be developed.
Deliverable: Revised IGA (October 2015)

Intended results

- Full fiscal analysis by program and cost of the current model and past model of providing public health.
- An understanding of what the county is purchasing and the ability to control its' costs.
- Public education of the strengths and weaknesses of the current model and recommendations for change.
- Understanding of the changing landscape of healthcare and how we could be better utilizing available service in the community. This will include an analysis of structure of public health on this new playing field, services offered, staff credentials, and contracting opportunities. Recommendations for program changes.
- Governance: Gain an understanding of what issues currently exists with the structure of governance as it sits today. Understand what would be needed for Wasco County to continue services under this model and will include a mechanism to control the budget and services offered. Process for acceptance of the Wasco County budget position and support from the district to achieve that position. Board make up, voting powers, and majority position.

Roles

Project Coordinator
Public Health Leadership Team
Public Health Investigator
Financial Analyst
State Support

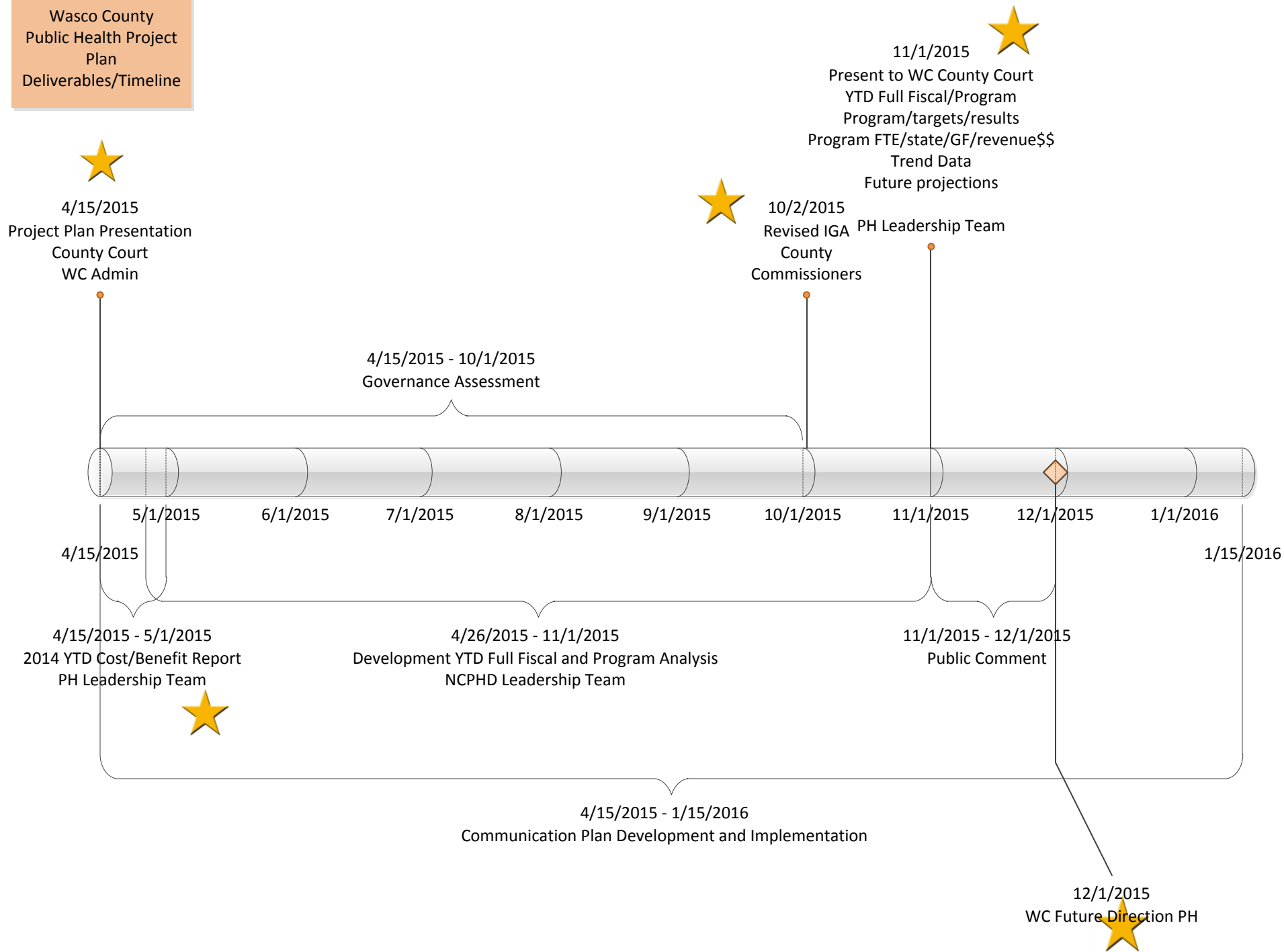
Schedule

This project will take approximately 2 months to complete the initial steps. This project plan will likely take months to several years to fully implement and the full cooperation of NCPHD and member partners; provided services continue in the manner in which they are delivered today.
Deliverable: Timeline (April 2015 - January 2016)

Communication

Full project report shall be presented to the Commission, Board of Health and the Public. Commission will hold a public hearing on the matter to take testimony. County Commission will follow up with a decision about next steps.
Deliverable: Communication Plan (April 2015 - January 2016)

Wasco County
Public Health Project
Plan
Deliverables/Timeline



South Junction Proposed RR Xing and Trail



Google earth

miles 700
km 1000





Rod Runyon <rodr@co.wasco.or.us>

Counties applaud Secure Rural Schools, health care services extension

1 message

NACo <naco@naco.org>
To: rodr@co.wasco.or.us

Wed, Apr 15, 2015 at 7:57 AM

[Having trouble viewing this email? Click Here](#)



FOR IMMEDIATE RELEASE:

Counties applaud Secure Rural Schools, health care services extension *Two-year SRS reauthorization a major win for rural communities*

WASHINGTON, D.C. – The National Association of Counties (NACo) today applauded federal lawmakers for passing the Medicare Access and CHIP Reauthorization Act of 2015 (H.R. 2), the so-called "doc fix" bill. The bill includes provisions important to the nation's counties, particularly the much-needed reauthorization of the Secure Rural Schools (SRS) program retroactively for FY 2014 and through FY 2015 and an extension for the Children's Health Insurance Program (CHIP), Community Health Centers and other health care programs.

"Counties welcome this federal investment in services that will help millions of Americans," said Matthew Chase, NACo's executive director. "We applaud the House and Senate for working in a bipartisan manner to provide greater budgetary certainty to counties. This investment will help counties deliver essential services like infrastructure, education and health care."

The measure authorizes \$500 million through the SRS program to support local schools, transportation infrastructure, emergency response and other critical services. SRS funds will help more than 720 counties and 4,000 school districts



U.S. DEPARTMENT OF AGRICULTURE

across 41 states affected by the decline in revenue from timber harvests on federal lands. The bill also expedites SRS payments to counties by requiring the federal government to make payments within 45 days of the bill's enactment.

"This legislation is a significant victory for forest counties and their residents. We are very pleased that Congress is making an investment to support local schools, roads and public safety in communities across the country," said Chase. "Our partners on the Hill have heard the call echoing from forest counties across the country. Counties look forward to putting these much-needed, long-overdue funds to work as quickly as possible."

Reauthorization of SRS renews Congress' longstanding commitment to forest counties.

"NACo encourages Congress to work together in the same bipartisan manner to enact legislation that promotes active natural resource management to support and strengthen forest communities," Chase added.

Since 1908, the U.S. Forest Service has shared 25 percent of timber revenues with rural counties whose ability to raise their own revenue to fund basic local services is limited by the presence of tax-exempt federal forest land. SRS was first enacted in 2000 as local governments faced steep reductions in timber revenues resulting from national policies that limit economic activities within federal forests.

Current 25 percent payments from forest revenues are no longer enough to support the services forest counties must provide, including education, transportation infrastructure maintenance and search and rescue.

Forest counties rely on SRS funding to provide essential services to their residents. In FY 2013 alone, the SRS program provided \$270 million to over 700 counties and 4,000 school districts. However, the authorization for SRS lapsed in 2013. Counties have yet to receive SRS payments for FY 2014 and were left with uncertainty as to whether SRS will be available to them in FY 2015. Due to this lapse, forest county payments decreased over 80 percent between 2013 and 2014. County-specific SRS profiles are available [here](#).

Without critical SRS funds, counties and school districts nationwide are facing dramatic budgetary shortfalls, and some have been forced to halt infrastructure projects, terminate employees, cancel teacher contracts and reduce numerous other services.

The "doc fix" legislation also extends several programs that counties use to maintain local health care systems. It extends CHIP, which helps to provide health coverage to more than eight million children and pregnant women with incomes above Medicaid eligibility levels; Community Health Centers, National Health Service Corps and Teaching Health Centers, which increase access to health care services in underserved areas, both urban and rural; and the Maternal, Infant, and Early Childhood Home Visiting Program — all by two years.

The bill helps counties provide Medicaid services by permanently extending the Qualifying Individuals and Transitional Medical Assistance Programs benefitting low-income seniors and working families. Additionally, H.R. 2 delays scheduled reductions to Medicaid disproportionate share hospital (DSH) payments by one year. DSH supports county hospitals serving a disproportionate share of Medicaid beneficiaries and the uninsured. Delaying these

U.S. COUNTIES AND SECURE RURAL SCHOOLS 2013

SEC. RECEIVED IN 2013	SEC. RECEIVED IN 2014	PERCENTAGE CHANGE	PERCENTAGE OF TOTAL COUNTY REVENUE
\$276.1 M	\$54.3 M	-80.3%	26%

SECURE RURAL SCHOOLS

The Secure Rural Schools and Community Self-Determination Act (SRS) was enacted in 2002 to compensate for steep reductions in revenues from timber harvests, which resulted from national policies that substantially decreased timber harvesting activities within federal forests. By FY 2013, the SRS program provided \$270 million for health and schools and other critical services in 700 counties and school districts and brought income to the United States. Since that time, the authorization for SRS has expired.

OUR ASK

Without SRS, forest counties nationwide face dramatic budgetary shortfalls. Counties urge Congress to renew its long-standing commitment to forest counties by increasing revenue sharing through active forest management and extending SRS as critical transitional funding.

Since the program was enacted in 2002, forest counties have received over \$2.7 billion in SRS funding. Without SRS, forest counties would lose over \$270 million in SRS funding in FY 2014. This would result in a loss of over \$270 million in SRS funding in FY 2014. This would result in a loss of over \$270 million in SRS funding in FY 2014.

Source: NACo analysis of data from the U.S. Forest Service and National School Districts of the U.S. Secretary of the Interior, Department of the Interior.

SRS FUNDING IS CRITICAL FOR SERVICES INCLUDING



Without SRS, forest counties nationwide face dramatic budgetary shortfalls. Counties urge Congress to renew its long-standing commitment to forest counties by increasing revenue sharing through active forest management and extending SRS as critical transitional funding.

cuts allows the 960 county-supported hospitals nationwide that serve Medicaid beneficiaries to continue to stabilize local health care systems.

"Each year, counties invest nearly \$70 billion to provide health care services to their residents," said Chase. "This legislation will help counties deliver health care services to some of their most vulnerable populations – children, pregnant women, low-income individuals and families and elderly residents. We commend our partners on Capitol Hill for supporting services that have a direct impact on people's health and well-being."



The National Association of Counties (NACo) is the only national organization that represents county governments in the United States. Founded in 1935, NACo provides essential services to the nation's 3,069 counties. NACo advances issues with a unified voice before the federal government, improves the public's understanding of county government, assists counties in finding and sharing innovative solutions through education and research and provides value-added services to save counties and taxpayers money.

Click [here](#) to unsubscribe.

Integer	Clarification
207	
16,000	hours
49	electrician
40	master elec
479,860	ORs on master
0	criticized BCS
8	comm mtr
0	Requested to visit other counties
1	Elected Officials in opposition to BCS
7	Reports to comply w/
3-20-1990	Codes created
13	Chapters in B.C.
1	
284,468	laws on comingling cash
54	federal laws
3	loans MCCOG took
7-24-2012	minutes Micog
5-28-2013	minutes "
Any Bodies	
Guess	\$ taken out of B.C.
12-02	inter fund transfer resolution
7	# resolutions proposed to be adopted
10-04	res that gives micog \$ to buy building
2	reasons to refinance loans
40	2011 audit page that describes loan.

26	yrs loan amortization
5.15	interest
492,715	amount
12-16	resolution to repeal 10-4
30	yr amort.
.5	interest rate
492,715	\$ interest
7-24-2012	read minutes
All	plans in state say money stays w/ program
1979	
1992	
ORS 190	
2007	The year MCCOG requested approval from the State of Oregon BCD/SOS to operate the State of Oregon Building Code Compliance Program.

3,970,239	
26	
336,615	
8-20-13	
91	
6-2013	
8-20-2013	

10-1-2013	
192	
785,000	
ALL	
500,000	
240,000	
17	
34,200	
12%	

1. 100 times 1.20 equals 120 times 1.12 equals 134.40
2. 120 times 1.20 equals 144 times 1.12 equals 161.28
3. 100 times 1.40 equals 140 times 1.12 equals 156.80

A 20% increase on an existing 20% increase is a 3% increase or a net increase of \$4.48 per \$100.00